

NOTICE OF MEETING

**Washington County Fair Board
Washington County Fair Complex
Cloverleaf Building
873 NE 34th Avenue
Hillsboro, OR 97124
Wednesday, March 7, 2012
4:30 p.m.**

The Washington County Fair Board will hold its regular monthly meeting on Wednesday, February 7, 2012 at 4:30 p.m. at the Washington County Fair Complex Cloverleaf Building, located at 873 NE 34th Ave, Hillsboro OR 97124.

Meetings are recorded.

Agenda & Meeting Procedures are attached

In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

FAIR BOARD MEETING PROCEDURES

Washington County Fair Board of Directors 873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Don McCoun, President
Betty Atteberry, Vice President
Scott Nelson, Board Member

Bill Ganger, Board Member
Dan Logan, Board Member
Gary Seidel, Board Member

Andy Duyck, County Commissioner

The Washington County Fair Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The primary function of the Fair Board is to oversee the planning, preparation and production of the annual County Fair.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All meetings are recorded.

Current Meeting Schedule

Unless otherwise noted, Fair Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Floral Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

Regular Business Meetings

Regular business meetings are the time during which the Fair Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

Quorum

To take formal action on any agenda item, at least four (4) Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion. The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

Once the Regular Business Meeting Begins

The Fair Board's formal meetings typically include the following elements:

1. **Call to Order:** At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.
2. **Oral Communications 1:** This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.
3. **Consent Agenda:** The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.
4. **Regular Agenda Items:** Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.
5. **Oral Communications 2:** As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.
6. **Adjournment:** At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business

Meeting Protocol

The Fair Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.

4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.

Washington County Fair Board Meeting Agenda

Washington County Fair Complex, Cloverleaf Building

Wednesday, March 7, 2012

4:30 p.m. to 6:00 p.m.

873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Don McCoun, President
Betty Atteberry, Vice-President
Scott Nelson, Board Member

Bill Ganger, Board Member
Dan Logan, Board Member

Gary Seidel, Board Member
Andy Duyck, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Approval of Minutes

1. February 2012 Fair Board Meeting Minutes
2. February 2012 Special Fair Board Meeting Minutes

D. Reports

1. Financial Report
2. 4-H Update

E. Old Business

1. Fair Planning 2012
2. Fundraising
3. Draft Budget for Fiscal Year 2012-2013

F. New Business

1. Tom Black's Request for a Barn Dance

G. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

H. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

I. Adjourn

Minutes
Washington County Fair Complex Board
Wednesday, February 1, 2012

Convened: 4:30 pm

FAIR COMPLEX BOARD:

President Don McCoun
Vice President Betty Atteberry
Board Member Dan Logan
Board Member Andy Duyck

Board Member Bill Ganger
Board Member Gary Seidel
Board Member Scott Nelson

STAFF:

Leah Perkins-Hagele, Fair Complex Manager
Nancy Karnas, Fair Assistant

Rod Rice, Deputy County Administrator

A) Call to Order

- 1) President McCoun called the meeting to order at 4:30 p.m. and noted that all were present except for Board Member Scott Nelson.

B) Oral Communications 1 – None

C) Approval of Minutes –

- 1) President McCoun called for a motion to accept the January minutes as presented. Board Member Gary Seidel moved to approve the minutes as prepared, 2nd by Board Member Betty Atteberry.

Motion by Board Member Seidel to approve the January Minutes as prepared. 2nd by Board Member Atteberry. Motion carried 6-0.

D) Reports

- 1) **Financials** – Fair Manager Perkins-Hagele reported that the financials were not available as the month end was yesterday. Perkins-Hagele stated that that report will be send to the board as soon as finance can complete the report.
- 2) **4-H Update** – Pat Willis reported that he has spoken to representatives at Columbia County to follow up on the information discussed in January. Mr. Willis stated that county will still have a fair. Fair Manager Perkins-Hagele replied that she had spoken with them at the OFA convention also and they would at least have a fair for the 4-H children but trying for a full fair. Mr. Willis continued with updated regarding the judging day of July 21st and needing the entire exhibit hall for that process. Mr. Willis also said that he had spoken to the auction committee and they were not please with the change in weigh in times but he suggested they attend a future board meeting to express their opinions. Mr. Willis also asked about the possibility of using the Cloverleaf kitchen and some spare refrigerators for 4-H food contests that would help allow more room in the exhibit hall for the FFA exhibits. Fair Manager Perkins-Hagele stated that should be possible, along with the fridge request. Mr. Willis concluded his report by stating upcoming events of weigh in on February 11th and Master Showmanship on April 7th.

President McCoun asked Mr. Willis if he could give an approximate guess as to how many campers are here during Horse and regular Fair. Mr. Willis stated he was not sure, but Horse had over 100 children participating. Fair Manager Perkins-Hagele stated that the office manager has that data and can provide it to the board. Board Member Ganger commented ,on a side note to the auction mentioned earlier, that he interested in revamping the auction during fair perhaps working with Jackson County who has a very successful auction. Mr. Ganger stated that he has tried to attend or become part of that auction organization but has not been able to. Perkins- Hagele stated that changes can be made at the Board's discretion at any time with an agreement in place; the board can regulate who would be in charge of the auction in the future. President McCoun stated that due to the previous issue of checks not being issued for several months this issue must be worked on. Mr. Willis wanted to clarify that this isn't a 4-H specific auction but does benefit the children.

