

MINUTES

Washington County Fair Board

Minutes of a special meeting of the Washington County Fair Board held August 6, 1985, beginning at 1:40 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Homer Speer
Margaret Sprecher

Staff

Adeline Hesse
Ron McAuley
Jamie Hammack

Guests

Lynn Corwin
Rocky Williams

MERIT RATER'S REPORT

Lynn Corwin, Washington County Fair & Rodeo merit rater, was welcomed by the Fair Board. Corwin noted that although he had only been on the grounds a short time, the first day appeared to be running smoothly. He commented he was impressed with the paperwork and planning information submitted. He requested that the Fair Board use him as a resource, particularly if there were any specific concerns.

Long range plans were discussed and Corwin felt the plans had good direction, especially since hotel/motel tax revenue is being collected. Corwin encouraged the Fair Board to entice young people to the fair with more modern categories, i.e. hobbies and electronics, and with entertainment. An informal meeting was scheduled with Corwin for Wednesday, August 7 at 2:30 p.m.

CONSENT AGENDA

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO APPROVE THE JUNE 1985 FINANCIAL RECAP, JULY 10, 1985 BOARD MINUTES, JULY 1985 OFF-SEASON CALENDAR AND THE BILLS FOR APPROVAL (Listed on page 2 and 3). MOTION CARRIED.

JAYCEES

The Fair Board discussed and reviewed correspondence from the Hillsboro Jaycees in regard to the walk-in cooler and security at the Hillsboro Happy Days event. The Jaycees submitted a check for rent which deducted \$945.00 for spoiled chicken stored in the walk-in cooler.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON TO REQUEST THE EXECUTIVE DIRECTOR TO SETTLE THE ISSUE WITH THE JAYCEES AND TO OBTAIN FAIR BOARD APPROVE IF THE AMOUNT VARIES FROM ORIGINAL RENTAL FEES. MOTION CARRIED.

Washington County Fair Board
Bills for Approval, August 6, 1985

5955	Clearwater Construction	79,848.36	Parking lot construction through June 25, 1985
5956	VOID		
5957	Motorsports Club Affiliates	598.00	Destruction Derby Insurance
5958	- 5977 VOID		
5978	Award Specialties	688.00	Destruction Derby trophies
5979	VOID		
5980	Addy Hesse	22.25	Reimbursement Board lunch July 4
5981	Addy Hesse	50.00	Car Allowance
5982	Jamie Hammack	25.00	Car Allowance
5983	Sprouse Reitz	20.47	Destruction derby supplies
5984	Metro Safety & Fire	50.90	Fire extinguisher & cabinet
5985	VOID		
5986	Postmaster	144.00	Postage
5987	Clearwater Construction	65.00	Move logs in arena for Destruction Derby
5988	Safeway	45.80	Crew lunch - Destruction Derby
5989	Gate Change	1,100.00	Destruction Derby, July 4
5990	Washington Co. Livestock Auction	2,000.00	In, out account Livestock auction
5991	Albertson's	7.23	Parking lot ceremony refreshments
5992	C & R Metal Fab, Inc.	10.00	Mower repair
5993	Ruth Ann Peck	175.00	Reimbursement Queen expenses
5994	Payless	29.98	Film
5995	Albertsons	10.45	Office supplies, refreshments for Fair Board meeting
5996	Baskin-Robbins	38.85	Ice cream for parking lot ceremony
5997	Trump Litho	61.10	Printing parking permits
5998	Garment Graphics	313.20	T-shirts for superintendents & volunteers
5999	Christy's Deli	22.95	Fair Board meeting
6000	Northwest Natural Gas	32.31	Utilities
6001	GTE	190.49	Office telephone
6002	Adeline Hesse	7.57	Batteries - Destruction Derby
6003	Finance & Administration	6,364.00	June salaries - \$6,224, County Counsel charges - \$140
6004	Cascade-Phillips	200.00	Destruction Derby portable toilets
6005	High Tech Paging	22.00	Pager rental
6006	U-Haul Center	91.75	Safety goggles and equipment rental
6007	Awards Specialties	42.00	Baked Goods department signs
6008	Winston Network	2,800.00	Bus cards
6009	Globe Ticket Company	203.27	Printing - commercial passes
6010	Peterson Land Surveying	1,500.00	Services through June 27, 1985
6011	Hillsboro Garbage Disposal	377.90	Utilities
6012	Valley Tire & Supply	40.00	Tractor tire repair
6013	VOID		
6014	Your Town & Country Coop	69.92	Garden tools
6015	Sherwin-Williams	46.64	Paint and paint supplies
6016	J Thayer Office Products	30.70	Office supplies
6017	Oak Hill Farm	25.00	Refund - over payment of livestock entry fees
6018	Hillsboro Downtown Businesses	30.00	Refund - over payment of rental fee
6019	Washington Co. Visitors Assn.	5.00	WCVA Annual dinner meeting
6020	Christine Cullen	100.00	July services, entertainment coordinator

