

M I N U T E S

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held January 6, 1982, in the Fairgrounds office beginning at 4:35 p.m.

ATTENDANCE	<u>Fair Board</u>	<u>Director &amp; Staff</u>	<u>Guests</u>
	Charles Colegrove	Adeline Hesse	Lyle Spiesschaert, 4-H Extension
	John Love	Valerie Bentley	Greg Johnson, 4-H Leader
	Homer Speer		Stan Rickard, Architect
	Margaret Sprecher		
	Mike Swan		

The Board welcomed newly appointed members Homer Speer, Margaret "Maggie" Sprecher, and John Love.

MANURE  
DISPOSAL

4-H livestock leader Greg Johnson presented a proposal for manure disposal to the west of the 4-H/FFA livestock barns. Manure disposal in this area has been a problem. Johnson worked with Tom Gordon considering several ways for proper manure disposal. They concluded a cement slab would be most efficient and the easiest to add to. Johnson realizes any manure disposal plan will be difficult to enforce. The proposal includes a 15' x 100' cement slab with a 1½' to 2' retaining wall positioned so there will be room for trucks and to help increase foot traffic.

Because cement is permanent, the project should be carefully studied along with future development of the area. The cement will be easier to clean than asphalt. Johnson predicted a new manure disposal system would save half the regular morning clean-up time. Johnson will check with a few contractors to get estimates.

Other fairs still have kids haul manure long distances for dumping. Clark County, Washington, has a pit area.

With the recessed economy, it will be difficult to get a company to donate the concrete. The project could cost between \$3,500 to \$4,000. Johnson suggested the slab be 3" deep with gravel base. Asphalt will not hold up as well under the tractor; and the water table is so high during the winter, it would weaken the black top.

Colegrove pointed out the Board has frozen all capital outlay monies contingent on the price range of bids for the Community Room of the 4-H building. Johnson will check into 4-H fund raisers. Johnson reminded the Board the 15' x 100' slab is only a proposal. It may be better to use two concrete areas about 30' long. Swan thinks the manure disposal plan is a good one, but he is concerned about funds to complete the project. Colegrove thinks the two sections would work out best. The side walls will need steel reinforcement.

The present manure disposal system can be modified for another fair if funds are not available to build a new concrete system. The Board will know by mid-April if there will be money available in the budget. Johnson will continue to research options for a new manure system. The Board thanked Johnson for attending the meeting.

COMMUNITY  
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Architect Stanley Rickard presented to the Board a preliminary drawing and a model of the Community Room of the 4-H Building. Rickard explained the priorities have changed since the Board has met with Herschell Plummer. It is no longer the Board's top priority to upgrade the restroom & shower facilities. Because of a limited budget, the Board decided to get the entire shell constructed in the first phase. The building will cover the existing restroom and kitchen and include a 40' x 80' multi-purpose room, a storage area and small office space.

Because of the type of building use, there are several building code requirements necessary for a public facility. One of these is a one-hour fire rated building. The requirements, of course, are more expensive. Rickard is now preparing an argument to take to Salem to see if he can get the building codes department to grant some exceptions to these requirements.

Previously Rickard has proposed a 4 sided pitched roof. After researching the idea, he found a two sided pitched roof to be more practical. The existing building is now carrying as much weight as it structurally can hold. The addition will be an independent structure using wood studs and gypsum sheeting.

4-H Extension agent Lyle Spiesschaert expressed a concern for a building that could be used year round after the first phase of construction and vehicle accessibility to the building.

Rickard feels that the movable partitions are worth the expense because they are so flexible. The building will have windows only in the office area, artificial lighting throughout, and the minimum in a mechanical system. The mechanical system can be improved in future phases. The increase in the hotel/motel tax needs to be approved by a public vote in the November 1982 general election for the Fair Board to continue receiving funds, and these funds are needed to totally complete the Community Room. Spiesschaert reported the 4-H Leaders Association has been challenged to provide tables and chairs for the new building. Spiesschaert was asked to update the 4-H committee and provide input back to the fairgrounds director.

MOTION: MOVED BY MIKE SWAN, SECONDED BY HOMER SPEER TO ACCEPT THE PLANS AND ELEVATIONS FOR THE COMMUNITY ROOM ADDITION TO THE 4-H BUILDING AS PRESENTED BY ARCHITECT STAN RICKARD. MOTION CARRIED.

Chair Colegrove will sign the plans for official acceptance. Spiesschaert requested one set of plans to share with his committee. The Board thanked Mr. Rickard for attending.