E) Old Business

- 1) **Fair Planning 2012** – Fair Manager Leah Perkins-Hagele introduced the new sponsorship coordinator Betsy Rubin who would be presenting a brief overview of the progress for this fair.
 - a) Ms. Rubin started with a brief introduction of her experience in buying and media events. She has attended the fair for years and has noticed some missed opportunities for sponsorship and hopes to change that. Ms. Rubin provided a document with all the potential sponsorship opportunities for 2012 including returning sponsors. President McCoun requested a brief rundown of that status of the returning sponsors, Ms. Rubin stated that she is in contact with the majority and is working on the sponsor's requirements for signing on. Discussion ensued on previous strategies and ways to develop opportunities for further revenue. In conclusion she requested the fair board contact her with any ideas or leads whenever they can and she would be glad to help.
 - b) Fair Manager Perkins-Hagele provided a brief status report on planning for this month. After attending the OFA convention most of the entertainment is booked and even working on 2013 acts. One of the featured services at the convention was Brad's Reptiles who will be finalizing their contract this week. Perkins-Hagele shared that this year's exhibit will be larger and introducing some 3-D high tech displays for the patrons to enjoy. Board Member Ganger stated that he is working on updating the 4H dance to appeal to a wider audience making it more of a youth dance and concert for all the young people to feel welcome and attend. He had spoken to a very talented performer at the convention that he felt would really be a hit with the kids but also the parents attending the fair. Deputy County Administrator Rice asked if anyone has spoken to the customers about their interested in the dance. Fair Manager Perkins-Hagele stated that this particular performer can cater well to any crowd.

F) New Business

- 1) **Draft Budget for Fiscal Year 2012-2013** – Fair Manager Leah Perkins-Hagele provided an overview of the draft budget for fiscal year 2012-2013. In summary each line item was presented and explained as needed. Perkins-Hagele stated that most lines were kept conservative even though there was a larger increase in a few of the revenue sources from last year. Deputy County Administrator Rod Rice stated that this is an estimate of expenditures, a guideline to follow. Perkins-Hagele also stated that this was a draft and will have a final budget to present in March after review.
- 2) **Fundraising**– Deputy County Administrator Rod Rice provided an update to the fair board directing staff to investigate forming a 501 (c) group. Rice continued that the next steps would be to prioritize what is needed to start this group and obtain legal advice for this type of group. Administrator Rice stated that this group would be able to use the tax exempt status of the county for donations received. Fair Manager Perkins-Hagele stated that this group would be able to help control the massive amounts

of revenue that is left of the table from using contractors. This group would be ideal to become servers for fair alcohol concessions keeping the entire profit after inventory costs. Board Member Ganger asked what the goals are and at that time a document with a concept for a kickoff fundraiser was presented by Administrator Rice. Discussion ensued on how to create a guest list and acquire donations for an auction. President McCoun asked for a motion to direct staff on creating the 501 (c) group.

Motion by Board Member Ganger to direct staff to form a 501(c) group. 2nd by Board Member Atteberry. Motion carried 6-0.

G) Other Matter of Information

- 1) **County Administrative Update** – Deputy County Administrator Rod Rice stated currently the county is focusing on budget preparations; there is not much to report. One update being that the maintenance staff has moved to the county computer system iMaint to facilitate future maintenance and service on the fairgrounds. Rice stated that this system should help planning for projects and determine when repair or replacement is in order.
- 2) **Other-**. President McCoun asked any member of the board to contribute any information or observations from attending the Oregon Fair Convention in January. Board Member Atteberry stated that she attended on Saturday and enjoyed the entertainers offered during the lunch. She continued that she attended the new roundtables and found them to be particularly informative but would have liked more time so more tables could be visited. Board Member Ganger stated that he enjoyed the speakers and presentations very much.

H) Oral Communications 2

- 1) **Tom Black, Booster Vice President** -.Mr. Black stated he has come before the board to discuss several topics.
 - a) Black stated that he had privately raised funds for the 2011 barn dance and would like the fair board to reserve five thousand dollars in budget for the 2012 barn dance. Mr. Black suggested having demonstration dances and younger bands as a way to keep the 3-400 patrons that attended the scramble the previous year around. Black will have a formal proposal for the board in March.
 - b) Mr. Black stated in his opinion the board could be potentially violating the MOU in creating a non-profit group as they only have jurisdiction over the 4 day event. Mr. Black stated that the board should check with the Board of Commissioners regarding this group. Black stated there are many questions as to the purpose, target, administration and management of this fundraising group. Mr. Black also inquired to what would be done with the funds once a goal is met and who decides that.
 - c) Lastly Mr. Black stated that he had contacted the county in regards to the recent flooding on grounds and in the exhibit hall. Mr. Black stated this flooding and subsequent ponding of water will lead to rotting foundations and barn destructions. Mr. Black stated that gutters appear to not be installed properly on buildings and need to be connected to the drain system in the road.

I) Adjourn

- 1) With no further business before the Board, President McCoun adjourned the meeting at 6:02 p.m.