Bills for Approval, August 6, 1985 continued

6021	Paul Wright	10.00	Refund - camping fee in advance returned as they did not stay
6022	Florence Hesse	100.78	Fair posters, labor and supplies
6023	VOID		
6024	K.W. Rogers	45.78	Awards for Senior Group Contest
6025	Postmaster	127.00	Postage
6026	Chris Cullen	159.03	Reimbursement supplies and prizes for Kids Contests
6027	Trump Litho	120.40	Printing Family Pass
6028	K-Mart	10.02	Scrapbook, plates for Land Products
6029	Radio Shack	10.39	12 volt battery (P.A.)
6030	VOID		
6031	Washington Co. Rodeo Assn.	200.00	6½ Chute - Rodeo
6032	Hillsboro Quick Print	3.00	Plates for printing Entry forms
6033	Yvonne Roach	4.00	Refund - overpayment entry fee
6034	Ireland's True Value	25.98	Keys, masking tape, tools
6035	Hillsboro Machine	10.00	Drill & tap new threads for sprayer
6036	Don's Plumbing	26.80	Plumbing supplies
6037	Hillsboro Auto Parts	14.98	Keyset, screw extractor
6038	Associated Janitor & Paper	362.45	Mop heads and paper supplies
6039	Zochert Fence Co.	2,199.02	Installation of fence new entrance
6040	Fair Publishing House	293.90	Printing parking tickets
6041	Finance & Administration	309.21	Grading arena July 4 Derby
6042	Spectrum	22.00	Tape duplicates
6043	Hillsboro Towing	200.00	July 4 Derby
6044	PGE	832.07	Utilities
6045	See Design & Production	525.00	Vinyl
6046	Vernon Company	72.63	Pennants
6047	Finance & Administration	40.57	Office supplies
6048	City of Hillsboro Utilities	571.69	Utilities
6049	A-1 Silk Screen	785.00	Bus Cards
6050	Clipper	95.00	Fair coupon
6051	Hillsboro Garbage Disposal	137.90	Utilities
6052	Cascade Business Machines	55.00	Typewriter rental
6053	Candance McKinley	50.00	Copywriting radio tags
6054	Check 'n Balance	50.00	May bookkeeping services
6055	High Tech Paging	22.00	Pager rental
6056	Award Specialties	140.00	Open class plaques
6057	Zepak Corp.	40.50	Protective covering for photo's
6058	Clyde List Signs	187.00	Department Signs
6059	Metro Safety & Fire, Inc.	100.15	Inspection and maintenance of fire extinguishers, one fire extinguisher
6060	Speer & Sons Barkdust	75.00	Barkdust
6061	Garment Graphics	10.00	Fair Board shirt John Meek
6062	Adeline Hesse	79.54	Car allowance and reimbursement for refreshments for clerks meeting
6063	Jamie Hammack	25.00	Car allowance
6064	The Nicewonger	20.00	Replacement of flair fittings
6065	Waste Recovery, Inc.	177.00	Removal of tires
6066	Radio Shack	10.39	12 Volt Battery for P.A.
6067	Albertsons	7.49	Coffee
6068	A-Boy Supply Co.	18.95	8' Ballast
6069	Sunshine Pizza Exchange	34.85	Fair Board decorating day

MERIT RATE

Fair Board members were provided with copies of the merit rate material submitted to the State.

MAIN ENTRANCE

Hesse reported she had researched the cost of a drainage system and parking lot near the Cloverleaf Community Building. In order to complete the project this fiscal year, the main entrance project would have to be delayed, possibly two fiscal years. John Meek agreed the new Cloverleaf Building parking area was important, but that a permanent ticket entrance should be completed, at a minimal cost, with a flag pole and some landscaping.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON TO POSTPONE ADVERTISEMENTS FOR BID ON MAIN ENTRY PLAZA, TO ENABLE ALTERNATE IMPROVEMENTS, SPECIFICALLY THE CLOVERLEAF COMMUNITY BUILDING PARKING LOT, A TICKET ENTRANCE WITH LANDSCAPING AND FLAG POLE. MOTION CARRIED.

