

WASHINGTON COUNTY FAIR

Minutes of a regular meeting of the Fair Board held
January 11, 1978.

CALL TO ORDER AND ATTENDANCE The meeting was called to order at 8:00 p.m. by
Chairman Joe Evers.

BOARD

Joe Evers
Jim Springer
Jerry Boyer
Charles Colegrove
Ralph Holland

MANAGEMENT AND STAFF

Adeline Hesse
Lorrie Maki

GUESTS

Joan Smith, Fairgrounds-Museum
Promotion

JUDGES FEES 1978 Judges Fees:

MOTION: MOVED BY JERRY BOYER AND SECONDED BY
RALPH HOLLAND TO ACCEPT THE RECOMMENDED JUDGES FEES
OF \$30.00 PER FULL DAY, \$15.00 MAXIMUM LODGING,
12¢ PER MILE, AND NO MEAL ALLOWANCE. MOTION CARRIED.

ENTERTAINMENT
FORMAT INPUT

Mr. Boyer noted that the entertainment for Fair 52
worked very well and suggested that the entertainment
format for Fair 53 be the same.

It was suggested that the open class Horse Show commence
Thursday, 2:00 p.m., August 3, 1978 instead of the
6:00 p.m. time at the 1977 Fair.

MOTION: MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND
FOR THE HORSE SHOW TO COMMENCE AT THE EARLIER TIME OF
2:00 P.M. MOTION CARRIED.

OVERVIEW FOR
BOND ELECTION
PROGRESS

Joan Smith presented the Fact Sheet that is available for
use in presenting the Bond and Serial Election campaign
information. Mrs. Smith has already spoken to the
Beaverton Chamber of Commerce with positive reception.
The preparation for the election that has been done thus
far seems to be noticed favorably.

The tabloid brochure will be mailed to approximately
4,000 open class exhibitors, grangers, 4-H and FFA
families, and 500 selected farmers. The brochure will be
incorporated into the surrounding community newspapers
and distributed to as many stores, banks, etc., as
possible.

OVERVIEW (CONT.) A second mailing of a legal size postcard will be sent the week of February 13, 1978 as a follow up reminder to vote.

A scale model of the proposed fairgrounds/museum will be available Monday to be used when speaking. It will also be taken for display at many businesses etc. to reach as many voters as possible.

Postcards will also be available for personal endorsements.

A news conference will be held at the fairgrounds/museum Thursday, January 12 at 10:00 a.m. A fact sheet will be given along with a brief summation by Mrs. Smith and Adeline Hesse, followed by a brief tour of the fairgrounds and county museum.

Hillsboro Kiwanis have indicated they would be happy to help with the campaign.

January 16, Monday, Shute Hall, 2:00 p.m. to 3:00 p.m. will be the V.I.P. Kick-Off of the Fairground/Museum Bond Election Promotion Campaign. Jerry Boyer will welcome and introduce elected officials, Commissioner Miller Duris will give the Commissioners' greeting and endorsement. Mrs. Hesse will summarize the goals of the fairgrounds, and Dick Matthews will present the museum goals. Mrs. Smith will present the campaign history and up date the fairground and museum situation. Mr. Boyer will then ask for questions. Refreshments will be served by Mrs. Boyer, Mrs. Holland, Mrs. Evers, Mrs. Springer, and Mrs. Colegrove.

If funds allow, paid newspaper advertising will be used just prior to election time.

The Fair Board wishes to extend sincere appreciation to Mrs. Smith for her help in the promotion of the campaign and extends their vote of confidence.

SEE FABRIC
AND DECORATING

Mrs. Hesse received correspondence from See Fabric and Decorating stating the cost for rental of a 40' x 60' tent as \$912.00 with lights and a \$50.00 set up fee. The senior citizens as well as the audience for entertainment need protection from the weather, sunny or rain. It was felt that a larger size - 40' x 80' would be more suitable.

