

M I N U T E S

Washington County Fair Board

Minutes of a special meeting of the Washington County Fair Board held August 8, 1984, beginning at 1:05 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
Homer Speer
Margaret Sprecher

Fair Staff

Adeline Hesse
Jamie Hammack

PUBLIC WELCOME

Margaret Sprecher called the meeting to order and Mr. Gary Godfrey, a commercial exhibitor, was introduced. He stated he wanted a clarification on the policy which limits concessionaires to do business within a three feet area of their booth space. A fairgrounds visitor had contacted him at his booth and asked that he video tape their daughter showing her animal. Under the terms of his contract, he was unable to provide this service. His question to the Board was if the services are contracted within his area, could he then perform the services elsewhere on the fairgrounds?

The Fair Board policy states that the exhibitor's activities will take place within three feet of the booth space. The Board consensus was the policy stands. Homer Speer stated that if the question had arisen before the fact, it may have been possible to consider incorporating it into his contract.

Mr. Godfrey advised us he was anxious to come to the fair and was confused as to the regulations outlined in his contract. He was offered a refund by Hesse and he declined. He was also offered to relocate his booth to help promote his business. He stated he could not make the decision at that time but asked that the option of moving his booth be left open.

Mr. Godfrey also requested an opportunity to speak to the Board about possibly contracting his services during the 1985 County Fair. The Board asked that he put the proposal together and bring it to Hesse for review.

CONSENT AGENDA

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO APPROVE THE BILLS AS SUBMITTED, THE JUNE 1984 FINANCIAL RECAP, JULY 11, 1984 BOARD MINUTES, AND THE JUNE 1984 OFF-SEASON CALENDAR. MOTION CARRIED (Bills listed on page 2).

Washington County Fair Board Minutes, August 8, 1984

Bills for Approval

5112	Beef Management Co.	25.00	Refund Commercial Space
5113	Shiloh Electric	1,000.00	Electrical
5114	Modern Interiors	160.30	Formica & Trim for CCB Kitchen
5115	Prof. Chiropractors Assn.	150.00	Refund Commercial Space
5116	Chris Cullen	100.00	Special Events Coordinator
5117	Garment Graphics	111.60	Winter caps with logo
5118	Award Specialties	1,000.00	July 4 Destruction Derby Trophies
5119	VOID		
5120	United Groceries	188.94	July 4 concessions - hot dogs
5121	Northwest Theatre Supply	210.57	July 4 concessions - candy
5122	Florence Hesse	100.00	Supplies & labor for fair posters
5123	Jay Bentley	75.00	Electrical consulting
5124	SEE Design & Production	439.20	Vinyl for decorating
5125	Hillsboro Argus	9.15	Advertisement - ticket taker
5126	Candance McKinley	220.00	Advertisement copywriting etc.
5127	Lithtex	210.00	Chamber Day coupons
5128	Copeland Lumber	110.65	CCB Kitchen remodeling
5129	Addy Hesse	26.87	Derby supplies, Hosts of America Luncheon
5130	Your Town & Country Co-op	499.49	Maintenance and repairs for Booster Booth, and fuel
5131	Discount Office Supply	59.98	Office supplies, chair mats
5132	Baker Rock Crushing	71.50	Crushed rock
5133	U-Haul Center	192.01	Repairs to paint sprayer
5134	Cascade Business Machines	55.00	Typewriter rental
5135	Pool-Gardner Lumber Co.	68.66	Repairs and Maintenance
5136	Hillsboro Auto Parts	13.24	Reflectors for cable fence
5137	Don's Plumbing & Heating	127.90	Chuckwagon repair, plumbing repair, livestock restrooms
5138	Associated Janitor & Paper	189.30	Cleaning supplies, toilet paper
5139	T-Bird Home Center	249.73	Paint, repairs to shop, lamps for main gate, sheriff bldg repair
5140	Dept. of Finance	5,234.50	salaries
5141	Milo's Electric	425.00	CCB kitchen
5142	VOID		
5143	Shilo Electric	7,245.05	Electrical
5144 - 5150	VOID		
5151	Albertson's	9.03	July 4 Derby - shortcakes
5152	Reser's	70.90	July 4 Derby - concession - sausage
5153	Gate Change	1,214.00	July 4 Derby
5154	Franz	77.14	July 4 Derby - Hot dog buns
5155	Addy Hesse	50.00	Car Allowance
5156	Valerie Bentley	25.00	Car Allowance
5157	Jamie Hammack	25.00	Car Allowance
5158	Schnitzer Building Materials	84.16	Range hoods CCB kitchen
5159	Washington Co. Fairgrounds Boosters	16.00	July 4 Derby - hot dogs
5160	Hillsboro Soroptimist	175.00	Fair Float
5161	Schnitzer Building Materials	60.80	Range hood - CCB kitchen
5162	Master Plumbing	1,275.00	Water heaters - CCB kitchen
5163	Christy's Deli	21.15	Fair Board meeting
5164	Albertson's	8.27	Fair Board meeting
5165	Postmaster	100.00	postage
5166	Pacific Fence & Wire	327.00	Repair damaged fence