"COMMERCIAL" PROPERTY

Hesse provided copies of information from a meeting with Peggy Krause of the Port of Portland regarding marketing of the fairgrounds "commercial" property. Port of Portland's staff appears to be quite knowledgeable in the marketing area.

PARKING LOT

The new 34th Avenue Parking lot was successful. Hesse was contacted by the City regarding landscaping the new lot. Planting deciduous trees along the perimeter was suggested. Lighting for the new lot was installed by PGE.

VOLUNTEER AWARD

The Washington County Visitors Association presented their first annual volunteer appreciation award to John Meek. Joyce Ashmanskas is the new President of the WCVA and Addy Hesse is Secretary.

FAIR ATTENDANCE

It was noted that exhibitor and visitor attendance was down in Douglas, Columbia and Multnomah county fairs.

FAIRGROUNDS ACCIDENT

David Sprecher was injured on the job while attempting to stop a tractor that slipped out of gear. He broke his leg and will be in a cast for approximately 8 weeks. David will be fine. He has filed a SAIF claim. Craig Barton replaced David and is doing an excellent job.

PETERSON LAND SURVEYING

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO ACCEPT THE EXECUTIVE DIRECTOR'S RECOMMENDATION TO PAY ADDITIONAL FEES INCURRED BY PETERSON LAND SURVEYING AND CARL JENSEN TO HANDLE PARKING LOT LIGHTING WITH PGE. MOTION CARRIED.

OPERATIONS REPORT

The month of July was spent preparing for fair. August projects are sand and paint bleacher frames, build shelves in storage barn, paint sheriff's building and paint hog and sheep panels. Lloyd Baron inquired about dividing doors for Cloverleaf Community Building. Hesse advised it could be incorporated into the proposed consultant evaluation of the buildings. If time permits, Hesse will bring back a cost estimate to the Board in September.

VEHICLE LEASE

John Meek and Homer Speer suggested the Executive Director, Hesse, research the cost of leasing a vehicle. Hesse should determine what make and model would be appropriate. Lloyd Baron said a policy regarding use should be established. The lease of a car is not budgeted for fiscal year 1985-86. Purchasing a surplus car from the county was also suggested.

FAIR EVENTS

The volunteer appreciation awards will be presented at Friendship Square at 7:25 p.m. The Destruction Derby will be tomorrow evening beginning at 6:30 p.m.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

A G E N D A
Washington County Fair Board
Special Meeting
1:30 p.m., Tuesday, August 6, 1985

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. Bills for approval (enclosed, pages 3 & 4)
- *4. Financial Recap for June 1985 (enclosed, page 5)
- *5. Board Minutes for July 10, 1985 (enclosed, pages 6 - 11)
- *6. A. July 1985 Off-Season Calendar (enclosed, page 12)
B. August Activities Calendar (enclosed, page 13)

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.

7. Correspondence:

- A. Rodeo Board Minutes (enclosed, pages 14 & 15)
- B. Hillsboro Jaycees (enclosed, pages 16 - 21)

8. Executive Director's Report:

- A. Merit Rate information (enclosed, pages 17-73)
- B. New Entrance. Authorization to bid for the "entry plaza", (new entrance for the fairgrounds). Notice for bid August 13 and 20. Review bids Tuesday, August 27, 1:30 p.m. fairgrounds office. Fair Board authorize project and award bid on Wednesday, September 4. Stan Rickard expects the project will come in at around \$65,000. Many items have been standardized rather than customized. Board action.
- C. Port of Portland meeting. Maggie and I met with Peggy Krause on Tuesday, July 16 and she outlined several concepts (enclosed, pages 74-80)
- D. 34th Avenue Parking Lot. I consider it very successful. Should be the start of increased off-season activities. Questions from the Fair Board.
- E. Congratulations to John Meek on receiving the first annual Volunteer Award from the Washington County Visitors Association. Joyce Ashmanskas, Arts & Crafts Superintendent, is the new president, and Addy Hesse is secretary.
- F. General observations of fair to date. I am truly concerned about exhibitor and visitor attendance. Douglas, Columbia, and Multnomah County Fairs were both down.