MOTION: MOVED BY JIM SPRINGER, SECONDED BY JERRY BOYER THAT MRS. HESSE NEGOTIATE FOR A TENT. MOTION CARRIED.

BILL FOR
INSURANCE FROM
COUNTY

A bill from the County for comprehensive insurance was received in the amount of \$1510.80 for October 1, 1977 through October 1, 1978. The Fair Board was unaware of this expense coming due and it was not a budgeted item.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND THAT THE INSURANCE BE PAID AT A RATE OF \$125.00 PER MONTH UNTIL PAID IN FULL. MOTION CARRIED.

FINANCIAL
STATEMENT

Because the bank statement did not arrive until the Fair Board meeting date, the financial statement will be presented at the next Fair Board meeting.

EMPLOYMENT
DIVISION LETTER

Correspondence from the State of Oregon Employment Division, Department of Human Resources stated three reimbursement options.

MOTION: MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND THAT THE FAIR BOARD ACCEPT MANagements RECOMMENDATION TO OPT FOR THE NEW STATE TRUST FUND WITH THE 1.6 PERCENTAGE RATE OF GROSS WAGES. MOTION CARRIED.

MILKING PARLOR
REPORT

Mr. Colegrove reported that the Milk Parlor Committee met at the fairgrounds on Tuesday, January 10th at 10:00 a. m. Don Anderson will request a grant from Reader's Digest. The committee has asked that the Fair Board consider budgeting \$7,000 toward the construction and drainage for a new milk parlor. The rest of the funds will be raised by the committee. Mr. Colegrove reported that the Milk Parlor Committee revised sketches for the new building to change a doorway because of the food concession location. The new location for the milk parlor was discussed.

Mr. Evers indicated the committee would like to sell miniature plastic cow figurines to raise revenue for the new milk parlor.

MOTION: MOVED BY JERRY BOYER, SECONDED BY JIM SPRINGER THAT THE MILK PARLOR COMMITTEE IS AUTHORIZED TO PROCEED WITH THE DAIRY COW PROMOTION ITEMS. MOTION CARRIED.

DARIGOLD BILL

A bill for \$90.00 from Darigold was received by the Fair Board for hauling and installing coolers, and removing and cleaning coolers. This charge is reasonable although no notification of a charge was received, prior to Fair 52.

The Fair Board requested that notification of any charges prior to an event would be appreciated and stated that a milk fund is being started and donations are being accepted.

- DARIGOLD BILL (CONTINUED) MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND THAT THE \$90.00 BE REMITTED TO DARIGOLD. MOTION CARRIED.
- BID ON 1949 TRUCK A bid in the amount of \$75.00 was received for purchase of the 1949 Dodge Truck, flat bed with dump.
- MOTION: MOVED BY JERRY BOYER, SECONDED BY CHARLES COLEGROVE TO ACCEPT THE BID IN THE AMOUNT OF \$75.00 FOR THE 1949 DODGE TRUCK CURRENTLY ON THE FAIRGROUNDS. MOTION CARRIED.
- 4-H AWARDS The premium book deadline for award listing is March 1. Because of the early date many people are not yet thinking of Fair time, therefore award offerings are presented as late as July 1st. The Fair Board recommends that the 4-H organize the committee to review those offerings that come in too late for the premium book and at that time can either be approved or disapproved. If approved, notification can be given that there will be no advertising in the premium book, because of the late date.
- PRINTING BID A bid for the printing of the premium book was received October 27, 1977 from the Hillsboro Argus. For 3,000 open class and 2,200 4-H books the amount is \$2238.91. For 3,500 open class and 2,200 4-H books cost is \$2343.70.
- MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JIM SPRINGER TO ACCEPT THE BID OF \$2343.70 FOR 3,500 OPEN CLASS AND 2,200 4-H PREMIUM BOOKS. MOTION CARRIED.
- PUBLIC SERVICE EMPLOYMENT AGREEMENT A review of the Public Service Employment Agreement was presented for the Fair Board Chairman's signature.
- MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND TO ACCEPT THE PUBLIC SERVICE EMPLOYMENT AGREEMENT AS PRESENTED. MOTION CARRIED.
- 4-H MEETING Hesse, Colegrove, Boyer and Holland attended a 4-H Horse Meeting on January 9th. The 4-H Horse Committee expressed the wish to become part of the County Fair July 28 - August 2. They indicated that only the horse barns will be used. There would be intense supervision. There is a change for open class in that the open class dairy goats and 4-H would come in later for one day of the Fair. The 4-H will take care of the arena. Mrs. Hesse related that on Tuesday, official opening day of the Fair, gates will be manned and admission will be charged. However, 4-H parents would be entitled to purchase season passes for half price.

