

Minutes of a regular Fair Board meeting held March 5, 1980 at the fair office.

CALL TO ORDER

The meeting was called to order at 7:32 p.m.

ATTENDANCE

FAIR BOARD

Jerry Boyer
Jerry Pflug
Agnes DeLashmutt
Charles Colegrove.
Mike Swan

DIRECTOR AND STAFF

Adeline Hesse
Lorrie Maki

GUESTS

Bill Kubler, Active 20/30 Club

ACTIVE 20/30

Bill Kubler, Active 20/30 Club member clarified the information stated in correspondence received by the Fair Board dated February 16, 1980. The Club will donate \$2,000 plus labor toward the stage of Friendship Square.

MOTION: MOVED BY MIKE SWAN, SECONDED BY JERRY PFLUG TO GRATEFULLY ACCEPT THE GENEROUS DONATION FROM THE ACTIVE 20/30 CLUB OF \$2,000 PLUS LABOR TO CONSTRUCT THE STAGE OF FRIENDSHIP SQUARE.
MOTION CARRIED.

Kubler presented Active 20/30 Club information including: The 35 member Hillsboro Club has won several international awards for best club; the club's motto is "No man is too tall to kneel and help a child"; they have three major income activities and many public participation activities; projects include dug outs and backstops for ball field, foot bridge, tot lot, along with donations to, i. e., campfire girls, boy and girl scouts, honor society, Christmas for needy families, medical and dental operations.

Hesse told Kubler the Active 20/30 Club membership has always been most courteous in their business relationship with the fairgrounds and wished the club continued success.

Kubler realized now with the realignment of Cornell Road that the recycle center may have to be relocated. Perhaps the center should be enlarged to include a larger storage area for paper as well as Haunted Caves' supplies.

The name of the person in charge of the Reader Board will be relayed to Hesse.

Chairman Boyer thanked Kubler for his presentation to the Board and for the club's donation that the community can use and enjoy.

MINUTES APPROVED

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY MIKE SWAN TO APPROVE THE FEBRUARY 20, 1980 MINUTES AS PRINTED AND MAILED. MOTION CARRIED.

BILLS APPROVED

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO APPROVE THE BILLS AS SUBMITTED. MOTION CARRIED.

WICHE MEETINGS

The initial meeting held February 26 with the intern to receive the completed commercial development study was attended by Jim Fisher, Commissioner, City of Hillsboro Planning Director David Lawrence, Helen Greenough and Gary Tucker both with Port of Portland, Pflug, Colegrove, Professor Rose of Portland State University, Diane Lupton WICHE intern and Hesse.
Pflug reported that those present walked through the report and were all overwhelmed by its inadequacy. No guidelines were followed by the intern, no documentation or raw data was included, no alternatives were listed.

March 5, 1980

WICHE MEETINGS
continued

A meeting held February 29 and attended by Pflug, Colegrove, Hesse, Lawrence and Tim Ervert, Asst. Manager, City of Hillsboro, discussed the alternatives available. All agreed the report was of no assistance. The City of Hillsboro directly assisted the intern (as did the Port of Portland,) in the gathering of raw data and maps. Pflug will call Prof. Rose to ask his aide for communication with the intern.

Professor Rose was unable to assist. Therefore, Hesse called Lupton and asked her to rewrite the introduction and submit all raw data or information (event if in note form). Lupton was not responsive; she felt the report as presented was adequate, but agreed to document data presented in the report.

The Fair Board feels the Western Interstate Commission for Higher Education should be notified. Value for money expended has not been received.

Port of Portland has offered technical assistance in defining the possible development of the fairgrounds using the frontage property along Cornell Road. A specific request will be made to the Port.

The Fair Board will need to submit a resolution for Commissioner approval. A comprehensive plan change request will have to be presented to the City by the July 1, 1980 deadline.