- G. On July 19, 1985 David Sprecher was run over by the old gray Ford tractor. According to employees comments, he put the tractor in neutral to open building door. Tractor slipped into gear and as employee attempted to stop machinery, his foot was caught by rear tractor tire and employee was ran over. He has filed a SAIF claim and indicates he will be off work for a month. Our employment with Davis was through the end of August - about the same date he'll be off SAIF compensation. Staff is thankful that injury was limited to a broken bone and that David can return to college mended. Craig Barton came to work for us on July 23, 1985 and is doing an excellent job.
- H. Statement from Peterson Surveying. When we made the decision to contract with PGE for installation of lighting system for parking lot Peterson Land Surveying and Carl Jensen assumed additional responsibilities and have requested additional payment (\$475 and \$750). I would recommend approval (enclosed, page 81 & 82)

9. Operations Report:

- A. July projects completed:
 - 1. We are ready for fair!
- B. August projects:
 - 1. Sand and paint frames on bleachers
 - 2. Build shelves in storage barn
 - 3. Paint sheriff's building
 - 4. Paint hog and sheep panels

10. Old Business:

- A.
- B.

11. New Business:

- A. Fair Board announcements.
- B. Addy will be taking some of her vacation time in September.

12. Non-Agenda items:

- A.
- B.

13. Announcements:

- A. The next regular Fair Board meeting is Wednesday, September 4, at 4:30 p.m. in the fairgrounds office.

MINUTES

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held July 10, 1985, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Homer Speer
Margaret Sprecher

Staff

Adeline Hesse
Ron McAuley
Jamie Hammack

Guest

Rocky Williams

CONSENT AGENDA

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO APPROVE THE MAY 1985 FINANCIAL RECAP, JUNE 5, 1985 FAIR BOARD MINUTES, MAY AND JUNE 1985 OFF-SEASON CALENDAR, AND THE BILLS FOR APPROVAL (Bills listed on page 2 & 3). MOTION CARRIED.

RODEO BOARD REPORT

Rocky Williams, Rodeo Board Chairman, reported on previous rodeo board meetings. They are presently working on security, special kids rodeo, and the rodeo program. Mule races will be held during the rodeo again. They will be coordinated so that the rodeo board will make a profit. Chute signs will be uniform and chutes will be repainted.

Melissa Braun won first place in the Rose Parade and the Hillsboro 4th of July Parade. The Fair Board commented on the great job she was doing and discussed giving her some type of recognition or thank you.

Williams requested additional complimentary fair admission for Power Rents advertising proposal, if necessary. Hesse stated she would be willing to do that but would like to coordinate with the stations which have already received complimentary passes.

The Rodeo Board was unable to secure insurance, therefore minor release forms will be signed by parents of contestants. Hesse noted that insurance is becoming increasingly difficult to secure. Washington County insurance carriers advised animal liability coverage was no longer necessary as it was redundant and covered under the umbrella policy.

VOLUNTEER APPRECIATION AWARDS

Business Award winner for 1985 is Power Rents, Individual Award winner is Addie Fisher, and the Community Service Award winner is the Fairgrounds Boosters. The award ceremony will be at Friendship Square, Tuesday August 6, prior to the Stella Parton performance.

