

A G E N D A
Washington County Fair Board
Regular Meeting
Wednesday, June 4, 1986, 4:30 p.m.

1. Call to order.

2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.

*3. Bills for approval (enclosed, pages 3 & 4)

*4. April 1986 Financial Recap (enclosed, page 5)

*5. May 7, 1986 Fair Board Minutes (enclosed, pages 6-10)

*6. A. May 1986 Off-Season Calendar (enclosed, page 11)
B. June 1986 Activities Calendar (enclosed, page 12)

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.

7. Fair Organizations Reports:

A. Fairground Boosters Minutes (enclosed, pages 13 & 14)
B. Rodeo Board Minutes (enclosed, pages 15 & 16)

8. Executive Director's Report:

A. Push pole
B. Cushmans
C. Report on corrected budget
D. Exhibitor Handbooks published
E. R.V. Storage generated approximately \$8,500, 71 units stored
F. Washington County Garden clubs planted flowers donated by Reinecker Nursery
G. Report of Sprecher and Wade meeting with Bob Moore

9. Operations Report:

A. May Projects:
1. Painted grandstand
2. Painted office
3. Replaced water lines in roadways
4. Prepared soil for planting
5. Completed office in shop

- B. June Projects:
 - 1. Complete water line replacement
 - 2. Paint Poultry/Rabbit Barn
 - 3. Paint Arts & Crafts Building
 - 4. Paint Booster concession stand

10. Old Business:

- A. Bid award for parking lot and pathways (enclosed, pages 17 & 18)
- B. Report on Fair Advertising (enclosed, pages 19 & 20)
- C. Volunteers for 4th of July Derby
- D. Cloverleaf lighting
- E. Totem pole

11. New Business:

- A. Hillsboro Chamber Annual Meeting & Awards Presentation (enclosed, page 21)
- B. Beer Concessions
- C. Policy regarding soliciting on fairgrounds

12. Announcements:

- A. Date and location of next regular board meeting
- B.

13. Non-Agenda Items:

- A.
- B.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held, Wednesday, June 4, 1986, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
John Meek
Margaret Sprecher
Homer Speer

Staff

Cal Wade
Ron McAuley
Jamie Hammack

Guests

Rocky Williams
Jack & Addie Fisher

PUBLIC WELCOME

Sprecher welcomed those in attendance and invited anyone to speak concerning agenda topics. Addie Fisher advised the Board she had attended a wood carvers' meeting and wore her t-shirt advertising the fair.

CONSENT AGENDA

Wade gave board members an addition to the financial report. He explained the county used an accrual system and the fairgrounds used a cash system. The fairgrounds will transfer to the accrual system during the next fiscal year so there is some continuity.

The county's financial department estimates there is more cash forward. However, Wade is not convinced this is the case, therefore, the funds are entered in the contingency line item.

John Meek suggested buying computer software and using the county's system. Wade will discuss this matter with Bob Davis.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON, TO ACCEPT THE APRIL 1986 FINANCIAL RECAP, INCLUDING THE EXECUTIVE DIRECTOR'S FINANCIAL REPORT, MAY 7, 1986 FAIR BOARD MINUTES, MAY 1986 OFF-SEASON CALENDAR, AND JUNE 1986 ACTIVITIES CALENDAR. MOTION CARRIED UNANIMOUSLY.

BOOSTERS

The board acknowledged receipt of the Boosters Minutes from their May 13, 1986 meeting. The Boosters were offered an opportunity to enter a float on behalf of the Fair and they declined as they'll be busy with the July 4th concession stand. The Rodeo Board has offered to enter a float on behalf of the Fair & Rodeo.

RODEO BOARD

Rocky Williams, Rodeo Board Chairman, presented a proto-type of a souvenir buckle for the "Special Kids" Rodeo, They will be available at the end of this month.

Williams reported the board is beginning arena, stock fence, rodeo trailer, and arena drainage projects. The Boosters agreed to provide funding for the arena drainage.

The Fashion Show did not make a profit. The Queen and Court will be in the Rose Parade, Saturday, June 7, 1986.

ELECTRICAL

Tice Electric quoted \$1,900 to get a wire out of the roadway. Sunset Electric suggested a different way to correct the problem for \$350. The work has been completed.