5167	Valley Tire Service	8.00	Tire repair - toro
5168	Jeanne Leeson	153.10	Fair program articles & mileage
5169	Hillsboro Kirby & Vacuum	73.75	Vacuum cleaner repair
5170	Sorpotimist	50.00	Annual dues
5171	Anza Evans	10.00	Map of fairgrounds
5172	Award Specialties	1,215.00	July 4 Derby Trophies
5173	Garment Graphics	40.00	Fair Staff & Fair Board T-Shirts
5174	Landa	1,800.00	Purchased used power wash
5175	Clydesign	111.00	Paint sign
5176	Sprouse-Reitz	6.71	General supplies
5177	Windi Morehead	87.50	Hardwood & fir shavings
5178	Leonard Adams Company	345.00	Animal Liability Insurance
5179	Jamie Hammack	16.28	Volunteer Appreciation Award frames
5180	Oregon Liquor Control Com.	10.00	Wine Tasting at Fair
5181	U-Haul Co.	150.00	Refund for Commercial Space
5182	Washington Co. Livestock Auction	600.00	
5183	Lithtex	100.00	Commercial Coupon Books
5184	Postmaster	6.39	Merit Rate mailing, postage
5185	Payless	12.80	General supplies
5186	Carol Fruedenthal	7.50	Office supplies
5187	Chi-Chimney Sweeps	50.00	Refund for Commercial Space
5188	Nancy Raber	30.88	Paper plates for Home-Ec
5189	The Wood Yard	210.00	Bark dust
5190	Platt Electric Supply	240.48	Replacement bulbs and tubes
5191	Nancy Jasper	25.80	Word processing letters
5192	Bye-Engraving	80.00	Floral Gazebo placque
5193	Postmaster	100.00	Postage
5194	Chris Cullen	115.71	Kid's Contest prizes
5195	Nor-Bet Donut Shop	4.00	Clerks meeting
5196	Valley Tire Service	5.50	Tractor flat tire repair
5197	Award Specialties	195.20	Open class awards
5198	Joyce Curran	25.00	Refund wedding reception
5199	Metro Safety & Tire	85.25	Inspections and maintenance
5200	Standard Supply Co.	213.60	Value for M.E. Bldg restroom & water fountain for beef/dairy
5201	Candance McKinnley	80.00	Rewriting producing radio comm.
5202	Northwest Natural Gas	44.81	Utilities
5203	Badgeman	114.06	4-H Name Badges
5204	PGE	153.55	Utilities
5205	VOID		
5206	PGE	799.56	Utilities
5207	Clipper	55.00	Clipper coupon
5208	AB Dick	23.28	Copier maintenance & parts
5209	The Fair Publishing House	118.37	Special tickets
5210	VOID		
5211	Award Specilties	85.40	Open class award
5212	Clearview Ribbon Company	184.75	Open class horse awards
5213	Supplyways, Inc.	40.40	NCR paper
5214	Hillsboro Garbage Disposal	296.00	Utilities
5215	Pay 'n Save	15.95	Office supplies
5216	A-1 Silk Screen Products	650.00	45 Bus Tails - Advertising
5217	Winston Network	2,125.00	Advertising
5218	GTE	199.07	Utilities
5219	J. Thayer Co.	2.86	Office supplies