Leah Perkins-Hagele
Recording Secretary

Don McCoun
Board President

**Special Work Session Minutes
Washington County Fair Complex Board
Monday, February 6, 2012**

Convened: 4:00 pm

FAIR COMPLEX BOARD:

President Don McCoun
Vice President Betty Atteberry
Board Member Dan Logan
Board Member Andy Duyck

Board Member Bill Ganger
Board Member Gary Seidel
Board Member Scott Nelson

STAFF:

Leah Perkins-Hagele, Fair Complex Manager
Nancy Karnas, Fair Assistant

Rod Rice, Deputy County Administrator

A) Call to Order

- 1) President McCoun called the meeting to order at 4:00 p.m. and noted that all were present except Board Members Logan.

B) Discussion of National Entertainment Act –

- 1) Fair Manager Leah Perkins-Hagele began the special work session by presenting the board with the availability of television star Miranda Cosgrove for a concert event and background about the performer. Perkins-Hagele stated this opportunity became available recently, due to the singers previous local concert being canceled as a result of her tour bus accident, and would be a reasonable rate. Board Member Bill Ganger stated that the Disney star at the State Fair did very well. Perkins-Hagele confirmed saying that particular event negated all the losses the other events at that fair had for the season. Perkins-Hagele presented the breakdown of the expenses for the possible event and potential revenue. Board Member Seidel asked what would happen to the free Draft Horse that was to occur on Thursday with the arena not being available due to prep work for this concert. Perkins-Hagele stated that the event would return to its regular time slot if the concert is held Friday night. Board Member Ganger noted that the arena would need time to prep, Manager Perkins-Hagele confirmed that yes the arena would need to be reserved for prep of the concert layout. President Don McCoun asked for clarification as to the show that the performer is known for and the demographics it would target. Discussion ensued regarding the performer and the demand from the population to attend. Board Member Nelson asked if it rained would the show be canceled, Perkins-Hagele stated that this is a rain or shine event, the show will occur regardless of the weather conditions. Deputy County Administrator Rice inquired to the plan of routing the ticket holders waiting for the event to occur. Fair Manager Perkins-Hagele stated that details will need to be worked out. President McCoun suggested a combo ticket for the event and carnival as a draw to the patrons. Fair Manager Perkins-Hagele stated that is being considered among many offers and sponsorship is being looked into as well. McCoun stated that with the success of the youth events during fair, it seems proven that events targeted to that age group brings in more business for the fair. McCoun stated that the arena appears to be an ideal spot for a concert with the close proximity to the act there appears to be no bad seat for the patrons. Board Member Bill Ganger asked if this event would compound the existing parking issues. Perkins-Hagele stated that a Friday event should not have those serious issues because traditionally attendance is higher

on Saturday and Sunday. Several board members raised concerns regarding the logistics and discussion ensued regarding layout and placement of merchandise tents. Fair Manager Leah Perkins-Hagele closed the presentation by stating that this is something the board must act on today as the act is entertaining other offers. President McCoun asked for a motion to proceed with and offer to acquire Miranda Cosgrove for a concert event during the 2012 Washington County Fair. Board Member Ganger offered the motion with a 2nd by Board Member Seidel. The board began a customary round table commentary prior to the vote.

Motion by Board Member Ganger to proceed with offer for The Miranda Cosgrove Event. 2nd by Board Member Seidel. Motion Carried 6-0.

C) Adjourn

- 1) With no further business before the Board, President McCoun adjourned the meeting at 4:50 p.m.

Leah Perkins-Hagele
Recording Secretary

Don McCoun
Board President

County of Washington

**Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
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MEMORANDUM

Date: March 2, 2012

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Fair Complex Manager

Re: Financial Reports

The YTD financial statement through February 2012 for Fiscal Year 11/12 are attached.



Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Monthly Financial Report

Washington County

| <i>Account</i> | <i>JUL-11</i> | <i>AUG-11</i> | <i>SEP-11</i> | <i>OCT-11</i> | <i>NOV-11</i> | <i>DEC-11</i> | <i>JAN-12</i> | <i>FEB-12</i> | <i>MAR-12</i> | <i>APR-12</i> |
|--|---------------------|---------------------|--------------------|--------------------|--------------------|-------------------|--------------------|--------------------|---------------|---------------|
| Intergovernmental revenue | | | | | | | | | | |
| 41025 Transient Lodging Tax | \$ - | \$ (5,163.47) | \$ (6,712.12) | \$ (62,081.46) | \$ (19,190.65) | \$ (2,805.44) | \$ (42,662.22) | \$ (15,386.54) | | |
| 43156 Dept Agriculture Lottery Funds | \$ - | \$ - | \$ - | \$ - | | | | \$ (50,001.88) | | |
| TOTAL | 0.00 | (5,163.47) | (6,712.12) | (62,081.46) | (19,190.65) | (2,805.44) | (42,662.22) | (65,388.42) | 0.00 | 0.00 |
| Charges for services | | | | | | | | | | |
| 44511 Camping Fees | \$ (4,115.00) | \$ (705.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44512 Truck Pull Revenue | \$ (1,080.00) | \$ (17,580.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44513 Demo Derby Revenue | \$ (3,275.00) | \$ (20,210.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44514 Commercial Booth Rentals | \$ (77,435.00) | \$ (10,650.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44515 Parking Fees | \$ (1,065.00) | \$ (82,590.98) | \$ (145.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44516 Admission Fees | \$ (7,872.00) | \$ (60,406.53) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44517 Sponsorship Fees | \$ (47,550.00) | \$ (8,950.00) | \$ (5,000.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44518 Carnival Fees | \$ - | \$ (167,327.40) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44522 Entry Fees | \$ (2,502.00) | \$ (135.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44526 Monster Truck Revenue | \$ (7,450.00) | \$ (14,945.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 44527 Misc Arena Revenue | \$ (920.00) | \$ (5,040.00) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| TOTAL | (153,264.00) | (388,539.91) | (5,145.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous revenues | | | | | | | | | 0.00 | |
| 48195 Reimbursement of expenses | \$ (6,234.85) | \$ (826.82) | \$ - | \$ (4,250.00) | \$ - | \$ - | \$ (233.00) | \$ - | \$ - | |
| 48205 Concessions | \$ (17,050.00) | \$ (132,983.20) | \$ (3,829.00) | \$ - | \$ (232.00) | \$ - | \$ - | \$ - | \$ - | |
| 48225 Other miscellaneous revenue | \$ (20,921.89) | \$ 15,655.74 | \$ (611.27) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 49270 PERS Stability Fund | \$ - | \$ (665.50) | \$ - | \$ - | \$ (665.50) | \$ - | \$ - | \$ (665.50) | \$ - | |
| Total | (44,206.74) | (118,819.78) | (4,440.27) | (4,250.00) | (897.50) | 0.00 | (233.00) | (665.50) | 0.00 | 0.00 |
| Total Revenues | (197,470.74) | (512,523.16) | (16,297.39) | (66,331.46) | (20,088.15) | (2,805.44) | (42,895.22) | (66,053.92) | 0.00 | 0.00 |
| Personal Services | | | | | | | | | | |
| 51105 Wages & Salaries | \$ 6,296.62 | \$ 11,723.63 | \$ 11,723.63 | \$ 11,723.64 | \$ 11,629.62 | \$ 11,723.60 | \$ 11,723.63 | \$ 12,136.38 | | |
| 51110 Temporary salaries | \$ 3,837.78 | \$ 6,024.50 | \$ 1,201.12 | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 51115 Overtime and other pay | \$ - | \$ 1,527.93 | \$ 1,417.75 | \$ - | \$ 141.03 | \$ - | \$ - | \$ - | | |
| 51125 FICA | \$ 773.34 | \$ 1,471.74 | \$ 1,094.55 | \$ 894.52 | \$ 898.15 | \$ 894.43 | \$ 894.45 | \$ 925.96 | | |
| 51130 Workers compensation | \$ 87.12 | \$ 121.20 | \$ 64.50 | \$ 48.18 | \$ 48.15 | \$ 48.15 | \$ 48.16 | \$ 48.00 | | |
| 51135 Employer paid work day tax | \$ 9.89 | \$ 17.73 | \$ 6.47 | \$ 6.48 | \$ 5.40 | \$ 5.27 | \$ 4.36 | \$ 6.75 | | |
| 51140 Pers Contribution | \$ 909.37 | \$ 1,712.31 | \$ 1,937.97 | \$ 1,713.19 | \$ 1,719.22 | \$ 1,712.18 | \$ 1,712.23 | \$ 1,762.60 | | |
| 51150 Health Insurance | \$ 1,797.84 | \$ 1,773.01 | \$ 3,546.10 | \$ 3,546.00 | \$ 3,545.96 | \$ 3,546.01 | \$ 3,545.94 | \$ 3,546.41 | | |
| 51155 Life, long term disability insurance | \$ 20.31 | \$ 19.96 | \$ 39.69 | \$ 39.54 | \$ 39.55 | \$ 39.47 | \$ 39.50 | \$ 39.94 | | |
| 51160 Unemployment insurance | \$ 82.08 | \$ 126.94 | \$ 67.61 | \$ 50.56 | \$ 50.49 | \$ 50.56 | \$ 50.53 | \$ 50.41 | | |
| 51165 Tri-Met tax | \$ 67.29 | \$ 128.16 | \$ 93.40 | \$ 75.85 | \$ 76.24 | \$ 75.87 | \$ 77.16 | \$ 79.90 | | |
| 51199 Misc Personal Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| TOTAL | 13,881.64 | 24,647.11 | 21,192.79 | 18,097.96 | 18,153.81 | 18,095.54 | 18,095.96 | 18,596.35 | 0.00 | 0.00 |