The 1975 master plan will be studied by the Fair Board. Considerations for use will be discussed at the next meeting. Obvious uses as well as ideas will be given time. Revenue generated, facility complimentary to fairgrounds usage, longevity and good stead with city and county are all considerations.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY MIKE SWAN TO PRESENT THE FOLLOWING RESOLUTION TO THE WASHINGTON COUNTY BOARD OF COMMISSIONERS FOR PASSAGE: BE IT RESOLVED: THE WASHINGTON COUNTY FAIR BOARD REQUESTS THE WASHINGTON COUNTY BOARD OF COMMISSIONERS TO SOLICIT TECHNICAL ASSISTANCE FROM THE PORT OF PORTLAND FOR POSSIBLE COMMERCIAL DEVELOPMENT OF THE WASHINGTON COUNTY FAIRGROUNDS.

MOTION CARRIED.

CONTRACT FEES
APPROVED

The present charges for use of the fairgrounds are outdated (April, 1978)
MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY JERRY PFLUG TO APPROVE THE CHARGES FOR FAIRGROUNDS USE AS SUBMITTED. MOTION CARRIED.

SQUARE DANCE
MET WITH 4-H

Colegrove and DeLashmutt attended a meeting of the 4-H Executive Board. Ed Warmoth along with several other square dance representatives and Larry Semm of the Hillsboro Jaycees were present. The square dancers would like to improve a facility on the fairgrounds to use for square dancing. The 4-H building could be added onto and a second story built to house Jaycees' activities. The square dance representatives will present a proposal to the 4-H executive Board at their next meeting.

Bills include:

2221	City of Hillsboro	\$ 6.20
2222	Anthony's	15.00
2223	Anthony's	18.00
2224	Ireland's	24.99
2225	Copeland	41.86
2226	OHA	25.00
2227	Anthony's	14.00
2228	Pinto Horse Assn.	10.00
2229	General Telephone	108.46
2230	Portland General Electric	157.07
2231	Hillsboro Auto Parts	11.21
2232	NW Natural Gas	165.60
2233	Sunset Electric	175.00
2234	Hillsboro Argus	137.10
2235	Petty Cash	24.17
2236	Jerry Boyer	28.79
2237	Joan Erwert	200.00
2238	Imperial Steel Craft	42.00
2239	Postmaster	75.00
2240	Anthony's	12.00
2241	Ruth Alexander	30.00

Washington County Fairgrounds
872 N. E. 28th
Hillsboro, OR 97123
648-1416

CHARGES AS OF March 6, 1980
OFF SEASON RENTAL

Horse Facilities - per day

4-11 Horse Show	\$ 60.00**
Open Horse Show	100.00**
Concession Stand	25.00**
Per Stall (Self Clean)	1.00
Per Stall (we clean)	3.00
Box Stall per day	6.00
Box Stall per month (self clean)	37.00

**The above rates are for 8 hours.
Additional rental is \$15.00 per
hours. Price does not include
camping overnight.

All renters are responsible for their
own cleanup.

Main Exhibit Building - per day

Three sections: North and South 80 x 80 each,
the middle - 100 x 80 is equipped
with 32- 10 x 10 Booths.

First Section	\$150.00
Each additional section	75.00
Entire building	300.00
Heat in south area during winter - per day	50.00

Entire building includes
small kitchen with stove
(south end) no refrigerator,
outside restrooms,
electricity, and garbage cans.

Arts and Crafts Building - per day

60 x 80 column free \$100.00
4,800 square feet

Available May - September,
NO HEAT, metal framed struc-
ture, electricity, garbage
cans.

Move-in and move-out -- Minimum fee of \$50.00

Off Season Rental Fee Schedule - 1980

4-H or FFA events using fairgrounds and parking lot, but no buildings, other than available barn aisles and restrooms (free under 25 persons)	-- Contract Fee -- --	\$ 10.00
<u>Picnic Area</u> behind floral building. Small picnic shed with tables and benches available, restrooms	Per day per person -- or a minimum of --	1.00 25.00
<u>Dog Show</u> held in parking lot or picnic area, restrooms	Per day per dog -- or a minimum of --	1.00 100.00
<u>4-H Building</u> (suitable for small meetings 25 persons) heating, restrooms	-- Per day or evening -	25.00
<u>Camping</u> provides a plot of ground, no dumping facilities, no power, or water. Does provide garbage cans, use of restroom facilities.	-- Per day per unit --	3.00
<u>Camping</u> with electricity	-- Per day per unit --	5.00

