

M I N U T E S
Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held June 1, 1983, in the Fairgrounds Office beginning at 4:40 p.m.

ATTENDANCE	<u>Fair Board</u>	<u>Staff</u>	<u>Guests</u>
	Charles Colegrove	Adeline Hesse	Timo Korkeakoski, Suomi Enterprises
	Jeanne Leeson	Valerie Bentley	Jerry Draggoo, ORB Organization
	John Love		Mike Swan, Auction Committee
	Homer Speer		Jim Springer, Auction Committee
	Margaret Sprecher		

CONSENT AGENDA MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN LOVE TO APPROVE THE BILLS AS SUBMITTED, THE APRIL 1983 FINANCIAL RECAP, AND THE MAY 4, 1983, BOARD MINUTES. MOTION CARRIED. (Bills listed on page 2)

BEER CONCESSION The Hillsboro Jaycees and the Orenco Volunteer Fireman's Association of Washington County Fire District No. 2 have submitted proposals to run the beer concession during the 1983 fair grandstand events. The Jaycees propose paying the Fair Board \$40 per keg and the Fire District proposes \$45 per keg.

In the past the Jaycees have run the beer concession as a favor to the Fair Board and say they have not made money. The Fire District's proposal would mean more revenue to the Fair Board. The Fire District does volunteer to cover the destruction derby and should have plenty of volunteers.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY HOMER SPEER TO ACCEPT WASHINGTON COUNTY FIRE DISTRICT NO. 2 ORENCO VOLUNTEER FIREMAN'S ASSOCIATION'S PROPOSAL TO SERVE BEER DURING 1983 GRANDSTAND EVENT AUGUST 9-13 WITH THE ASSOCIATION PROVIDING LIQUOR LIABILITY INSURANCE. MOTION CARRIED.

SCHEDULE OF EVENTS The Board reviewed a summer schedule of fairgrounds events. Leeson was amazed how many functions happen on the fairgrounds. Every year Hesse books more events.

STAFF UPDATE CETA has confirmed the Fairgrounds will have four or five CETA youths for the summer. Eric Shultz, Youth Supervisor, starts work June 13. CETA youth start work June 20. Hesse is still looking for a part-time secretary, and she is still working on ticket sellers and takers.

COUNTY EMPLOYEES County Commissioner Bonnie Hays contacted Hesse concerning including a free fair pass into the county paychecks to help boost employee moral. Hesse has also considered a county employee potluck. Multnomah County Fair does provide a free pass with county paychecks. They have had return as low as 14% and as high as 37%.

Will there be flack from the public, or will other organizations (cities, etc.) be asking for free passes too? Hesse pointed out private enterprise does provide picnics and other social events to help boost moral. The Fair Board agreed to offer a two for one pass this year on a trial basis.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY MARGARET SPRECHER TO GIVE COUNTY EMPLOYEES ONE FREE FAIR GATE ADULT ADMISSION WITH ONE PAID ADULT ADMISSION FOR 1983. MOTION CARRIED.