| <i>Account</i> | <i>JUL-11</i> | <i>AUG-11</i> | <i>SEP-11</i> | <i>OCT-11</i> | <i>NOV-11</i> | <i>DEC-11</i> | <i>JAN-12</i> | <i>FEB-12</i> | <i>MAR-12</i> | <i>APR</i> |
|---------------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|-------------------|--------------------|--------------------|---------------|-------------|
| Materials and Supplies | | | | | | | | | | |
| 51205 Supplies - Office General | \$ 379.53 | \$ 481.96 | \$ 87.69 | \$ 416.43 | \$ - | \$ 26.04 | \$ 30.00 | \$ 94.22 | | |
| 51210 Supplies- General | \$ 14,281.76 | \$ 11,501.47 | \$ - | \$ 16.00 | \$ - | \$ 4.70 | \$ - | \$ - | | |
| 51285 Services -Professional | \$ 65,471.69 | \$ 55,407.78 | \$ 1,500.00 | \$ 4,547.86 | \$ 1,740.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | | |
| 51295 Advertising & Public Notice | \$ 101,670.75 | \$ 5,352.50 | \$ 2,913.08 | \$ 375.00 | \$ - | \$ - | \$ - | \$ - | | |
| 51305 Communications - Services | \$ 291.96 | \$ 1,985.30 | \$ 323.98 | \$ - | \$ 224.67 | \$ - | \$ 106.48 | \$ - | | |
| 51310 Utilities | \$ 1,095.76 | \$ 4,765.78 | \$ 2,609.99 | \$ 632.05 | \$ 2,454.57 | \$ 953.56 | \$ 2,829.78 | \$ 1,223.61 | | |
| 51320 Repair & Maint General | \$ 1,287.08 | \$ 320.00 | \$ 67.22 | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 51340 Lease & Rentals - Space | \$ 425.00 | \$ 425.00 | \$ 425.00 | \$ 425.00 | \$ 425.00 | \$ 425.00 | \$ 425.00 | \$ 425.00 | | |
| 51345 Lease & Rentals - Equipment | \$ - | \$ 37,434.94 | \$ - | \$ 81.90 | \$ 81.90 | \$ 81.90 | \$ 81.90 | \$ 81.90 | | |
| 51350 Dues and Membership | \$ - | \$ - | \$ - | \$ - | \$ 300.00 | \$ 156.25 | \$ - | \$ - | | |
| 51355 Training and Education | \$ - | \$ - | \$ - | \$ 149.50 | \$ 125.00 | \$ - | \$ 487.50 | \$ 100.00 | | |
| 51360 Travel Expense | \$ - | \$ 12.50 | \$ 40.00 | \$ 228.24 | \$ 46.50 | \$ 161.01 | \$ 1,096.65 | \$ 3,347.41 | | |
| 51365 Private Mileage | \$ - | \$ 96.36 | \$ 77.52 | \$ - | \$ 30.80 | \$ 92.09 | \$ 94.61 | \$ 447.43 | | |
| 51390 Permits, Licenses & Fees | \$ - | \$ - | \$ 833.62 | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 51465 - Postage & Freight | \$ - | \$ 68.72 | \$ - | \$ 87.61 | \$ 6.37 | \$ - | \$ 14.70 | \$ 54.00 | | |
| 51475 Printing- Internal | \$ 1,503.72 | \$ - | \$ 23.00 | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 51495 Telephone Monthly | \$ 422.23 | \$ 384.45 | \$ - | \$ 221.70 | \$ - | \$ - | \$ 208.82 | \$ - | | |
| 51550 Other materials and services | \$ - | \$ 906.17 | \$ - | \$ 150.08 | \$ - | \$ - | \$ - | \$ - | | |
| TOTAL | 186,829.48 | 119,142.93 | 8,901.10 | 7,331.37 | 5,434.81 | 3,400.55 | 6,875.44 | 7,273.57 | 0.00 | 0.00 |
| Other Expenditures | | | | | | | | | | |
| 52005 Bank Service Charge | \$ - | \$ 3,270.42 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 52130 Other Special Expenditures | \$ - | \$ 27,278.79 | \$ 112.56 | \$ - | \$ - | \$ 119.38 | \$ 33.47 | \$ - | | |
| 52146 Entertainment Expenses | \$ 189,369.65 | \$ 57,231.87 | \$ 6,355.35 | \$ 702.18 | \$ - | \$ - | \$ - | \$ - | | |
| 52147 Open Class Expenses | \$ 33,236.51 | \$ (2,824.35) | \$ (63.00) | \$ 36.89 | \$ - | \$ - | \$ - | \$ - | | |
| 52148 4-H Expenses | \$ 16,572.73 | \$ 5,412.14 | \$ - | \$ 2.49 | \$ - | \$ - | \$ - | \$ - | | |
| 52149 FFA Expenses | \$ 6,319.48 | \$ 3,130.49 | \$ - | \$ 2.50 | \$ - | \$ - | \$ - | \$ - | | |
| 52150 Truck Pull Expenses | \$ 16,658.98 | \$ 613.25 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 52151 Demo Derby Expenses | \$ 16,846.48 | \$ 504.50 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 52152 Monster Truck Expenses | \$ 16,659.00 | \$ 737.75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 52153 Thursday Arena Event Expenses | \$ 19,692.32 | \$ 253.25 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| 53010 Interdpt Chg - Indirect Charges | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | \$ 2,331.08 | | |
| 53015 Interdpt Chg - Legal Services | \$ 668.00 | \$ 960.25 | \$ - | \$ - | \$ 709.75 | \$ - | \$ 250.50 | \$ - | | |
| Total | 318,354.23 | 98,899.44 | 8,735.99 | 3,075.14 | 3,040.83 | 2,450.46 | 2,615.05 | 2,331.08 | 0.00 | 0.00 |
| Total Expenditures | 519,065.35 | 242,689.48 | 38,829.88 | 28,504.47 | 26,629.45 | 23,946.55 | 27,586.45 | 28,201.00 | 0.00 | 0.00 |
| TOTAL REVENUES | (197,470.74) | (512,523.16) | (16,297.39) | (66,331.46) | (20,088.15) | (2,805.44) | (42,895.22) | (66,053.92) | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 519,065.35 | 242,689.48 | 38,829.88 | 28,504.47 | 26,629.45 | 23,946.55 | 27,586.45 | 28,201.00 | 0.00 | 0.00 |



Save the Date

The Washington County Fair Board invites you to attend a kickoff event for the Friends of the Washington County Fair, a private non-profit corporation being created by the Fair Board to serve as a fund raiser for the Washington County Fair and Fair Complex. The event will be held on **Saturday, May 12, 2012**, at the **Fair Complex Cloverleaf Building**.

