

A G E N D A  
Washington County Fair Board  
Regular Meeting  
Wednesday, July 2, 1986, 4:30 p.m.

\* 25th Avenue Deli \*

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- \*3. Bills for Approval (enclosed, pages 3 & 4).
- \*4. May 1986 Financial Recap (enclosed, page 5).
- \*5. June 4, 1986 Fair Board Minutes (enclosed, pages 6 - 9).
- \*6. A. June 1986 Off-Season Calendar (enclosed, page 10).  
B. July 1986 Activities Calendar (enclosed, page 11).

\*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.

7. Fair Organizations' Reports:

- A. Fairground Boosters' minutes (enclosed, page 12).
- B. Rodeo Board Minutes (enclosed, pages 13 & 14).

8. Executive Director's Report:

- A. 1986 Merit Rater is Richard McCurdy.
- B. Asphalt projects
- C. Sign painter
- D. Dave Buckmaster
- E. Telephones
- F. Sheriff's Building
- G. Signs (Richard Alvarez)
- H. Derby
- I. Washington County Visitors Association
- J. Economic Development Committee
- K. Hallmark (development)
- L. Director's Report
- M. T-Shirts and hats

9. Operations Report

- A. June Projects:
  1. Completed water line replacement
  2. Painted Arts & Crafts Building
  3. Painted Poultry/Rabbit Barn

- B. July Projects:
  - 1. Seed lawn areas after construction project.
  - 2. Prepare for fair

10. Old Business:

- A. Marketing; Task Force
- B. Paving Report
- C. Political Booths and petitions
- D.

11. New Business:

- A. Insurance
- B. Art Berry - Security (enclosed, page 15 & 16).
- C.

12. Announcements:

- A. Next regular board meeting date.
- B. Longtime rodeo photographer, F. Lyle Goracke drown in a rafting accident on the McKenzie River.

13. Non-Agenda Items:

- A.
- B.

14. Executive Session:

- A. 1986 Volunteer Appreciation Awards (enclosed, pages 17 - 25).

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held Wednesday, July 2, 1986, at the 25th Avenue Deli, beginning at 4:43 p.m.

ATTENDANCE

Fair Board

Lloyd Baron  
Jeanne Leeson  
Homer Speer  
Margaret Sprecher

Staff

Cal Wade  
Ron McAuley  
Jamie Hammack

Guests

Rocky Williams  
John Baggott  
Jack & Addie Fisher  
Gene & Jenny VanKoll

PUBLIC WELCOME

Sprecher welcomed those in attendance and invited them to speak concerning agenda or non-agenda topics. John Baggott requested a clarification of board policy concerning parking permits. The board agreed their intent was to issue parking passes to 4-H leaders without children in the program.

CONSENT AGENDA

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO APPROVE THE BILLS FOR APPROVAL, MAY 1986 FINANCIAL RECAP, JUNE 4, 1986 FAIR BOARD MINUTES, JUNE 1986 OFF-SEASON CALENDAR AND JULY 1986 ACTIVITIES CALENDAR. MOTION CARRIED UNANIMOUSLY.

BOOSTERS

Board members received a copy of the June 10, 1986 Booster Minutes. Speer commented that all the booster and Rodeo Board projects were appreciated.

RODEO BOARD

Rocky Williams, Rodeo Board Chairman, reported his board members were busy preparing the arena for fair week. Williams arranged a work party with 4-H Leaders to put in the warm-up arena. Williams also noted the cyclone fence near the concession stand in the Grandstand Arena needed repair. Speer noted the damage was from the 1985 September Destruction Derby.

MERIT RATER

Richard McCurdy of Hood River will be the 1986 Washington County Fair & Rodeo merit rater. We have not been notified of his scheduled visit.

### SIGNS

Wade hired a sign painter at \$10 per hour. Some completed signs were available to view. Wade reported \$1,200 - \$1,500 may be invested in new signs.

### SECURITY

Lt. Dave Buckmaster will be handling fair security on behalf of the Hillsboro Police Department. The manpower will not be as strong as in past years. It's difficult to donate the service since the hotel/motel tax has been passed.

### TELEPHONE SYSTEM

The new telephone system is installed and the cost was approximately \$1,778. The phones were purchased through GTE.

### SHERIFF'S BUILDING

The fair cashiers and clerks will be located in the sheriff's building. The P.A. room will remain in the office. Wade has not located a trailer for fair week yet. The police department expressed their concern about the cashier's room in the office and felt the sheriff's building offers more security.

### DERBY

Jamie Hammack reported the destruction derby is ready to go. Volunteers have been arranged and participant interest appears to be good.

### BOARDS

The Washington County Visitors Association and Chamber Economic Development Committee invited Wade to become members of their boards.

### DIRECTOR'S REPORT

Wade inquired as to what items the board wanted included in the director's report. The board consensus was for Wade to use whatever Agenda format he felt appropriate.

### T-SHIRTS

It was reported that 200 t-shirts with the new logo were printed. A portion will be set aside for volunteers - the remainder will be sold at \$6.00 per shirt.