Washington County Fair Board
 Bills for Approval, July 10, 1985

5875	Speer & Sons	210.00	Barkdust
5876	Award Specialties	11.00	Name badges for superintendents
5877	Chrisman's	23.25	Volunteer award frames and mats
5878	Adeline Hesse	68.25	Reimbursement for luncheon meetings
5879	Garment Graphics	96.00	Destruction Derby caps
5880	VOID		
5881	Oregon Dept. of Agriculture	48.00	License renewal for scales
5882	J. Thayer Co.	2.85	Office supplies
5883	Peterson Land Surveying	200.00	April services
5884	City of Hillsboro	330.86	Utilities
5885	The Hillsboro Argus	9.28	Advertisement for Gardener
5886	Daily Journal of Commerce	207.86	Advertisement for bid - Parking lot
5887	Valley Tire & Supply	15.65	Tire repair on toro
5888	Sherwin-Williams	84.90	Paint and supplies
5889	Hillsboro Farm Equipment	67.49	Belts for mower
5890	The Fair Publishing House	26.65	Ticket Seller Aprons
5891	PGE	250.11	Utilities
5892	Western Business Builders	405.70	Stucking mugs w/ fair logo
5893	Western Business Builders	2298.02	Ribbons and rosettes for '85 fair
5894	Chamber of Commerce	10.00	Annual membership dues
5895	Adeline Hesse	50.00	Car Allowance, June
5896	Jamie Hammack	25.00	Car Allowance, June
5897	Albertson's	12.12	Fair Board meeting refreshments
5898	Marilyn Kirkland	22.00	Rodeo Board - postage
5899	Christy's Deli	17.85	Fair Board meeting
5900	Albertson's	8.99	Fair Board meeting
5901	VOID		
5902	G.E. Hoppe	111.39	Return boat storage fee
5903	Postmaster	127.00	Postage
5904	Frips & More	65.00	Refund, cancellation booth space
5905	Wash. Co. Historical Soc.	250.00	Contribution towards nomination of jail to National Register
5906	Hillsboro Soroptimist	50.00	Annual dues
5907	J. Thayer Co.	6.23	Office supplies
5908	Hillsboro Argus	221.40	Advertisement for bid - Parking lot
5909	Northwest Natural Gas	64.94	Utilities
5910	Hillsboro Garbage	240.00	Utilities
5911	PGE	434.86	Utilities
5912	GTE	264.69	Office phone, installation of touch tone
5913	Wash Co. Visitors Assn.	12.50	Annual dues
5914	Finance & Admin.	5,249.25	Gross salary May, \$4,978.00, County county charges \$271.25
5915	Hillsboro Auto Parts	6.22	Tractor switch
5916	Copeland Lumber	260.07	Lumber for benches & tables built by Banks high
5917	Times Publication	122.16	Advertisement for bid - Parking Lot
5918	Times Publication	10.00	Subscription
5919	Sav-On Office Supply	98.97	Office supplies
5920	Ruth Ann Peck	425.90	Reimbursement Rodeo Queen expense
5921	Stanley Rickard	1,000.00	Architectural Services for May
5922	Dept. of Transportation	4,190.00	Illuminated sign/readerboard
5923	Payless	38.87	Poloroid camera and film
5924	Sterling Talent	200.00	Deposit for the Kingsmen Band

5925	Trump Litho	242.60	Printing tickets and coupons
5926	Petty Cash	18.66	Postage, office expense and repairs & maintenance (new key for H2O truck)
5927	Hillsboro Machine	67.22	Water truck machining
5928	PGE	78.94	Utilities
5929	Cascade Business Machines	55.00	IBM selectric rental
5930	Check n' Balance	50.00	April services
5931	C.M.F. Landscape	100.00	Deposit to move bleachers
5932	Your Town & Country Coop	755.78	Fuel, garden supplies and spreader rental, and fertilizer
5933	Christie Gray	293.10	Fair program and news releases
5934	Award Specialties	23.00	Donation signs for freezers
5935	PGE	3,133.87	Lighting - main parking area
5936	Chris Cullen	100.00	June services, Entertainment Coordinator
5937	Christie Gray	203.34	Fair program articles, photographs and news releases
5938	Albertson's	9.04	Office expense
5939	Payless	5.98	Flash for camera
5940	City Laundry	14.80	Safety pins for Destruction Derby
5941	Award Specialties	500.00	Trophies for Destruction Derby
5942	Rick's Custom Fencing	58.30	Arena fencing, hardware
5943	T-Bird Home Center	10.98	Wood preservatives for log cabin
5944	Don's Plumbing	4.80	Plumbing washers
5945	Finance & Administration	60.65	Office supplies
5946	Associated Janitor & Paper	480.45	Paper supplies, trash liners
5947	Sherwin Williams	38.97	Paint for ticket booths
5948	Columbia Audio	367.00	Portable P.A. System
5949	Spectrum	225.65	Recording/Mixing/Editing for radio advertisement
5950	Candance McKinley	112.50	Copywriting/direction of radio commercials
5951	Clipper	75.00	July west coupon
5952	Hillsboro Implement	48.24	Clutch disc for rotary mower
5953	Sav-On Office Supply	16.18	Office supplies
5954	C.M.F. Landscaping	4,595.00	Moving bleachers, replace board and hardware with new treated board and new hardware

DOGS ON FAIRGROUNDS

A "No Dogs Allowed" policy was discussed. County counsel advised the Fair Board adopt the same to protect the county from any liability. Exceptions would include authorized events, seeing eye dogs and hearing ear dogs. John Meek stated he felt the policy was unenforceable and that the City leash law was sufficient. It was suggested Hesse obtain a copy of the ordinance from the City of Hillsboro. The Fair Board felt insurance would cover any incidents involving dogs.