5220	Hillsboro Towing	200.00	Towing - July 4 Destruction Derby
5221	D.F. McClenny Refrigeration	118.20	Chuckwagon repair
5222	Oregon FFA Association	55.00	FFA Exhibit cards
5223	Spectrum Studios	208.48	Recording radio spots - Advertising
5224	Cascade-Phillips	300.00	Portable toilets - July 4 Derby
5225	Trump Litho	42.25	Cowboy breakfast tickets
5226	Sprouse-Reitz	51.29	General supplies
5227	Valley Tire	4.50	Tractor tire repair
5228	Hillsboro Glass Co.	72.00	M.E. Bldg display case
5229	Gary Backstrom	45.65	July 4 Derby expenses
5230	Thriftway	10.26	Fair Board - decorating day
5231	Chris Cullen	55.00	Kid's Contest games
5232	Motorsports Club Affiliates	1,048.00	Derby insurance for 8-8 and 9-8
5233	Cheryl Carlson	63.32	4-H Judging
5234	Pam Currutt	69.08	4-H Judging
5235	Karen Dorney	70.16	4-H Judging
5236	Cathy Laird	63.50	4-H Judging
5237	Dorothy Person	62.24	4-H Judging
5238	Mary Beth Person	62.50	4-H Judging
5239	Helen Purkerson	50.00	4-H Judging
5240	Lee Schulz	62.50	4-H Judging
5241	Sonja Simpson	58.64	4-H Judging
5242	Carolyn Studer	59.00	4-H Judging
5243	Elsie Werth	71.60	4-H Judging
5244	Jodi Eagen	408.24	4-H Judging
5245	VOID		
5246	Esther Cate	305.80	4-H Judging
5247	Jeff Rome	388.04	4-H Judging
5248	Morris Evenrude	150.00	4-H Judging
5249	Baseline Mobile	7.00	Tire Repair
5250	Pool-Gardner	10.98	Decorations
5251	Sunshine Pizza	35.50	Decorating Day
5252	Boise Cascade	55.02	Office Supplies
5253	Addy Hesse	50.00	Car Allowance
5254	Jamie Hammack	25.00	Car Allowance
5255	VOID		
5256	Custom Lock & Key	55.00	10 master Locks
5257	Copeland Lumber	85.80	Repair and maintenance
5258	Don's Plumbing & Heating	16.15	Repairs to livestock restroom
5259	Check 'n Balance	50.00	Bookkeeping for May
5260	Bi-Mart	18.19	Office supplies
5261	Your Town & Country Co-op	114.28	Garden supplies, oil for equip.
5262	VOID		
5263	Bresco	1.53	Tire patch kit
5264	Lithtex	39.00	Chamber Day coupons
5265	Pool-Gardner Lumber	5.40	Livestock Restroom repair
5266	Hill Florist & Gifts	20.00	Arrangement for Emily Bently & Family
5267	T-Bird Home Center	37.36	General supplies
5268	Associated Janitor & Paper	38.80	Towels and dust mops
5269	J. Thayer Co.	13.05	Office supplies
5270	Hillsboro Office Supply	16.53	General supplies
5271	Western Builders, Inc.	39.63	Rosette Ribbons Open Class
5272	Coca-Cola Bottling Co.	356.10	July 4 Derby
5273	Berg Christian Enterprises	31.37	Badge's

5274	Hillsboro Argus	41.00	Display advertising
5275	Finance & Administration	48.04	Printing
5276	Hillsboro Quick Print	54.50	Pit passes, Poultry/Rabbit Exhibit Passes
5277	U-Haul Center of Hillsboro	276.75	Electric Jack Hammer, Pressure Washer rental
5278	Sherwin-Williams	396.75	Paint and paint thinner
5279	Discount Office Supply	15.24	Office supplies
5280	Shirley Moore	15.00	Open Class Arts & Crafts Judge
5281	Traffic Safety Supply	86.40	Handicap signs
5282	Concord Piano Service	45.00	Tuning
5283	1st Interstate Bank	6,300.00	Gate Change
5284	Tualatin Valley Irrigation	595.00	Vacuum
5285	Florence Lewis	35.76	Poultry Rabbit Building light bulb
5286	Dale Scheller	35.00	Electrical supplies and labor for Poultry/Rabbit bldg
5287	Charlotte Sharp	15.00	Arts & Crafts Judging
5288	Kathy Cochran	15.00	Arts & Crafts Judging
5289	Wayne Roberts	52.60	FFA & Open Class Judging
5290	VOID		
5291	Rick Thompson	100.00	Entertainment
5292	Dallas McKennon	200.00	Entertainment
5293	Louis Carlene	75.00	Entertainment
5294	Michael J. McKinnis	250.00	Entertainment
5295	Edward Donahue	30.00	Open Class Floral Judging
5296	Laura Moritz	30.00	Open Class Floral Judging
5297	Janet Adams	52.24	Open Class Baked Goods Judging
5298	Verna VanCalcar	52.78	Open Class Food Preservation
5299	P.O. Pelletier	30.00	Open Class Floral Judging
5300	Jim Kelly	150.00	Open Class Rabbit Judging
5301	Elmer Humphrey	40.00	Open Class Sheep Judging
5302	Cathy Laird	53.50	Open Class Textiles
5303	Van Youngquist	68.00	FFA & 4-H Dairy Conformation
5304	Toni Krummenacker	52.00	Open Class Textiles
5305	VOID		
5306	Marge McCormack	80.00	Herdsmanship Judge
5307	VOID		
5308	Mary Stewart	59.00	4-H Home-Ec Judge
5309	Brenda Miller	68.00	4-H & FFA Market Hogs and Lambs
5310	Bill Hiatt	57.20	4-H Dog Obedience
5311	George Ann Evans	68.00	FFA & 4-H Poultry Judge
5312	Bettie Coe	138.24	FFA & 4-H Rabbit Showmanship
5313	Bill Bellamy	123.48	FFA & 4-H Judging
5314	Bev Hahn	15.00	Open Class Painting Judge
5315	Denise McDonald	15.00	Open Class Painting Judge
5316	Maggie Sprecher	9.52	Commissioner's Luncheon