Bills for Approval, June 1, 1983

4361	Agate Beach Hilton	31.50	OFA workshop
4362	Postmaster	57.00	Postage
4363	Rosemarie Kempton	602.93	Advertising sales commission
4364	Award Specialties	52.40	Supt. name badges
4365	Russell Dyche	7.95	Reimburse antenna
4366	Addy Hesse	50.00	Car allowance
4367	Valerie Bentley	25.00	Car allowance
4368	VOID		
4369	Sensational Sandwich	18.25	Fair Board meeting
4370	Full Circle, Inc.	56.20	Shovel handles, oil, week killer
4371	Pool-Gardner, Inc.	205.66	Ticket booths
4372	Hillsboro Argus	12.00	Subscription
4373	Hillsboro Auto Parts	19.11	Lawn mower & tractor supplies
4374	Assoc. Janitor & Paper	129.40	Garbage can liners, roll paper
4375	J. Thayer Co.	8.16	Office supplies
4376	Hillsboro Implement	58.79	Rotary mower & greasing supplies
4377	Copeland Lumber Yards	17.96	Dropcloth, M.E. Bldg. repairs
4378	Hillsboro Farm Equipment	35.65	Kerosene, oil & filters
4379	Oregon Toro Distributors	4,890.00	Toro Mower
4380	Check 'n Balance	50.00	Bookkeeping
4381	Finance & Administration	28.99	Office expenses, copies
4382	Western Business Builders	657.44	4-H ribbons
4383	Fair Publishing House	582.36	Tickets & entry books
4384	Petty Cash	23.52	Misc. office expense
4385	Cascade Business Machines	55.00	Typewriter rental
4386	State of Oregon	5.00	Blue Book
4387	Beverly Seibel	100.00	Gazebo
4388	Land Speed Insurors Agency	275.00	July 3 derby insurance
4389	Albertsons	16.97	
4390	Rosemarie Kempton	47.13	Advertising sales commission
4391	N.W. Natural Gas	43.87	Utilities
4392	Hillsboro Utilities Comm.	275.50	Utilities
4393	General Telephone	187.88	Telephone
4394	P.G.E.	168.29	Utilities
4395	Addy Hesse	59.65	OFA workshop expenses

Hesse will work out details and ticket wording and contact county. Sprecher suggested printing on the tickets "have you attended the fair before?" Board agreed people would not answer question.

HORSE SHOES The Hillsboro Chamber of Commerce would like to install horse shoe pits on the fairgrounds. Polk County Fairgrounds is getting rid of their horse shoe pits and the Chamber has acquired them. Polk County is removing the pits because of lack of use and liability.

The Fair Board is also concerned about liability and about putting new things on the fairgrounds before the master plan is finished. The Board agreed not to install horse shoe pits on the fairgrounds at this time.

SUOMI Timo Korkeakoski of Suomi Enterprises attended the meeting to discuss liquidated damages and final payment. Korkeakoski does not agree with the \$1,100 liquidated damages imposed by the Fair Board. Colegrove felt the Fair Board was under charging Suomi. The Board could have charged \$200 per day instead of \$100; this was echoed by Rickard. Rickard did consult an attorney about the liquidated damages. Korkeakoski did not feel the delays were his fault; the wrong size windows were delivered, the delay of the fair, etc. The delays are also not the Fair Board's fault, and the building was to be completed by fair time. The Fair Board owes Suomi \$6,080.80 minus \$1,100 liquidated damages equals \$4,980.80.

Korkeakoski noted Rickard did not respond to his final request for payment within the required 7-15 days. Korkeakoski thought that if all items on Rickard's September 17, 1983, punch list were completed by October 22, there would be no penalty. Korkeakoski thought all items in his control were completed; Hesse pointed out several items were still not completed including water damage to exterior, fractures at the grooves routed for expansion, and the roof is still leaking. Korkeakoski thinks the leak is through the roof vent which is an architectural problem.

Rickard will meet later this month with Suomi and the roofing subcontractor to determine source of the leak. During a recent county function in the building, Hesse was emptying a pail to keep water off the floor.

The Fair Board requested Korkeakoski put in writing the specific reasons for no liquidated damages - along with order dates and other pertinent information on items beyond his control. Korkeakoski stated that if the liquidated damages could not be resolved, he would go to arbitration.

Both the Fair Board and Korkeakoski are anxious to get the building finished and final payment made.

PAPER DROP The Board agreed to talk to the master plan consultant about the possible relocation of the paper drop on 28th & Cornell Road.

BABYSITTING The Board also discussed having a babysitting service at the fair, but agreed it was not feasible at this time. Liability is incredible.