CUSHMANS

Wade purchased 2 electric cushmans for \$450 from the State Surplus Department. The purchase price for a new cushman is approximately \$4,000 - \$5,000. Minor repairs need to be made to each one.

EXHIBITOR HANDBOOKS

The 1986 Exhibitor Handbooks are printed and have been inserted in the Argus and Times Publications.

R.V. STORAGE

R.V. storage revenue was approximately \$8,000; 71 units stored.

ANNUALS PLANTED

Reinecker Nursery donated 40 flats of annual bedding plants. They were planted courtesy of the Washington County Pioneer District #13 Garden Clubs.

MASTER PLAN

Sprecher and Wade met with Bob Moore concerning funding master plan capital projects. Once the Fair Board is in a position of establishing a source of repayment, there are numerous innovative ways to get funding. Moore will be a good source of advice and it was a worthwhile meeting.

FAIR

The roadway from 34th Avenue is in and will be utilized fair week. The location of "tent city" has not yet been determined. Wade has some ideas he'll discuss with Bob Shook.

Wade met with 4-H groups and they discussed manure problems during fair week.

OPERATIONS REPORT

McAuley reported the following projects were completed in May: painted grandstand, painted office, replaced waterlines in roadways, prepared soil for planting, and completed the shop office.

June projects will include completing the waterline replacement project, painting Poultry/Rabbit Barn, painting the Arts & Crafts Building, and painting the Booster concession stand.

Wade commended Ron & his crew for working above and beyond the call of duty in the hot weather. He'll be giving maintenance crew members a day off with pay.

BID AWARD

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER TO CONFIRM PREVIOUS APPROVAL OF LOW BID, AS RECOMMENDED BY ENGINEERS, AND AWARD THE BID FOR THE ASPHALTING PROJECT TO QUALITY ROCK. MOTION CARRIED UNANIMOUSLY.

FAIR ADVERTISING REPORT

Wade recapped the program for advertising the 1986 fair. He also included advertising provided through the 7-Up exclusive contract. The total for the entire package is approximately \$15,000.

DERBY VOLUNTEERS

Sprecher volunteered to assist by working for the Destruction Derby on July 4th.

NEW PARKING LIGHTING

Wade discussed options concerning lighting the new parking lot. Navy ship antennas were located at the State Surplus Department for light poles. They will be excellent for light poles or flag poles. Wade purchased 30 at \$35 per pole. They can also be used in the new warm-up arena or throughout the grounds.

Some lights have already been donated. Sunset Electric will complete the project. The Fair Board agreed it would be a good idea to purchase the 5 additional poles while they are available.

TOTEM POLE

American Lighting will repaint the totem pole for approximately \$450.

HILLSBORO CHAMBER BANQUET

The Fair Board instructed staff to arrange for a table for the Hillsboro Chamber Banquet, Thursday, June 12, 1986.

BEER CONCESSION

Wade discussed future operation of beer concessions at fairgrounds events.

PETITION POLICY

Staff is to research the present policy concerning petitioning on the grounds and request county counsel to review the same.

EXPENDITURE AUTHORIZATION

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO AUTHORIZE EXPENDITURES FOR UNBUDGETED ITEMS BY EXECUTIVE DIRECTOR, NOT TO EXCEED \$5,000 AND TO REPORT TO BOARD MEMBERS AT THE NEXT REGULAR MEETING. MOTION CARRIED UNANIMOUSLY.

ROTARY

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO AUTHORIZE WADE TO JOIN THE HILLSBORO ROTARY CLUB. MOTION CARRIED. YES VOTES - SPEER, BARON, SPRECHER, ABSTAINED - MEEK.

FAIRGROUNDS' NAME

Wade requested board members to be thinking of a name for the fairgrounds to help promote off-season use.

RODEO PROMOTION

Williams reported Storer Cable will film the final Rodeo performance, with interviews and commentator. The film will be produced and run on Storer and Rogers Cable.

Ronald Reagan sent a welcome letter for the Rodeo program.

Sprecher will arrange for free spots on Storer Cable promoting the fair.

Meek suggested Wade look into the cost of advertising on Storer.

NEXT MEETING

The next regular Fair Board meeting will be held July 2, 1986, 4:30 p.m. at a place designated by staff.

Meeting adjourned, 5:55 p.m.

Respectfully submitted,

Jamie Hammack
Secretary