MERIT RATE

The merit rate workbook was enclosed with each agenda packet and the Fair Board was asked to take it home and review the same. The merit rater will be on the grounds Thursday and Friday.

HOTEL/MOTEL TAX

Larry Sprecher will be researching information on funding and updating the hotel/motel tax.

ENTRY DAY

The superintendents and other volunteers did a super job on entry day. They are being provided t-shirts with the Washington County Fair and clown logo.

ATTENDANCE

Tuesday, August 7, 1984 was the largest opening day in the history of the County Fair. It was up 11% from last year's opening day.

DAVIS AMUSEMENT

Hesse received a phone call from a concerned parent. She advised Hesse that some of the rides needed attention. Jeanne Leeson and Hesse inspected the rides and found that her observations were accurate. A letter was drafted and hand delivered to Davis Amusement about the condition of rides and requesting the problems be corrected. It was suggested that the parent receive a copy of that letter and be given complimentary admission to the fair.

In order to contract with a different carnival, the fair would have to be moved up a week or back a week. The fair would either be competing with Multnomah County Fair or Clark County Fair in Vancouver, Washington. One concern with changing fair dates is retaining our contract with our current rodeo stock contractor.

The Board also discussed upgrading other entertainment by constructing a celebrity stage. Constructing a stage will mean moving the implement dealers which have been there a number of years.

RODEO

No report from John Love as he was not present at the meeting.

TASK FORCE

Drafts of the task force report were enclosed for review. Hesse reported the task force would not be meeting again. The Board noted they are moving along with the master plan and should continue by having an intense market study conducted.

OPERATIONS

No major problems with operation on Tuesday, August 7, 1984. Physical grounds seem to be in good condition.

GENERAL COMMENTS

The Hillsboro Chamber Luncheon started late but the Fair Board did not plan the serving of the actual meal. They were not charged admission to the fair.

Lloyd Baron suggested that the Floral Department list the varieties which may make it more interesting to some of the visitors at the fair.

The next meeting will be Friday, August 10, 1984 at 1:00 p.m. in the Sheriff's Building.

Respectfully submitted,

Jamie Hammack
Administrative Secretary

A G E N D A
Washington County Fair Board
Special Meeting
1:00 p.m. Wednesday, August 8, 1984

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.
- *3. Bills for approval (enclosed).
- *4. Financial recap for June, 1984 (enclosed).
- *5. Board minutes from July 11, 1984 (enclosed).
- *6. June, 1984 off-season calendar (enclosed).

*Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.
7. Correspondence:
 - A.
 - B.
8. Director's Report:
 - A. Merit rate book for your review (enclosed).
 - B. Funding strategy update on hotel/motel tax.
 - C. Entry day, Sunday, August 5 was excellent. Superintendent did a fantastic job.
 - D. Vacation dates for Hesse - August 22, 27, 28, and 31st.
9. Operation Superintendent's Report:
 - A. Purchased a used power wash in mid July at a cost of \$1,800.00 (Had been used twice and was turned back for a bigger capacity machine - list price \$2,740.)
 - B. Purchased a new power vacuum to clear building floors.
10. Old Business:
 - A. Report on Rodeo meeting from John Love.
 - B. Report on Fair Booster's meetin from Margaret Sprecher
 - C. Comment from Leeson and Speer regarding August 1 Task Force Meeting.
 - D. Fairgrounds task force report (enclosed).
11. New Business:
12. Announcements:
 - A. Next Fair Board Meeting will be August 10, at 1:00 p.m.

**If you will be later or unable to attend, call 648-1416.