YOUTH AUCTION The Washington County Youth Prime Livestock Auction Committee made a recommendation to the Fair Board for an alternate location plan for the auction in case of inclement weather. The Fair Board agreed with the plan. That recommendation has been precluded by the Committee's desire to build an auction barn. Committee representatives will be attending the meeting tonight.

- LEADERSHIP NAR** Hesse requested the Fair Board pay her tuition or another Board member's tuition to "Leadership Greater Hillsboro" seminar sponsored by the Greater Hillsboro Area Chamber of Commerce. The seminar begins August 23 and runs nine months with full day sessions.
- MOTION:** MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO APPROVE TUITION AND ATTENDANCE FOR HESSE TO THE "LEADERSHIP GREATER HILLSBORO" SEMINAR BEGINNING AUGUST 26. MOTION CARRIED.
- FRANZ** Franz Bread's only fair promotion will be the Oregon State Fair.
- MASTER PLAN** The master plan consultant ORB will be meeting June 9, 9 a.m. in the Cloverleaf Community Building with county public officials and at 7 p.m. with Open Class, 4-H and FFA superintendents. Both groups will be giving their feelings about the fair and fairgrounds.
- RODEO** Fred Boyles has located a donor of a 10' x 50' trailer, desks, chairs, and a copy machine. The Rodeo Committee's first work party will be Saturday, June 4. The Fairgrounds Boosters are donating \$2,000 for electrical improvements in the arena.
- VISITOR'S ASSOC.** Speer reported the Visitor's Association does not have any money to function, and he has not been notified of the next meeting. With passage of the 1983-84 County budget, the Association should be meeting soon and adopting its charter. Speer has a new job in Portland, so Sprecher will represent the Fair Board if Association chairman Jack Rosenberger approves.
- BOOSTERS** Eight members attended the last Fairgrounds Booster meeting May 18. They are donating \$2,000 for arena lighting improvements and are painting all the fairgrounds tables and chairs. The Boosters are pleased the Fair Board is attending, and they enjoyed the Booster article in the Oregonian. Hesse and Colegrove will attend the next meeting June 22.
- COUNTY LEVY** There was a 23% voter turn out for the May 17 election. County levy passed.
- CABLE** Sprecher is running fair and fairgrounds event notices on the cable. Sprecher volunteered to distribute premium books and posters to east county area.
- MASTER PLAN** Master Plan Consultant Jerry Draggoo, ORB, attended the meeting to discuss the Board's view of the fair and fairgrounds. Draggoo reviewed the latest Steering Committee meetings. The consultants will meet with the Steering Committee on June 15 and present master plan alternatives; they will not have economic feasibility figures at that time.
- Draggoo has scheduled meetings with Quadrant Corp., County Planning Dept., County public officials, and Open Class, 4-H and FFA superintendents. He met with the Chambers a week ago, and the Chambers are interested in looking at the fairgrounds property including the property east to the gully for a cultural/recreational complex.
- Draggoo met with the Port of Portland earlier today to talk about possible use of clear zone. Port said nothing can be done in clear zone. Draggoo felt Port may be negotiable. Draggoo will have to check with Port's fixed-based operators for statistics on point of origin for incoming flights.

Draggoo asked the Board what they felt is the purpose of the fair. Board agreed the fair should be agricultural. Purpose of fairgrounds -- agricultural and all other recreational/educational uses. Meetings, trade shows, etc.

Does the Fair Board care how fairgrounds makes money? Not really as long as "it" does not affect the rural/open environment. The Board agreed they want agreement with the Board of Commissioners to be sure fairgrounds generated revenue is returned to the fairgrounds.

Draggoo is formulating four or five alternatives for the fairgrounds master plan. The major factor will be the economic feasibility of the alternatives; the design will not be a problem. ORB will have master plan graphics for public view at the fair. Decision making will begin after the fair.

The Fair Board is interested in alternatives to hold the Fair Board and Board of Commissioners in agreement over fairgrounds development and resulting revenue. Speer would rather sell the fairgrounds than to prostitute the fair for development.

