

**Washington County Board of Commissioners
Washington County Fair Board
Joint Meeting Agenda**

March 21, 2017

Lunch – 11:30am

Meeting – 12:00pm to 1:30pm

Washington Street Conference Center

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|------------|---|--------------------------------------|
| 1. | Introductions | Chair Duyck |
| 2. | 2016 County Fair Report | Bill Ganger
Leah Perkins-Hagele |
| 3. | Strategic Business Plan | Sia Lindstrom
Leah Perkins-Hagele |
| 4. | Financial Condition | Leah Perkins-Hagele
Sia Lindstrom |
| 5. | Facilities Maintenance Plan | Leah Perkins-Hagele
Sia Lindstrom |
| 6. | MOU Update | Sia Lindstrom
Leah Perkins-Hagele |
| 7. | Fairgrounds Advisory Committee Update | Larry Pederson
Rob Massar |
| 8. | Roles & Responsibilities Follow-Up | Sia Lindstrom |
| 9. | Other Issues | |
| 10. | Adjourn | |

Washington County Joint Meeting
Tuesday March 21, 12:00 to 2:00pm

Introductions of all present

Recap of the 2016 Washington County Fair, by Fair Board Member, Bill Ganger

Recap of the Strategic Plan by Sia Lindstrom. She highlighted a few of the committees plan.

Expanding to a 10 day fair to include 2 weekends

Including the East side of Washington County in the County Fair.

How to balance the traditional foundation of the fair with the new urban

And lastly the bio-security plans that will be in place this year for the Fair.

Financial for the 2015 – 2016 presented by Leah Perkins-Hagele . 2% increase from 2015 to 2016.

Two big projects that we are working on for this years fair is Parking and Bio Security. Parking for the fair will be \$15.00 this year. We have partnering with Trimet and the Hillsboro Police to solve the parking issue.

Maintenance Plan for the Fair grounds. The plan will be taken to the FAC for approval.

Paving, Fencing, Landscaping on Veterans Drive, RV parking lot, and bio-security.

Deferred Maintenance. But some will be covered through the Event Center improvements.

Review of the MOU. Housekeeping changes will start with Fair Board and then take it to the Board of commissioners for approval.

FAC Fair Grounds Revitalization Task Force, Larry Peterson

There is no fiduciary control of the event center. The objectives of this Task Force is to include the history of the fair, but welcoming of the high tech and other uses for the grounds.

Larry explained how LRS was selected for the designer of the Event Center including the position of the EC on the property. The team included community members in these meeting that have a stakeholder in the use of the building.

There were a lot of comments about the break out rooms, the main exhibit halls, loading docks, kitchen, position of the building. Along with the hotel industry interest in having an EC in Hillsboro.

Time line for the EC

Opening late 2019 for the 2020 for 10 day Fair.

FAC Meeting Tuesday March 21 2:00 to 4:00

Introductions

Public Comment- None

FAC Terms & Bylaws Revision Sia Lindstrom presented the changes from two (2) years to three (3) year terms.

Set for the next meeting to elect a vice President

Event Center update:

Rob Massar explained to Mayor Calla way the history of the Event Center for the Fair Grounds.

He went on to tell about the Design team.

Geoffrey Kavulya gave us a recap of the January 31st meeting

Steve Mileham talked about the site layout with much discussion and followed up with the floorplan layout. There was more discussion on the position of the building, and main entrance of the building or alternative entrances.

Rob Massar presented the finance update and Geoffrey gave us the timeline for completion.

FAC to post maps, timeline, and financial the Website. Larry addressed the members, "Well ladies and gentleman we have hit the golden moment where we determine if we are indorsing Plan A the Site and Plan B the conceptual building plan and move forward to the County Board. I am looking to the committee for member to make a motion. Steve, what do we have, A for the master plan and 1 for the building? Yes. Hal Ballard said, "I so move", and Daniel 2nd it. All approved. Indorsement is in place.

Meeting adjourned.