4-H MEETING
(CONTINUED)

The Fair Board is pleased to have the 4-H Horse participation in the fair. The Board recommends that the tie stalls be removed as they are a hazard.

HORSE
SUPERINTENDENT

Gail Anthony was recommended for the position of Open Class Horse Superintendent. She with her family has been active in horse related activities for many years.

MOTION: MOVED BY JERRY BOYER, SECONDED BY CHARLES COLEGROVE TO APPOINT GAIL ANTHONY AS OPEN CLASS HORSE SUPERINTENDENT. MOTION CARRIED.

ESTIMATED RATE
FOR BOND ISSUE

Mrs. Hesse read correspondence from County Counsel Larry Derr. It stated the estimated maximum tax rate per thousand dollars of true cash value to pay for the \$5,410,000 bond issue is 11½¢. This estimate of 11½¢ per thousand is based upon the following assumptions: the bonds are sold on a twenty year maturity schedule with a level annual debt service and an average interest rate of 5 3/4%; the first tax levy is in fiscal year 1978-79. Due to increases in total assessed value of the County, subsequent year's tax levies may be at a lower rate than the estimate.

APPROVAL OF
MINUTES

MOTION: MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND THAT THE MINUTES OF NOVEMBER 30th AND DECEMBER 8th BE ACCEPTED AS PRINTED AND MAILED. MOTION CARRIED.

BILL APPROVAL

The following bills were presented to the Board for approval:

1068 First National Bank	\$ 132.90
1069 Oregon Fairs Association	374.00
1070 Hillsboro Post Office	26.00
1071 American Rabbit Breeders Asso.	8.00
1072 Western Farmers	16.74
1073 Hillsboro Auto Parts	17.41
1074 Pool-Gardner Lumber	48.00
1075 Casey Tractor and Equipment	12.65
1076 J Thayer Co.	4.46
1077 Baker Rock Crushing	60.82
1078 Associated Janitor and Paper	25.00
1079 General Telephone	30.63
1080 Northwest Natural Gas	120.64
1081 Janet Holland	24.00
1082 Safeguard Business Systems	29.82
1084 Event and Facility Consultants	1,000.00
1085 Savings Account	10,000.00
1086 Al Mohr	10.50
1087 Adeline Hesse	27.50

BILL APPROVAL	1088 First National Bank	\$ 151.90
(CONTINUED)	1089 Portland General Electric	465.23
	1090 Pool-Gardner Lumber	17.98
	1091 J Thayer Co.	4.00
	1092 Hillsboro Lock and Key	2.25
	1093 Holland Feed Inc.	53.61
	1094 Hillsboro Argus	10.83
	1095 Gen. Tile Co.	27.65
	1096 The Sherman Williams Co.	59.23
	1097 Safeguard Business Systems	16.37
	1098 Baker Rock Crushing Co.	115.62
	1099 International Business Machines	63.72
	1100 Portland General Electric	38.12
	1101 Public Employes Retirement	170.93

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JIM SPRINGER TO APPROVE ALL BILLS AS READ AND SUBMITTED. MOTION CARRIED.

EVERS BILL

Joe Evers presented figures on pasture rent for the 1976-77 season including fertilizer costs which showed a balance of \$109.00 due the fair. Mr. Evers offered to settle with the fair on an even basis because the fair used his caterpillar, loader, and man for 12 hours when the Rabbit/Poultry building was under construction.

