

Washington County Fair Board Meeting Agenda

Washington County Fair Complex, Cloverleaf Building

Wednesday, March 1, 2017

4:30 p.m.

873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Erin Carroll, President

Bill Ganger, Vice President

Gary Seidel, Board Member

Andy Duyck, Board Member

David Vilalpando, Board Member

David Noyes, Board Member

Bob Rollinger, Board Member

David Vilalpando, Gary Seidel, and David Noyes absent. All others present. Staff present, Leah Perkins-Hagele, and Julie Case. Guests, Pat Willis.

A. Call to Order. President Erin Carroll called the meeting to order at 4:34 pm

B. Oral Communications I

There is no audience at this time.

C. Approval of Minutes

1. January 2017 Fair Board Meeting Minutes. Motion to approve the January minutes by Andy , seconded by Bill Ganger. Motion passed.

D. Reports

1. **Financial Report.** Leah presented the financial report. Department of Agriculture funds came in at \$56,600.00. Expenses of signage for the Bio-Security and Parking.

Bob made a motion to except the financial report and Andy seconded it. Motion passed.

2. **4-H Update:** Pat and Darcy are meeting monthly with Leah. 4-H have a mandatory Bio-Security training next Wednesday on March 8th at 7:00 to 8:00 in the Cloverleaf Building. This is mandatory to all 4-H members and leaders who will be exhibiting animals. They will be taping the training and will post it on their website. Board training last Saturday for 4-H Advisory Board. Strategic plan for later. Wagon train is in their 38th years. Tune-up Trek at Flying M Ranch

E. Old Business

1. **County Fair 2017** Blue Oyster Cult and Fog Hat is scheduled for TBT concert. Tickets will be \$15.00. Still haven't found anyone willing to do the parking for the Fair. Payment was increased to \$15,000.00. Radio station has confirmed Jake Owens and still looking for Saturday night.

Livestock rules were looked at by county legal and there will be recommending changes. Needs to be a true competition says the Department of Justice. If numbers are not there then we will have Educational displays. 4-H and FFA will stay the same as they are ran differently. Sheep and Goats are strong. Only 6 dairies are left in the county. . Washington County Health Department will be helping out with educating the public with safety around animals Bio security Policy is being "put" together very soon.

Julie gave updates on vendor booths. 121 outside, 71 have applications 12 are paid for. 27 food booths, 12 vendors, 5 are paid. All sold for food booths. Inside booths, 48 in the south end 15 are sold with 2 paid. 31 on the north end with none sold.

HPD will be working to road traffic this year.

We will look at having a Hiring Fair to parking, and other jobs we need folks for.

Liberty Youth Football Team will be Greeter this year at our entrances.

Bob will talk with Hart Theater.

2. **Educational Fund Update.** A hand washing station was purchased with funds. The grant writer and Leah have been working together for other grants.

F. New Business

1. **Fair Security Contract:** . Rover Security was the only bid that came in. Andy made the motion to except, Bob 2nded it, approved.
2. **Fair Tent and Equipment Rental Contract:** All Star Tent and Party Rental was the only bid that came in. Bill made the motion to except, Andy 2nded it. Approved
3. **2017-2018 proposed budget** Leah presented the 2017-2018 budget. Bob made the motion to except and Andy approved.
4. **Other, if any** None

G. Other Matters of Information

1. **County Administrative Office Update:** Leah and Andy along with the Building Committee took a tour of the D building at the Expo. They have a 3000 sf kitchen, Loading docks Storage, Lobby and Box office area. Plans to start Building fall of 2018 and finish Jan of 2010. Leah thinks July of 2020 is more likely.
2. **Other, if any:** March 21st is the Joint Meeting with the FAC meeting to follow at the Conference Center.
County legal is putting together and Ethics and Conflict of interest for our Fair Board

H. Oral Communications II None

Adjourned: at 5:30