Event activities will include a charity auction. Funds raised from the auction will be dedicated to Friends of the Fair start-up costs. Refreshments will be served.

Formal invitation to follow.

County of Washington

**Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
lperkins@faircomplex.com
www.faircomplex.com**

MEMORANDUM

Date: March 2, 2012

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Fair Complex Manager

Re: Draft Budget for Fiscal Year 2012-2013

Attached is the final draft of the 2012-2013 budget. Action will need to be taken at this meeting.

County Fair 2012-13 Budget Summary - Proposed

| | | | | 2012-13 | |
|-----------------------------------|---------|---------|---|-----------------------|--|
| Fund | Program | Account | Account Name | Budget | Justification's |
| 981010 Fair Revenue | | | | | |
| 200 | 981010 | 41025 | Transient lodgings tax | (262,500.00) | 10% increase, based upon FY 2010/2011 levels |
| 200 | 981010 | 43156 | Dept of Agriculture Lottery Funds | (50,000.00) | At same levels as 2011-12 FY |
| 200 | 981010 | 44511 | Camping Fees | (5,000.00) | Exhibitor & Vendor Campers |
| 200 | 981010 | 44512 | Friday Arena Event | - | No motorsports, Friday Concert activities are under Concert Admission |
| 200 | 981010 | 44513 | Sunday Arena Event | (24,000.00) | Demolition Derby Admission & Sponsorship |
| 200 | 981010 | 44514 | Commercial Booth Rentals | (90,000.00) | - |
| 200 | 981010 | 44515 | Parking Fees | (85,000.00) | - |
| 200 | 981010 | 44516 | Concert Admissions | (135,000.00) | Ticket Sales, Sponsorship & Merchandising |
| 200 | 981010 | 44517 | Sponsorship Fees | (85,000.00) | Cash Sponsorship (non-arena) |
| 200 | 981010 | 44518 | Carnival Fees | (183,000.00) | Expanded Carnival 10% increase |
| 200 | 981010 | 44522 | Entry Fees | (2,500.00) | Livestock Exhibitor entry fees |
| 200 | 981010 | 44526 | Saturday Arena Event | (21,000.00) | Monster Truck Show Admission & Sponsorship |
| 200 | 981010 | 44527 | Thursday Arena Event | - | Dark |
| 200 | 981010 | 48195 | Reimbursement of expenses (operating) | (3,500.00) | Electrical & prizes paid by others |
| 200 | 981010 | 48205 | Concessions | (170,000.00) | Food & Beverage including Alcohol 10% increase |
| 200 | 981010 | 48222 | Fundraising | (10,000.00) | Proceeds from Fundraising activities |
| 200 | 981010 | 48225 | Other miscellaneous revenue-operating | (2,000.00) | - |
| 200 | 981010 | 49270 | PERS Stability Fund | (2,753.00) | |
| Total 981010 Fair Revenues | | | | (1,131,253.00) | |
| 981010 Fair Expenditures | | | | | |
| 200 | 981010 | 51105 | Wages and salaries | 160,115.00 | |
| 200 | 981010 | 51110 | Temporary salaries | 13,308.00 | Temp staff hired only for Fair |
| 200 | 981010 | 51115 | Overtime and other pay | 3,044.00 | |
| 200 | 981010 | 51125 | FICA | 13,306.00 | |
| 200 | 981010 | 51130 | Workers compensation | 833.00 | |
| 200 | 981010 | 51135 | Employer paid work day tax | 105.00 | |
| 200 | 981010 | 51140 | Pers contribution | 23,723.00 | |
| 200 | 981010 | 51150 | Health insurance | 44,280.00 | |
| 200 | 981010 | 51155 | Life and long term disability insurance | 537.00 | |
| 200 | 981010 | 51160 | Unemployment insurance | 735.00 | |
| 200 | 981010 | 51165 | Tri-Met tax | 1,240.00 | |
| 200 | 981010 | 51199 | Misc Personal Services | | |
| Total Personal Services | | | | 261,226.00 | |
| 200 | 981010 | 51205 | Supplies-office, general | 2,544.00 | General office supplies. |
| 200 | 981010 | 51210 | Supplies- general | 30,500.00 | Janitorial supplies, ticket stock, signs & banners, table covers, etc. |
| 200 | 981010 | 51285 | Services -professional services | 135,000.00 | Electrician, Security, Service Groups, Sponsorship, etc. |
| 200 | 981010 | 51295 | Advertising and public notice | 130,000.00 | - |
| 200 | 981010 | 51305 | Communications-services | 3,000.00 | Radios, Extra Phone Lines, Website Hosting & Registration, Cell Servi |
| 200 | 981010 | 51310 | Utilities | 24,500.00 | Garbage & Recycling, PGE, NW Natural, Water/Sewer, Propane |
| 200 | 981010 | 51320 | Repair & maint services-general | 2,000.00 | Misc repairs to Fair related items |
| 200 | 981010 | 51340 | Lease and rentals - space | 5,100.00 | Office Lease |
| 200 | 981010 | 51345 | Lease and rentals - equipment | 38,000.00 | Generators, Tents, Tables, Chairs, Fencing, Tractors, Copier, etc. |
| 200 | 981010 | 51350 | Dues and membership | 750.00 | OFA, WFA, IAFE, Chamber. Split between programs. |
| 200 | 981010 | 51355 | Training and education | 1,000.00 | Staff & board professional development. |
| 200 | 981010 | 51360 | Travel expense | 5,000.00 | Travel for staff & board development and training |
| 200 | 981010 | 51365 | Private mileage | 1,000.00 | Private mileage to conduct Fair business |