Groups of more than 25 units are asked to negotiate fees with Fairgrounds Director

Recreational Vehicle

INSIDE \$60.00 minimum
1.00 per foot per month

OUTSIDE \$50.00 minimum
.65 per foot per month

Commercial Booth Space

Commercial-inside building \$10.00 per front foot

Commercial-outside 7.00 per front foot

Non-profit food 9.50 per front foot

Commercial food and restaurant, fairgrounds 20.00 per front foot

director authorized to negotiate

In the event that a group desires usage of numerous buildings and fairgrounds for more than two consecutive days, a contract may be negotiated with the fairgrounds Director.

ALL SHOWS WILL HAVE THE RESPONSIBILITY OF CLEANING ALL AREAS USED, INCLUDING PARKING AREAS, WHETHER OR NOT A RENTAL FEE HAS BEEN CHARGED FOR SAID AREA.

Rev.
3-6-80

EX- ACCOUNT
SL 3

Yvonne Sherlock, Asst. County Counsel, has reviewed the Expo Account claims and cannot determine who is legally entitled to the funds. She suggested the matter be handled by filing an interpleader action.

BOX STALLS

Hesse met with Emily Pounds, Idaho box stall contractor, and found the cost for 1 - 12' x 12' x 8' steel, hinged, built, installed and delivered to be \$725.00. Several estimates were obtained from local lumber yards for cost of wooden stalls. Lowest estimate was \$350.00 for uninstalled or pre built, treated posts used only at ground level and no hardware. The wooden stalls would not be portable and use for goats and sheep will have to be re-evaluated.

Hesse thought one stall could be constructed for a model; then the corrections people could build the rest.

AIR SHOW
KAVAI SHOW

The Port of Portland has advised the Fair Board that an Air Show is scheduled for September 7 and asked the Fair Board if they would cooperate in providing parking. Hesse noted the Kawaii Horse Show is scheduled for that weekend. The Fair Board is concerned about live-stock on the fairgrounds during the air show. Hesse will call 4-H to let them know about the usage.

FRIENDSHIP
SQUARE

Partin and Hill, architects, are revising the original plan to include proper wiring for electrical hook-ups to be available for entertainment need on the stage. When final plans are finished, Hesse will take to County Counsel for proper wording of publication for competitive bidding. Hopefully bids will be opened middle of April and building can be completed by end of May. Asphaltting will be done after structure is up. Hesse will also go to the City (Hillsboro) planning department for a building permit.

4-H OVERNIGHT
CAMPING

Correspondence received February 13 from Carolyn Studer, 4-H Extension Agent, asked what the camping cost per unit for the 4-H Pre-Fair (June 21 and 22) and Kawaii Horse Show (September 6 and 7). Past Pre-Fair has not included overnight camping. The Fair Board considered only the actual cost of hot water for showers, arena and barn lighting, garbage hauling, clean up of stalls, restrooms, grandstand and camp area.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO CHARGE \$100.00 FOR PRE-FAIR OVERNIGHT CAMPING AND \$100.00 For KAVAIL HORSE SHOW.

Jerry Pflug	aye	Charles Colegrove	aye
Mike Swan	aye	Agnes DeLashmutt	nay

MOTION CARRIED.

PORT INVITATION

The Port of Portland has extended an invitation to the Fair Board Chairman and Vice Chairman and one staff person to take a cruise on the paddlewheeler on Friday May 16 from 11:30 a.m. to 1:30 p.m. Boyer, Pflug and Maki indicated they would attend.

BUDGET SUBMITTED

1980-81 Budget has been submitted to Department of Finance.

BOOSTER UPDATE

Colegrove related the Boosters have been asked to sponsor a bicycle motocross race on the fairgrounds. Fair Board indicated the small piece of property behind the City leased area is still available for use.