Is it possible to make enough revenue in the off-season or otherwise to keep the fair the same (rural/agricultural). Only if the Board of Commissioners dedicate such revenue to the fair.

In July Draggoo will be touring fairgrounds in state of Washington.

The Board thanked Mr. Draggoo for attending the meeting and complimented him on doing a good job.

AUCTION
BARN

Mike Swan & Jim Springer of the Youth Prime Livestock Auction Committee attended the meeting to propose erecting a 40' x 60' open barn to house the livestock auction on Friday evening of fair. The building would be 10' or 12' high, clear span and open sides. Auction Committee estimates it will cost \$4,000+ to build. Barn will be portable so it can be moved if that's necessary by master plan.

Committee wants to build on the east side of the south show ring decreasing the show ring size by 10' or 20'. The building can be put up in 3 to 10 days. The Committee will get necessary permits, and they are willing to move the building if necessary. The barn will not be used for auctions year round if its unheated. The Committee is not interested in renting a tent to house the auction, but does want it inside rain or shine.

MOTION: MOVED BY JOHN LOVE, SECONDED BY HOMER SPEER TO ACCEPT SALE COMMITTEE'S PROPOSAL TO CONSTRUCT A 40' X 60' CLEAR SPAN BARN; COMMITTEE TO PROVIDE PERMITS, ELECTRICAL WORK AND PROVIDE LETTER TO FAIR BOARD STATING COMMITTEE UNDERSTANDS TENTATIVE, TEMPORARY NATURE OF BUILDING; FAIR BOARD TO APPROVE CONSTRUCTION SITE AND COST OF MOVING DAIRYWIVES BOOTH IF NECESSARY. MOTION CARRIED.

DERBY

Hesse reminded Fair Board members to sign up for Derby assignments.

Next meeting will be July 13, 1983, in the Fairgrounds office at 4:30 p.m.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Valerie Bentley

A G E N D A

Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, June 1, 1983

1. Call to Order.

2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.

Guest 6 p.m. Jerry Draggoo, ORB Organization

*3. Bills for Approval (enclosed).

*4. Financial recap for April 1983 for approval (enclosed).

*5. Board minutes from May 4, 1983, for approval (enclosed).

* Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.

6. Correspondence:

- A. Stan Rickard - update on Cloverleaf Community Building (enclosed).
- B. Suomi Enterprises from Triad Construction (enclosed).
- C. Washington County Fire District No. 2 proposal to pour beer at the 1983 fair (enclosed).

7. Director's report:

- A. Schedule of upcoming fairgrounds events (enclosed).
- B. Staff update.
- C. Request from Board of Commissioners to give County employees one free admission with one paid admission (2 for 1 price concept).
Board Action.
- D. Request from Chamber of Commerce Committee to install permanent horse shoe pits at the fairgrounds. Discussion.
- E. Discussion on moving paper drop (Active 20/30 Club) and babysitting service at the fair - Colegrove.
- F. The Youth Auction Sale Committee recommends to the Fair Board that a plan be in place if we have inclement weather for Friday night youth auction (enclosed).
- G. Consideration of sending fairgrounds Director to leadership seminar sponsored by Chamber of Commerce (brochure enclosed).
- H. Franz Bread promotion will be limited to Oregon State Fair.
- I. Sign up sheet for derby help July 3.

8. Long-range development consultant hired by Board of Commissioners on May 10 -- ORB Organization.

9. Rodeo Committee report - John Love.

10. Visitors Association update - Homer Speer.

11. May 18 Fairgrounds Boosters meeting report - Maggie Sprecher.
12. County levy results of May 17, 23% turn out, levy passed.
13. New business or announcements.
14. Next regular Fair Board meeting will be Wednesday, July 6, 4:30 p.m. in the Fairgrounds office.

** If you are unable to attend or will be late, call 648-1416.