| | | | | | |
|---------------------------------------|--------|-------|-------------------------------|---------------------|---|
| 200 | 981010 | 51390 | Permits, licenses and fees | 1,000.00 | ASCAP/BMI, Scales, Water Meter, etc |
| 200 | 981010 | 51465 | Postage and freight- Internal | 450.00 | - |
| 200 | 981010 | 51475 | Printing- Internal | 1,500.00 | Daily Sheets, Hang Tags, Letterhead, Envelopes |
| 200 | 981010 | 51495 | Telephone monthly- internal | 4,000.00 | - |
| 200 | 981010 | 51550 | Other materials and services | 1,000.00 | - |
| Total Materials and Supplies | | | | 386,344.00 | |
| 200 | 981010 | 52005 | Bank Service Charge | 3,500.00 | ATM, Credit Card & Merchant Fees |
| 200 | 981010 | 52130 | Other Special Expenditures | 30,000.00 | Beverage purchase & other special expenditures. |
| 200 | 981010 | 52139 | Concert Expenses | 125,000.00 | Artist and all production costs |
| 200 | 981010 | 52146 | Entertainment Expenses | 160,000.00 | Music & Grounds acts & associated costs |
| 200 | 981010 | 52147 | Open Class Expenses | 30,000.00 | Premiums, Judges, Ribbons, Clerks. |
| 200 | 981010 | 52148 | 4-H Expenses | 22,000.00 | \$15,000 directly to 4-H. The rest retained for support services |
| 200 | 981010 | 52149 | FFA Expenses | 10,000.00 | - |
| 200 | 981010 | 52150 | Friday Arena Event Expenses | - | No motorsports, Friday Concert activities are under Concert Expenses |
| 200 | 981010 | 52151 | Sunday Arena Event Expenses | 16,000.00 | Demo Derby- Promotor fees, equipment rental & other associated costs |
| 200 | 981010 | 52152 | Saturday Arena Event Expenses | 16,000.00 | Monster Truck - Promotor fees, equipment rental & other associated costs |
| 200 | 981010 | 52153 | Thursday Arena Event Expenses | - | Dark |
| 200 | 981010 | 52154 | Fundraising | 10,000.00 | Expenses/Fees associated with Fundraising activities |
| 200 | 981010 | 53010 | Interdpt chg-indirect charges | 51,183.00 | County charges for BOC, Admin Office, Auditor, SS-Admin, Finance, HR, ITS, Insurance, Facilities. |
| 200 | 981010 | 53015 | Interdpt chg-legal services | 10,000.00 | County Counsel for Fair Board & Fair related items |
| Total Other Expenditures | | | | 483,683.00 | |
| Total 981010 Fair Expenditures | | | | 1,131,253.00 | |

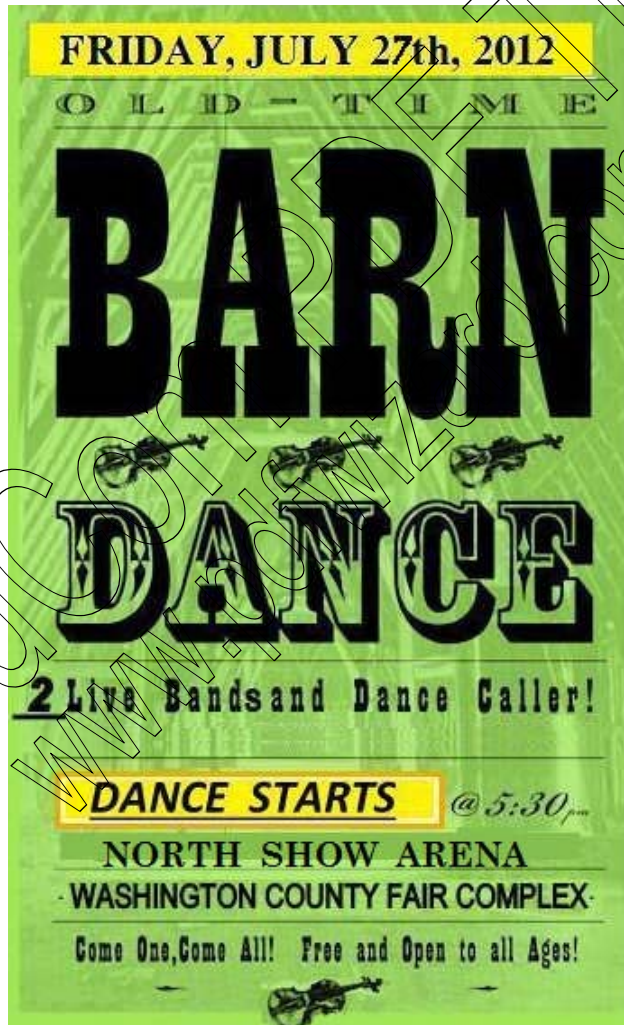
| | |
|----------------|-------------|
| Total Revenue | (1,131,253) |
| Total Expenses | 1,131,253 |
| | - |

