

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, January 7, 1987

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
3. Welcome Rocky Williams, new Fair Board member.
- *4. Bills for approval (enclosed, pages 1 & 2)
- *5. A. October 1986 Balance Sheet (enclosed, page 3)
B. December 1986 Financial Recap (enclosed, pages 4 - 9)
- *6. November 5, 1986 Fair Board Minutes (enclosed, pages 10 - 14)
- *7. A. November 1986 Off-Season Calendar (enclosed, page 15)
B. December 1986 Off-Season Calendar (enclosed, page 16)
C. January 1987 Activities Calendar (enclosed, page 17)
- *8. Correspondence:
 - A. Minutes Tourism Committee, Hillsboro Chamber of Commerce (enclosed, page 18)
 - B.
 - C.

* Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
9. Fair Organizations' Report:
 - A. Fairgrounds Boosters
 - B. Rodeo Board
10. Maintenance Report:
11. Old Business:
 - A. Premiums
 - B. Commercial Exhibitors
 1. 1987 rates

2. Rules

- C. Dyche's Mobile Home
- D. Appraisal of 12 acres, progress report
- E. 1987 Premium Book
- F. Rodeo Board proposal By Laws (enclosed, pages 19 - 21)
- G. Handicap Block Grant report
- H. Hog pens, layout (enclosed, page 22)
- I. Report Square Dancers
- J. Estimate cost electrical, Friendship Square

12. New Business:

- A. Soft drink exclusive proposal (enclosed, pages 23 - 29)
- B. 1987 Fair Theme
- C. Use of 4-H Chuckwagon (enclosed, page 30)
- D. Cal to San Diego, WFA Convention \$90.00, Airfare \$217.00, Room \$180.00, plus meals
- E. Election of Officers
- F.

13. Non-Agenda Items:

- A.
- B.
- C.

14. Announcements:

- A. Next regular board meeting will be February 4, 1987, 4:30 p.m., at the fairgrounds office.
- B.
- C.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held Wednesday, January 7, 1987, beginning at 4:30 p.m.

ATTENDANCE

Fair Board:	Lloyd Baron	Staff:	Cal Wade
	Jeanne Leeson		Ron McAuley
	John Thomas		Jamie Hammack
	Rocky Williams		
		Guests:	Judy Brooks
			Bob Jansen

WELCOME

Baron welcomed those in attendance and invited them to discuss agenda or non-agenda topics with the board. Baron also welcomed Rocky Williams to the Fair Board.

CONSENT AGENDA

The board discussed the budget for the rodeo.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

BOOSTERS

The Boosters did not have a December meeting. They will meet again in February.

RODEO BOARD

Williams reported on the January 5, 1987 Rodeo Board meeting. The following names and terms were submitted as Directors to the Fair Board for approval: Stan Dillon - one year, Winnie Daniels - 1 year, Gene VanKoll - 1 year, Rocky Williams - 2 years, Fred Boyles - 2 years, BJ Clausen - 2 years, Judy Brooks - 3 years, Bob Kirkland - 3 years, and Lynn Feinauer - 3 years.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON TO APPROVE THE RODEO BOARD DIRECTORS AND THEIR TERMS. MOTION CARRIED UNANIMOUSLY.

Williams discussed the coronation dance and the possibility of hiring a caterer with a liquor license and insurance to serve alcohol. He also reported Budweiser is providing \$1,500, designated for advertising, to those rodeos included in their summer tour. Williams will work with Cal on details.

Williams and several other rodeo board members will be flying to

Tulsa, Oklahoma on January 13th for the IPRA Finals. Williams hopes to bring another sponsor to Hillsboro. Power Rents will again provide a major sponsorship package.

Judy Brooks advised the board that Michele Holmes, 1986 Washington County Queen, will be trying out for Miss Rodeo U.S.A. in Tulsa, Oklahoma during the finals.

MAINTENANCE REPORT

McAuley highlighted the November and December projects completed. They were continuing with RV storage; the crew picked up hog panels from a business in Yamhill, cleaned and painted them and now will give to PCC to make metal pens; flag pole was installed; Arts and Craft Building lights replaced; began remodelling of Main Exhibit Building; Ford tractor repaired and repainted; began roof trusses for Floral Building extension; cleaned catch basins; and McAuley has been getting estimates for the restroom handicap access project.