### OPERATIONS REPORT

McAuley, Operations Superintendent, reported the following projects were completed in June: waterline replacement, painted Arts & Crafts Building, July projects are: seed lawns and prepare for fair.

### TASK FORCE

The Fairgrounds Development Task Force met July 2nd and discussed marketing the property. The committee encouraged the Fair Board to keep moving, discuss procedures with county counsel, contact brokers, and establish a marketing package.

### ASPHALTING

The total cost of asphaltting the interior walkways and parking lot south of the Cloverleaf Building was \$115,819.56, approximately \$13,000 more than the original bid. The over run is due to unexpected problems that occurred during the project. Quality Rock was great to work with. They completed some backhoe work for waterline replacement, at no cost to the fairgrounds. The board directed Wade to show Quality Rock their appreciation.

### POLITICAL BOOTHS

Wade presented a potential problem with political booths, and petitioners. The board agreed to review the present practice this winter.

### MAIN EXHIBIT BUILDING STUDY

SERA Architects will present their findings to the Fair Board during a work session, July 15, noon, at Cade's Restaurant.

### TOTEM POLE

The totem pole was painted by American Lighting and it looks great.

### NAME THE PIG CONTEST

Wade proposed a contest which is accompanied by an advertising survey, to determine which mediums are most effective. The incentive would be a nice prize, such as a trip. Board members discussed the impression the general public may have if the fair gives away a trip.

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO AUTHORIZE AN AMOUNT OF NOT TO EXCEED \$1,000 TO PROVIDE AN INCENTIVE PROGRAM FOR FAIRGOERS PARTICIPATING TO ASCERTAIN ADVERTISING EFFECTIVENESS. MOTION CARRIED UNANIMOUSLY.

### INCORPORATION OF RODEO BOARD

Wade met with Dan Olsen, County Counsel, concerning Rodeo Board incorporation. Olsen's first thoughts were to discourage incorporating, and instead create a more formal relationship with the Fair Board. It was also suggested a person from each board attend all meetings. Fair board members agreed to proceed with the concept and bring a recommendation back.

### INSURANCE

Wade reported the county received a 90 day extension from their present insurance carrier. Fire District #2 cannot handle the increased premium for liquor liability for the beer garden this year. Risk Management advised they may not want to assume the risk. Wade feels this should be a decision by the Fair Board and County. There was a brief discussion concerning self insurance. Wade will pursue obtaining coverage for the beer garden fair week.

### SECURITY

The board discussed the need for an individual to coordinate security with the Police Department and private security. Art Berry, retired city officer, was recommended by Chief Herman Woll. Wade has met with Berry and provided a copy of his resume.

MOTION: MOVED BY LLOYD BARON, SECONDED BY HOMER SPEER, TO AUTHORIZE WADE TO CONTRACT ART BERRY TO COORDINATE SECURITY FOR FAIR AND FAIRGROUND FUNCTIONS. MOTION CARRIED UNANIMOUSLY.

The Fair Board has the authority to appoint a marshall and that individual has formal police authority and may make an arrest.

#### FAIR PASSES

Addie Fisher inquired as to the availability of complimentary passes for department demonstrators. She was advised department superintendents should request the required passes from the office.

#### NEXT REGULAR MEETING

The next regular meeting will be scheduled by staff and members notified.

#### DOGS ON FAIRGROUNDS

Board members discussed the policy concerning dogs on the fairgrounds and in livestock areas.

#### GROUP RATES

At the present time, the Fair Board does not have a written policy regarding group rates. In the past, staff has used judgment in offering group rates or discounts as requests come in.

#### PARKING

The Washington County Mounted Posse and Civil Air Patrol will serve as parking attendants for the 1986 fair.

#### TRACTOR

Wade informed the board of tractor problems staff experienced recently which made preparing for events and maintenance difficult. The board suggested budgeting for a newer tractor.

AT THIS TIME THE REGULAR MEETING RECESSED AND BOARD MEMBERS WENT INTO AN EXECUTIVE SESSION.

#### EXECUTIVE SESSION ATTENDANCE

##### Fair Board

Lloyd Baron  
Jeanne Leeson  
Homer Speer  
Margaret Sprecher

##### Staff

Carl Wade  
Jamie Hammack

The board reviewed nominations for the 1986 Volunteer Appreciation Awards.

EXECUTIVE SESSION CLOSED THE REGULAR MEETING RECONVENED.

VOLUNTEER APPRECIATION AWARDS

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO SELECT ROCKY WILLIAMS AS THE RECIPIENT OF THE INDIVIDUAL VOLUNTEER AWARD. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY LLOYD BARON, TO SELECT HJCCC AS THE RECIPIENT OF THE VOLUNTEER BUSINESS AWARD. MOTION CARRIED UNANIMOUSLY.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO SELECT LARRY SPRECHER AS THE RECIPIENT OF THE COMMUNITY SERVICE AWARD. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned 6:20 p.m.

Respectfully submitted,

Jamie Hammack  
Secretary