

AGENDA  
Washington County Fair Board  
Regular Meeting  
4:30 p.m., Wednesday, March 4, 1987

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- \*3. Bills for approval (enclosed, pages 3 & 4)
- \*5. A. January 1987 Balance Sheet (enclosed, page 5)  
B. January 1987 Financial Recap (enclosed, pages 6 - 11)
- \*6. A. February 4, 1987 Fair Board Minutes (enclosed, pages 12 - 16)  
B. February 17, 1987 Executive Session Minutes (enclosed, page 17)
- \*7. A. February 1987 Off-Season Calendar (enclosed, page 18)  
B. March 1987 Activities Calendar (enclosed, page 19)  
  
\* Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations' Report:
  - A. Fairgrounds Boosters - next meeting 03-04-87, 7:30 P.M.
  - B. Rodeo Board
9. Maintenance Report:
10. Old Business:
  - A. Group rates for fair visitors
  - B. Office relocation
  - C. Name entertainment
  - D. Executive Director salary
  - E. Arena costs
  - F.
  - G.
11. New Business:
  - A. 4-H and FFA participation in Open Class livestock departments (enclosed page 20)
  - B. 1987-88 Budget

- C. Happy Days
- D.
- E.

12. Non-Agenda Items:

- A.
- B.

13. Announcements:

- A. Next regular board meeting will be April 1, 1987,  
4:30 p.m., at the fairgrounds office.
- B.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, March 4, 1987, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron  
Jeanne Leeson  
John Meek  
John Thomas  
Rocky Williams

Staff

Cal Wade  
Ron McAuley  
Jamie Hammack

Guests

Judy Brooks  
Fred Boyles  
Bob Jansen  
John Baggott  
Vicki Hertel  
Jack Fisher  
Addie Fisher

WELCOME

Baron called the meeting to order and welcomed those in attendance. He invited them to speak concerning agenda items throughout the meeting.

CONSENT AGENDA

Wade reviewed the new year-to-date budget report with the board.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON TO APPROVE THE BILLS SUBMITTED, THE JANUARY 1987 FINANCIAL RECAP, FEBRUARY 4, 1987 BOARD MINUTES, AND FEBRUARY 17, 1987 EXECUTIVE SESSION MINUTES, YEAR-TO-DATE BUDGET REPORT, FEBRUARY 1987 OFF-SEASON CALENDAR, AND MARCH 1987 ACTIVITIES CALENDAR. MOTION CARRIED.

BOOSTERS REPORT

Williams reported that at the February 4, 1987 meeting, the Boosters discussed working on a substantial project for the fairgrounds. Wade will present project ideas to the Boosters at the March 4, 1987 meeting.

RODEO BOARD REPORT

Judy Brooks, Rodeo Board Chairman, reported that attendance was down at the coronation dance but everyone had a good time. Arena sand has been donated by the Port of Portland. Rodeo board

members will be working towards getting more sponsors.

#### MAINTENANCE REPORT

McAuley reported February projects were: continued working on extension of Floral Building; started remodel of restrooms in Cloverleaf Building which will include handicap access; began mowing lawns; fertilized lawns; and routine maintenance of cushman's.

Mike Wold, new caretaker and full time maintenance person, was introduced to the board.

#### FAIR GROUP RATES

Board members discussed organizations requesting rates during fair week. The consensus of the board was to table the topic to a future date.

#### OFFICE RELOCATION

Wade described the floor plan of a mobile home which could possibly serve as the new office. The cost would be approximately \$20,035 set-up (additions, deletions, skirting, etc.). This did not include utilities and telephone hookups.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO AUTHORIZE UP TO \$25,000 TO PURCHASE AND HOOK-UP UTILITIES FOR A NEW MOBILE HOME TO SERVE AS THE OFFICE. MOTION CARRIED UNANIMOUSLY.

#### NAME ENTERTAINMENT

There has been no action concerning selection of a celebrity entertainer.

#### EXECUTIVE DIRECTOR EVALUATION

Baron reported the evaluation was held February 17th and a copy was available for the personnel file. Chairman Baron recommended a 3.9% cost of living raise along with a 1% salary adjustment. There was discussion concerning anniversary dates.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO ACCEPT THE CHAIRMAN'S RECOMMENDATION, EFFECTIVE FEBRUARY 18, 1987. MOTION CARRIED UNANIMOUSLY.

#### ARENA COSTS

Wade provided a breakdown of costs of the arena drainage project completed by Ken Leahy Construction. Leahy also donated towards the job. Funds to pay for the drainage system are available in the Repairs and Maintenance line item.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY ROCKY WILLIAMS, TO

AUTHORIZE THE REQUIRED FUNDS TO PAY FOR THE ARENA DRAINAGE PROJECT. MOTION CARRIED UNANIMOUSLY.

#### DONATED TRAILER

Floyd Koeffel of County Mobile Homes is willing to donate a trailer to use as a base to build a portable stage.

#### 28TH STREET CLOSURE

Wade attended the public hearing concerning closure of 28th Street access to Cornell Road. The National Guard Armory is in favor of the closure. The council added the 28th Street/Cornell area to a survey being conducted by the City. The surveyor will be instructed to contact Wade and discuss the matter further.

#### REAL ESTATE

A committee appointed to interview real estate brokers wanting to market the fairgrounds "surplus" property met and selected Norris, Beggs, & Simpson. Wade met with Mike Tharp and negotiated a contract.

#### 4-H/FFA PARTICIPATION IN OPEN CLASS

The board discussed all 4-H ages participating in the Open Class Division. Vicki Hertel represented the 4-H livestock leaders and indicated they were in favor of making the rule change.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON, TO ALLOW ALL 4-H AND FFA MEMBERS TO ENTER OPEN CLASS COMPETITION, PROVIDING ALL OPEN CLASS REQUIREMENTS ARE MET, ANIMALS TO BE HOUSED IN 4-H & FFA BARNs, AND IN THE EVENT OF A CONFLICT IN SHOW TIMES, ANIMALS WILL BE SHOWN IN YOUTH PROGRAMS. MOTION CARRIED UNANIMOUSLY.

#### BUDGET 1987-88

Wade and the board reviewed the proposed 1987-88 budget submitted to the county for approval.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO ACCEPT THE PROPOSED 1987-88 BUDGET PREPARED AND SUBMITTED. MOTION CARRIED UNANIMOUSLY.

#### HAPPY DAYS

Wade will be negotiating a contract with the Jaycees concerning Hillsboro Happy Days and asked if any board member had any input. Concerns expressed were wear and tear on grounds and audits - when contract is on a percentage basis. Baron appointed Meek and Williams to meet with Wade and discuss negotiations prior to his meeting with the Jaycees.

#### RODEO BOARD BY-LAWS

Williams inquired as to whether county counsel had returned the Rodeo Board By-Laws. Wade indicated they had not been returned to us.

NEXT MEETING

The next regular meeting will be Wednesday, April 1, 1987, 4:30 p.m., at the fairgrounds.

Meeting adjourned 6:50 p.m.

Respectfully submitted,

Jamie Hammack, Secretary