Thelma Aird related Susan Raye is willing to do a benefit concert for the fairgrounds when she is in the area.

- REUDO Gene Seibel related the Rodeo Board's disappointment because there will be no north gate. Hesse related to Seibel that the Fair Board felt an excellent rodeo was produced and therefore, no special gate with reduced fees was established.
- DESTRUCTION DERBY MEETING The destruction derby committee will meet March 6, 7:00 a.m. at Hales Restaurant to discuss plans and appoint responsibilities for the production of the derby.
- AWARDS STOPPED White Satin Sugar and Kerr Jars are no longer going to participate in the awards for County Fair. Donations will be sought to help replace the lost awards. At this time Bales Thriftway has donated six \$5.00 food certificates.
- COMMERICAL BOOTH AGREEMENTS Approximately 100 commercial agreements have been mailed out. The demand at this time seems excellent.
- PREMIUM BOOK 90% of the premium book copy has been reviewed with department heads. Special picture pages are being revised.
- Hesse announced that Special Event Coordinator, Joan Erwert, has completed premium book ad sales which total \$4,700. Ms. Erwert is now developing and coordinating entertainment for the 1980 Fair schedule of events.
- S DONE The sign donated by Hillsboro Rotary is completed and in use.
- NEXT MEETING The next meeting will be held at the fair office beginning at 6:00 p.m. for a work session; the regular session will commence at 7:00 p.m. on April 2
- ADJOURNMENT Meeting was adjourned at 10:08 p.m.

Respectfully submitted,

Lorrie Maki

Washington County Fairgrounds

Regular Meeting
March 6, 1980

Fair Board
Fair office

7:30 p.m.

1. Call to Order
2. Public Welcome, Appreciative Comments and Special Recognition
This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their names for the record.
3. Guests:

7:30 Bill Kubler Active 20/30 Club (letter enclosed)
4. Approval of February 6 minutes
5. Approval of bills (enclosed)
6. Pflug report on WICHE meeting February 26, 1980 and February 29, 1980
7. Be It Resolved: That the Washington County Fair Board request the Washington County Board of Commissioners to request technical assistance from the Port of Portland for update of 1975 master plan and comprehensive plan change application for possible development of the Washington County Fairgrounds.
8. Review of the fee for Washington County Fairgrounds (Last change made April, 1978) recommendation enclosed
9. Colegrove/DeLashmutt report on the community improvement committee February 25 meeting (4-H building)
10. Expo Account Status (memo from Sherlock and memo to Sherlock enclosed)
11. Box Stalls Report - 12' x 12' x 8 size (informational only)

32 pieces - 2" x 12" x 12' = 384 feet Cost for lumber - no hardware
PERMAPOST PRODUCTS CO. Hillsboro
12" material @ \$1.35 lineal foot = \$518.40 per stall

WILLAMETTE INDUSTRIES Inc. Forest Grove
10" material @ \$1.20 lineal foot = \$460.80 per stall
10,000 feet and over drop to \$1.10 lineal foot - \$422.40
12. A. Port of Portland - request to use fairgrounds parking for Air Show
Port's first choice is August 10

B. Port of Portland - invitation to Fair Board, Chairman, Vice Chairman and one staff person to take a cruise on the paddlewheeler Friday, May 16 11:30 a.m. - 1:30 p.m.

FAIR BOARD AGENDA CONTINUED

Page 2

13. Friendship Square update (total cash to date \$14,300)
 - Mrs. and Mrs. Odus Bales \$ 1,000
 - Mrs. and Mrs. Glenn Walters \$10,000
 - Amfac Corporation 300
 - Hillsboro Coffee Club 1,000
 - Hillsboro Active 20/30 Club 2,000
14. Budget was submitted to County Finance and Administration as per schedule
15. Work session on Future Development of Fairgrounds (week of March 17 is spring vacation, Director will be absent three days)
16. Board action on 4-H request for overnight camping (see enclosed)

If you unable to attend or will be late, please call the fair office 648-1416