MOTION: MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND TO EXCHANGE THE PASTURE RENT BALANCE DUE FOR MACHINERY AND LABOR CONTRIBUTED BY EVERS DURING THE RABBIT/POULTRY BUILDING CONSTRUCTION.

ELECTION OF OFFICERS

Jerry Boyer has been officially reappointed to the Fair Board by the Board of Commissioners and was congratulated.

CHAIRMAN

NOMINATION BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND THAT JERRY BOYER BE CHAIRMAN OF THE BOARD AND MOVED THAT A UNANIMOUS BALLOT BE CAST BY THE SECRETARY. MOTION CARRIED.

VICE-CHAIRMAN

NOMINATION BY JIM SPRINGER, SECONDED BY RALPH HOLLAND THAT CHARLES COLEGROVE BE VICE-CHAIRMAN OF THE BOARD AND THAT A UNANIMOUS BALLOT BE CAST BY THE SECRETARY. MOTION CARRIED.

TREASURER

NOMINATION BY JIM SPRINGER, SECONDED BY CHARLES COLEGROVE THAT RALPH HOLLAND BE TREASURER. NOMINATION BY RALPH HOLLAND, SECONDED BY JOE EVERS THAT JIM SPRINGER BE TREASURER. JIM SPRINGER ASKED THAT HIS NAME BE WITHDRAWN AND A UNANIMOUS BALLOT BE CAST BY THE SECRETARY FOR RALPH HOLLAND. MOTION CARRIED.

SECRETARY
APPOINTED

MOTION: MOVED BY JERRY BOYER, SECONDED BY CHARLES
COLEGROVE THAT LORRIE MAKI BE APPOINTED FAIR BOARD
SECRETARY. MOTION CARRIED.

CONVENTION
RECAP

Mr. Boyer commented that the Oregon Fairs Association
Convention was a very pleasant experience. The facility
was very nice, meals were excellent, meetings were run
well, and generally the participants seemed to really
enjoy themselves.

ADJOURNMENT

The meeting was adjourned at 11:18 p.m.

Respectfully submitted

Lorrie Maki, Secretary

Fair 52

WASHINGTON COUNTY FAIR
P.O. BOX 115 - TEL. 648-1416
HILLSBORO, OREGON 97123

Washington County Fair
Proposed Agenda

Wednesday, 8:00 p.m.
January 11, 1978

1. Guests
2. 1978 Judges Fees - Recommended: \$30.00 per full day, \$15.00 maximum lodging, 12¢ per mile, no meal allowance
3. Board in put on 1978 entertainment format
4. Correspondence SEE regarding tent for entertainment
5. Bill from County for insurance
6. Financial review
7. Letter from Employment Division on employment options.
8. Update on election - February 17, 1978
9. Milk Parlor meeting report from Mr. Colegrove - also bill from Darigold
10. Bid on 1949 Dodge truck
11. 4-H Fair awards discussion
12. Accept bid for printing 1978 premium book
13. Review of Public Service Employment Agreement (Chr. signature required)
14. Election of officers for 1978
15. 1977 Convention comments

Fair 52

WASHINGTON COUNTY FAIR
P.O. BOX 115 - TEL. 648-1416
HILLSBORO, OREGON 97123

TO: Promotion Committee, Jim Springer, Charles Colegrove,
Jerry Draggoo

FROM: Addy Hesse and Lew Myatt

SUBJECT: Tabloid review and promotion reports

Tuesday, January 3, 1978 - 12 noon to 1:30 p.m. has been set for our next 'touch base' promotion meeting. We need 100% attendance.

Lunch will be provided courtesy of Mr. Myatt, so please advise if you cannot attend (648-1416).

Also mark Monday, January 16, 1978 - 10:30 a.m. to 11:30 a.m. on your calendar. It will be the public V.I.P. kick-off meeting to be held at Shute Hall - Hillsboro Library.

Have a Happy Holiday Season.