PREMIUMS

Baron appointed a committee to review and revise premiums as needed in open class departments. The committee members are John Thomas, Cal Wade and Lloyd Baron. Board consensus was for the Director to implement the suggestions by the committee.

COMMERCIAL EXHIBITORS

Board members discussed, at length, the present cost of commercial space, including Main Exhibit Building locations, outside spaces, profit and non-profit organizations, restaurants, Chuckwagon and the Dairywomen's booth.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY ROCKY WILLIAMS TO CHARGE \$225 FOR A 10 X 10' BOOTH IN THE MAIN EXHIBIT BUILDING AND \$180 FOR A 10 X 10' SPACE OUTSIDE. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY ROCKY WILLIAMS TO CHARGE \$300 FOR A 10 X 10' OUTSIDE SPACE FOR FOOD CONCESSIONAIRES. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JEANNE LEESON TO CHARGE \$475 FOR THE PERMANENT RESTAURANTS. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO CHARGE \$450 FOR THE CHUCKWAGON. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO CHARGE \$325 FOR THE DAIRYWOMEN'S BOOTH. MOTION CARRIED UNANIMOUSLY.

EXHIBITOR RULES

Wade advised members he submitted rules for revision by county counsel to help resolve potential problems with petitioners, soliciting, etc. He expected to have the changes by board meeting but they are not completed.

MOBILE HOME

The Dyche mobile home was purchased at a price of \$19,202. The Dyches will be out by the 11th of January and there is a good relationship with them. Wade recommended a caretaker to provide security and other miscellaneous tasks in exchange for rent. Wade will work out details regarding hours and value of service and bring a recommendation to the next board meeting.

PREMIUM BOOK

Hammack reported the premium book deadlines have been tentatively scheduled and publication will be in late May. University will keep the same amount of advertisements but we'll try a new layout. University will also print our Rodeo Program and an Event Schedule. We will eliminate the Fair Program.

FAIR CAMPING

Wade met with the Task Force which included representation from 4-H and FFA. Wade outlined rules drafted during the first meeting. Board members discussed the rules and the cost of a site. Wade will bring another report to the next meeting.

RODEO BOARD BY-LAWS

Fair Board members reviewed the proposed by-laws for the rodeo board.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS TO APPROVE THE RODEO BOARD BY-LAWS SUBJECT TO APPROVAL BY COUNTY COUNSEL. MOTION CARRIED UNANIMOUSLY.

BLOCK GRANT

Advertisement for bids for the restroom handicap access have been published but to date we have not had a response.

HOG PANELS

The Washington County Livestock Association purchased the hog panels. Wade presented a plan for about 100 metal pens in the hog barn.

SQUARE DANCERS

The square dancers used the Arts & Crafts building in November for a dance and it was well received. The building was cold and Wade committed to install a small walk-thru door.

ELECTRICAL

Sunset Electric quoted \$1,700 for installing a 200 amp service to Friendship Square. In turn 100 amp service will be available to the barns and walkway lighting. There was some discussion concerning overhead vs. underground wiring. Wade will get an estimate from Sunset to install the wiring underground.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON TO AUTHORIZE WADE TO CONTRACT WITH SUNSET ELECTRIC FOR ELECTRICAL WORK AT FRIENDSHIP SQUARE. MOTION CARRIED UNANIMOUSLY.

OFFICE

Wade gave some background concerning moving the office location. Board members discussed moving the existing building and remodeling, purchasing a used or new mobile home, and a modular building. Wade will research the cost of moving and remodeling the existing building.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON TO SUPPORT MOVING THE OFFICE LOCATION AS LONG AS IT REMAINS ECONOMICALLY FEASIBLE. MOTION CARRIED UNANIMOUSLY.

FAIRGROUNDS NAME

Wade read three suggestions for new names submitted by Williams. The board briefly discussed the ideas.

PIG RACES

There is a possibility of Pig Races for fair entertainment this year. Mike Treacy of Jackson County is trying to put a circuit together to entice the promoter to bring the event to Oregon.

DRAIN LINES

Ken Leahy Construction is working on new drain lines for the pit area and arena to the parking lot drainage. The project cost will consist of at least pipe, gravel, and labor. This should enable year-round use of the arena. Gene VanKoll is attempting to raise funds to purchase sand for the arena.

SOFT DRINK PROPOSALS

Proposals were submitted by 7-Up, Coca-Cola, and Pepsi. They were reviewed and discussed.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY ROCKY WILLIAMS TO ACCEPT THE PROPOSAL SUBMITTED BY 7-UP. MOTION CARRIED UNANIMOUSLY.