DESTRUCTION DERBY

The July 4 Destruction Derby net profit was \$5,511.15. The Fairgrounds Boosters ran the concession stand. Thank you to all board members, Rocky, staff, and all who volunteered. Thank you to Stimson Lumber for donating logs for the arena. Bill Durfeldt of Stimson was helpful in getting the logs delivered.

BUDGET

The capital outlay budget, and line items printing, repairs and maintenance, utilities, dues, licenses & fees were exceeded for fiscal year 1984-85. The total is still within the bottom line of the budget. Hesse will contact Bob Davis in regards to filing a supplemental budget.

LEGAL FEE TO COUNTY

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO ACCEPT THE PROPOSAL FROM COUNTY COUNSEL FOR A \$45 HOURLY FEE AND AUTHORIZING HESSE TO EXECUTE THE MEMORANDUM OF UNDERSTANDING. MOTION CARRIED.

HB 2938

A group of fair managers representing county fairs and the Pendleton Round-Up successfully lobbied to be included in the "lottery bill", HB 2938. Up to \$1 million may be available as the lottery proceeds. Rules and regulations have not been established. Hesse will be on the rules and regulations committee.

CAR ALLOWANCE

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO INCREASE THE EXECUTIVE DIRECTOR'S CAR ALLOWANCE FROM \$50 TO \$75 PER MONTH. John Meek voted no as the actual cost to run a car, i.e. fuel, repairs and maintenance, insurance, on behalf of an organization is \$275. MOTION CARRIED.

SIGN/READERBOARD

The illuminated sign/readerboard is up at 34th and Cornell. However, 34th Avenue is not yet open.

FAIR DECORATING

Fair Board members and staff will decorate for the fair Saturday, August 3, at 9:30 a.m. Maggie Sprecher will be in charge of lunch.

2 for 1 PASSES

The Fair Board was supportive of a 2 for 1 pass for all Washington County employees. It will be the third year for the pass, which is becoming more popular with the employees.

HILLSBORO HAPPY DAYS

The Jaycees are below \$60,000 revenue. This year's contract was based on a percentage basis for the first time. Beer sales were off 25%.

COMMERCIAL PROPERTY

Hesse will meet with Peg Krause, Port of Portland, next Tuesday. Krause will bring a draft of a public offering for the fairgrounds "commercial property."

GOAL PLANNING

Hesse suggested writing a proposal asking a professional to come to the fairgrounds, walk through selected buildings, advise what needs to be done to bring the buildings to code, how to increase winter building use, and possibly suggest a main design or building theme. The main areas of concern are the Cloverleaf Community Building restrooms, Main Exhibit Building, grandstand, the shop area, and developing an electrical master plan.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO DRAFT A PROPOSAL TO STANDARDIZE SELECT BUILDINGS BY BRINGING THEM TO CODE, INCREASING WINTER USE, DEVELOPING A BUILDING THEME, AND PROPOSE A MASTER ELECTRICAL PLAN. MOTION CARRIED.

BOOSTER MEETING

The Fairgrounds Boosters will meet at 7:00 p.m., July 10, at the fairgrounds office.

FINANCIAL RECAP

It was suggested that income for the month be specifically identified in the financial recap, i.e. earned revenue, hotel/motel tax receipts, and merit rate.

OPERATIONS REPORT

Summer staff includes the following: David Sprecher, Youth Supervisor; Laura Stride, gardener; Ray Kaufman, Anastacio Montanez, Green Thumb Program; Roland Jimenez, Daniel Ramos, and Jason Mayfield; summer youth employment program.

Some completed projects for the month of June were painted grandstand ticket booth, rebuilt north gate at new location, removed and installed new fencing and gates in arena, painted benches and tables, repaired plumbing, and cleaned up floral building.

The month of July will include painting the Arts & Crafts Building and general preparation for fair.

FIREWORKS DISPLAY

John Meek noted that parking and traffic was a concern prior to and following the 4th of July fireworks display.

NEXT FAIR BOARD MEETING

The next fair board meeting will be held Tuesday, August 6, at 1:30 p.m. in the Sheriff's Building. A second meeting will be scheduled and announced based upon merit rater, Lynn Corwin's, scheduled visit.

SUPPLEMENTAL BUDGET

Hesse advised she would like to file a supplemental budget, raising hotel/motel tax income and increasing the repairs & maintenance and capital projects. Board members agreed with filing the same.

Meeting adjourned 5:26 p.m.

Respectfully submitted,

Jamie Hammack, Secretary