CONSENT  
AGENDA

MOTION: MOVED BY MIKE SWAN, SECONDED BY HOMER SPEER TO APPROVE THE BILLS AS SUBMITTED; THE NOVEMBER 1981 FINANCIAL RECAP; AND THE DECEMBER 2 & 15, 1981, MINUTES. MOTION CARRIED. (Bills listed on page 3)

FAIR  
BEVERAGE  
CONTRACT

The Board reviewed proposals for exclusive product use for the 1982 fair from Pepsi Cola Bottling Company and Pacific Coca Cola Bottling Company. Hesse also wrote Coca Cola for clarification of their proposal. The proposals are the same except Pepsi will sell beverage to concessionaires for \$9 per tank and Coca Cola will sell beverage for \$7.25 per tank. Both will pay 20 percent of gross product profit to the Board, provide posters, provide a cash allowance of \$75 each for the 4-H and FFA programs to purchase trophies, \$500 toward fair advertising, and have a man on duty from 9 a.m. to 9 p.m.

LS AS	Transfer to Govt. Pool	10,455.84	
APPROVED	3493 Dale Dyche	12.30	Reimburse for tools
	3494 Hales Restaurant	17.50	Arena use meeting
	3495 Waremart	18.60	Fair Board meeting
	3496 Valley River Inn	170.91	OFA Convention rooms
	3497 Charles Colegrove	38.20	Reimburse for OFA Convention room
	3498 A Line RV Parts	7.03	Replace boat part
	3499 Beveal Sign Company	20.00	New board for reader board
	3500 Jerry Boyer	142.50	Per diem for meeting attendance
	3501 Charles Colegrove	157.50	Per diem for meeting attendance
	3502 Agnes DeLashmutt	135.00	Per diem for meeting attendance
	3503 Jerry Pflug	142.50	Per diem for meeting attendance
	3504 Mike Swan	150.00	Per diem for meeting attendance
	3505 Hales Restaurant	22.50	Meeting with architect
	3506 Pay 'n Save Corp.	15.29	Repairs and maintenance
	3507 Finance & Administration	3,022.00	October salary
	3508 Finance & Administration	17.81	Office expense
	3509 Finance & Administration	3,614.00	November salary
	3510 P. G. E.	428.65	Utilities
	3511 City of Hillsboro Utilities	237.70	Water and sewer
	3512 Copeland Lumber Yard	9.00	Repairs and maintenance
	3513 Chapman's Service Store	3.50	Tire repair
	3514 I. B. M.	99.00	Typewriter service agreement
	3515 G. T. E.	168.79	Phone
	3516 J. E. Advertising	27.50	Advertising sold for premium book
	3517 Hillsboro Garbage Service	66.00	Garbage service
	3518 Northwest Natural Gas	54.58	Utilities
	3519 Postmaster	40.00	Postage
	3520 Englund, Plummer & Assoc.	750.94	Community Room-preliminary
	3521 Stanley Rickard	1,000.00	Architect Community Room
	3522 Russell Dyche	20.20	Mileage

MOTION: MOVED BY MIKE SWAN, SECONDED BY HOMER SPEER TO CONTRACT THE PACIFIC COCA COLA BOTTLING COMPANY FOR EXCLUSIVE PRODUCT USE AT THE 1982 WASHINGTON COUNTY FAIR PER THEIR BID DATED DECEMBER 28, 1981, AND FOLLOW-UP LETTER OF DECEMBER 29, 1981. MOTION CARRIED.

DONATION Max Snyder, Royal Distributors, would like to donate a 16' x 32' x 12' walk-in cooler to the fairgrounds. Our maintenance crew will need to take the cooler apart and haul the material back to the fairgrounds from Royal Distributors warehouse on Oak and Armco, Hillsboro. Salvageable material will include a cooler door, plywood and insulation. Hesse will need to hire a person to help Russ Dyche disassemble the cooler.

MOTION: MOVED BY HOMER SPEER, SECONDED BY MIKE SWAN TO ACCEPT MAX SNYDER'S DONATION OF MATERIAL FROM A 16' X 32' X 12' WALK IN COOLER. MOTION CARRIED.

Hesse will contact Mr. Snyder and thank him for the donation.

NEW MEMBERS Hesse advised the new Board members she will need two 5 x 7 black and white photos for premium book publication. Moments In Time studio has done fair personnel photos in the past. Valerie Bentley will make appointments for the new members if they choose.

Board members were advised the fairgrounds has an unpublished phone number. There is one official meeting on the first Wednesday of each month for which a \$7.50 per diem is paid. Per diem during the fair is \$15 per day. Some special meetings may be required during the month.

OFFICERS NOMINATION BY HOMER SPEER, SECONDED BY JOHN LOVE TO ELECT CHARLES COLEGROVE AS CHAIRMAN, MIKE SWAN AS VICE CHAIRMAN, AND MARGARET SPRECHER AS TREASURER OF THE BOARD AND MOVED THAT A UNANIMOUS BALLOT BE CAST BY THE SECRETARY. MOTION CARRIED.

MOVED BY HOMER SPEER, SECONDED BY JOHN LOVE TO APPOINT VALERIE BENTLEY AS BOARD SECRETARY. MOTION CARRIED.

1982 GATE ADMISSION Due to the economic climate, Hesse recommended using the same fair admission prices as 1981 with one exception: Raising the family day package to \$7 up from \$5. This change will coincide with a \$7 midway package.