1987 FAIR THEME

Discussion was held concerning the fair theme and relating it to

our new logo.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS TO SELECT "HOG WILD!" AS THE 1987 FAIR THEME. MOTION CARRIED UNANIMOUSLY.

4-H CHUCKWAGON

The board discussed the Chuckwagon rental during off-season and reviewed a rental form. Wade will discuss the matter with the board at the February meeting.

WFA CONVENTION

Wade requested funds to attend the Western Fairs Convention in San Diego, California, January 19-21.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO SEND WADE TO THE WESTERN FAIRS CONVENTION JANUARY 19 - 21, 1987. MOTION CARRIED UNANIMOUSLY.

ELECTION OF OFFICERS

NOMINATED AND MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS, TO ELECT ROCKY WILLIAMS AS TREASURER. MOTION CARRIED UNANIMOUSLY.

NOMINATED AND MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS, TO ELECT JEANNE LEESON AS VICE-CHAIRMAN. MOTION CARRIED UNANIMOUSLY.

NOMINATED AND MOVED BY JOHN THOMAS, SECONDED BY ROCKY WILLIAMS, TO ELECT LLOYD BARON AS CHAIRMAN. MOTION CARRIED UNANIMOUSLY.

Baron appointed Jamie Hammack as Secretary to the Fair Board.

INSURANCE

Jackson County Fairgrounds referred Wade to an agent with Unigard. Wade explained the concept of the coverage and the board felt it was worth pursuing with a local agent. The coverage did not include liquor liability.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON TO AUTHORIZE WADE TO PURSUE LIABILITY INSURANCE WITH UNIGARD. MOTION CARRIED UNANIMOUSLY.

ADVERTISING

Williams suggested the Board think about placing highway banners in Washington County areas which the fair does not currently draw. He also discussed the possibility of pinpointing East Washington County areas and using a direct mail method to help attract these residents.

DIRECTOR EVALUATION

Baron appointed a committee of Jeanne Leeson, John Meek and himself to set short terms goals for the purpose of evaluation of the director.

DERBY

A promotor has approached Wade to put on the destruction derbies. Wade would like to put 4 races on during the year, Memorial weekend, 4th of July, fair week and Labor Day weekend. Ron Ail, the promotor, gave Wade two proposals. Wade has checked his references with the State Fair and Douglas County Fair.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS TO AUTHORIZE WADE TO NEGOTIATE AN AGREEMENT WITH RON AIL TO PROMOTE FOUR DERBIES. MOTION CARRIED UNANIMOUSLY.

SURPLUS AUCTION PURCHASES

Wade reported he purchased about 40 metal folding chairs @ \$.40 each, 56 picnic tables @ \$4.50 each, 1 opac projector @ \$22, and 2 film strip projectors @ \$2.

FAIR HOURS

The board discussed the present fair hours and exhibitor hours.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO CLOSE THE EXHIBIT BUILDINGS AT 10:00 P.M. AND CLOSE THE FAIR AT 11:00 P.M.

Regular meeting adjourned, 7:25 p.m.

EXECUTIVE SESSION

Attendance: Lloyd Baron
Jeanne Leeson
John Thomas
Rocky Williams
Cal Wade, staff
Jamie Hammack, staff

The board discussed real estate matters relating to the fairgrounds.

Executive session adjourned, 7:55 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

150.00
150.00
150.00

1986 FAIR BOARD ATTENDANCE

DATE	LLOYD BARON	JEANNE LEESON	JOHN MEEK	HOMER SPEER	MAGGIE SPRECHER
1/8	X	X	X	X	X
1/20	X	N/A	X	N/A	X
1/27	X	N/A	X	N/A	X
2/5	A	X	A	X	X
3/5	X	X	X	X	X
3/10	A	N/A	X	N/A	X
4/2	A	X	X	A	X
Special 4/28	X	N/A	X	N/A	X
5/7	X	X	X	X	X
6/14	X	A	X	X	X
7/2	X	X	A	X	X
9/3	X	X	X	X	N/A
10/1	X	X	A	X	N/A
11/5	X	X	X	X	X
10		10			
		10 Regular			
		4 Special Exec.			
		6 Fair Prep			

Executive

11 11

Special

Special 4/28

FAIR WEEK
All members
Here each

okay
(Signature)

50

John Thomas