Gate admissions will be as follows: Single daily admission -- Adult \$3.50, Youth (6-17) \$1.50, under 6 free. Season Pass -- Adult \$10.00, Youth (6-17) \$5.00. 4-H/FFA/Season Pass -- Youth member \$1.00, Active leader \$2.00, Parent \$5.00.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN LOVE TO APPROVE THE 1982 ADMISSION PRICES LISTED ABOVE. MOTION CARRIED.

The Board reviewed last year's admission receipts and attendance. The 1981 fair weather was extremely hot which did effect attendance. Last year was the first year the Board tried free grandstand entertainment with gate admission. The Board agreed this policy worked out very well for the first year.

JUDGES	<u>Proposed 1982 Judges Fees</u>	<u>1981 Fees</u>
	\$40 per day home arts & misc.	\$30 per day home arts & misc.
	\$50 per day livestock	\$40 per day livestock
	18¢ per mile	17¢ per mile
	\$25 per night for lodging	\$25 per night for lodging
	no meals	no meals

The judges fees have not been increased for several years. This increase This increase will bring Washington County up to the state's average fees.

MOTION: MOVED BY HOMER SPEER, SECONDED BY MIKE SWAN TO APPROVE THE 1982 JUDGES FEES LISTED ABOVE. MOTION CARRIED.

MANAGER Director Hesse has been elected to the Board of Directors of the Pacific International Livestock Exposition. The Fair Board congratulated Hesse.

1982-83 BUDGET The Board received a work copy of the 1982-83 budget to review at home. The Board will meet Wednesday, January 20, at 4:30 p.m. for a special budget work session.

Hesse pointed out the Board can only budget \$50,000 from the hotel/motel tax because the tax needs final approval from voters at the November 1982 general election. Hesse reviewed how the hotel/motel tax revenue came to the fairgrounds. The Board needs to educate the public that the hotel/motel tax is a user fee.

Because of a change in legislation, the Board will receive about \$11,000 from the State apportionment instead of the \$4,000 originally budgeted. This money is budgeted for premiums, ribbons, and trophies.

PREMIUM BOOK Hesse is working with the "Times" to print a tabloid-type premium book which will be included in every subscription and the Argus circulation. Hesse will also receive extra copies for office distribution. The "Times" is also interested in putting together a tabloid one week before the fair.

RODEO COURT The 1982 Rodeo Court members are Queen Deana VanKoll, Hillsboro; Princess Lisa Daniels, Aloha; and Princess Sue Elverud, Cornelius. Judy Brooks is the Rodeo Court chaperone. Mrs. Brooks suggested giving free admission to the fair to anyone donating \$50 to the Rodeo Court. In the past due to numerous donations, the Fair Board policy has been not to provide free admission for gifts to the fairgrounds. Hesse suggested giving the donors recognition in the premium book.

MOTION: MOVED BY MIKE SWAN, SECONDED BY HOMER SPEER TO GIVE RECOGNITION IN THE PREMIUM BOOK FOR DONATIONS MADE TO THE RODEO COURT. MOTION CARRIED.

BOOKKEEPER Carole Strahan, Check 'n Balance, will be doing the fairgrounds bookkeeping. Dixie Fletcher left the position to attend school full time.

LIFETIME PASSES MOTION: MOVED BY HOMER SPEER, SECONDED BY MIKE SWAN TO PRESENT A LIFETIME PASS TO AGNES DELASHMUTT, JERRY BOYER AND JERRY PFLUG WITH GRATITUDE FOR THEIR YEARS OF FAITHFUL SERVICE. MOTION CARRIED.

Ralph and Janet Holland will be hosting a social evening for retiring and new Fair Board members the evening of Saturday, January 23, at their home. Fair Board will reimburse the Hollands for the dinner groceries. Board members will all bring somethings to help with dinner.

MERIT RATE The Board received \$14,737.30 for the 1981 Merit Rate.

NEXT MEETING The Board will have a special budget work session Wednesday, January 20, in the fairgrounds office beginning at 4:30 p.m.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Valerie Bentley



10. Review of 1982-83 fairgrounds budget (work copy enclosed).
11. Directors Report:
  - A. The Times is putting together figures on a tabloid type premium book to be inserted in the Argus also.
  - B. 1982 Rodeo Court members are: Queen Deana VanKoll, Hillsboro; Princess Lisa Daniels, Aloha; and Princess Sue Elverud, Cornelius. I have sent congratulatory letters.
  - C. Have hired bookkeeper Carole Strahan. Enclosed quote effective January 1, 1982.
  - D. Would recommend the Fair Board present Lifetime Passes to retiring Fair Board members Jerry Boyer and Jerry Pflug.  
Motion: To issue a lifetime pass to Jerry Boyer and Jerry Pflug with gratitude for years of faithful service.
  - E. Would recommend a special meeting to discuss 1982-83 budget. Could be a 7:30 a.m. breakfast meeting or 4:30 p.m. meeting. Date - January 20?

\* If you are unable to attend or will be late, please call 648-1416.