WASHINGTON COUNTY FAIR 2012

BARN DANCE

2012

PROPOSAL



PRESENTED BY TOM BLACK

ISSUED FEBRUARY 21, 2012

WASHINGTON COUNTY FAIR 2012

“BARN DANCE 2012” PROPOSAL

ISSUED FEBRUARY 21, 2012

The Washington County Fair is rich in traditions with a history that dates back to 1854, which precedes the birth of the State of Oregon! Originally, the purpose of the Annual County Fair Event was to showcase the “Best of Washington County’s” agriculture and livestock. The Fair has had its share of homes over its long history, from Forest Grove, to Banks, Downtown Hillsboro, to Shute Park and finally its current location at the Washington County Fair Complex located in the center of Washington County.

In celebration of the traditions of the Washington County Fair I am proposing that we continue a tradition which took place back in the 1950’s and 1960’s with a Barn Dance 2012 event!

Previous civic groups sponsored demonstration dances for Fairgoers to observe and/or participate. Some of those past dance events took place in the National Guard Armory (see picture below circa 1950’s), located at the West side of the Fair Complex.

Last year’s “Barn Dance 2011” event was presented by me and unanimously approved in concept by the Washington County Fair Board in March 2011, however, Fair Board funding was not approved towards the event due to 2011 Fair budgetary constraints and commitments.

Regardless, the Barn Dance 2011 was put together by me and other willing volunteers and with the financial support of private money donations which totaled \$4,100.00! The Barn Dance 2011 event was held in the North and South Show Arenas at the Fair Complex on Friday evening, July 29th, 2011 (directly after the dairy cow showings).

The Barn Dance 2011 had music venues which included two different style of bands and a dance caller that brought the general public into the show arenas to dance the evening away.

The first band to perform at the Barn Dance 2011 event was the Water Tower Bucket Boys, a popular local four member old time acoustic string band, with dance caller Ms. Caroline Oakley calling and walking seasoned and novice dancers through the old style square dance steps. There were also members from a few local square dance clubs that attended the Barn Dance 2011 and thoroughly enjoyed themselves. They said they’d definitely come back again!

Now it wouldn’t be a Barn Dance without a few barnyard animals present, so in order to help out with the “FFA Pig Scramble”, the Barn Dance 2011 took a dance break after the first hour of the Barn Dance 2011, which allowed the local FFA youth organization to demonstrate their pig catching skills in front of the many Fair onlookers including a few bewildered square dancers ... what a hoot!

The Barn Dance 2011 continued after the “FFA Pig Scramble” with the same old time acoustic string band and square dance caller format and concluded at approximately 8:30 PM.

Barn Dance 2012 Proposal

Dated 2/21/12

The second part of the Barn Dance 2011 started at 9:00 PM with "The Buckles", a popular local western swing band, dressed in "Taco" style cowboy hats and matching turquoise colored sequent studded jackets and thin black bowties, plays mostly Buck Owens tunes and other popular modern country western style music. This western music venue, also included a female singer performing Patsy Cline tunes with "The Buckles", which added a very classy touch to the Barn Dance 2011 atmosphere.

In the hopes of continuing this Washington County Fair tradition, I am proposing "Barn Dance 2012", at the an Annual Washington County Fair, with the main focus of bringing together Washington County's citizens and guests, which have diverse cultural backgroundw, and letting them enjoy a simpler bygone era, where neighbors knew and helped one another and would occasionally hold community social dances at their local granges and other dance venues. What better way to shed our modern day stress and worries away, by kicking up our heels and joining hands with our neighbors in dance and song and sharing a community experience that celebrates our cultural heritage here in Washington County Oregon.

"BARN DANCE 2012" PROPOSAL DETAILS

The BARN DANCE 2012 event would consist of two (2) local bands and one (1) dance caller (to perform with the old time acoustic string band). The event would be held during the Annual Washington County Fair 2012, on Friday evening, July 27th, 2011, starting at 5:30 PM and finishing at 11:00 PM. The BARN DANCE would be staged in the North and South Show Arenas (same as Barn Dance 2011) at the center of the Fair Complex, so that all present at the Annual County Fair can see the BARN DANCE 2012 event in progress and be encouraged to participate in this FREE public event.

The BARN DANCE 2012 event will consist of three parts:

Part 1) The first part of the BARN DANCE would run from 5:30 PM to 8:30 PM, and include a square dance caller instructing/calling dance steps to all of those brave souls willing to step forward and dance at the event. The caller will be accompanied by a local popular 4 or 5 piece old time acoustic string band that will accompany and compliment the dance caller's instructions. The dance caller will be Ms. Caroline Oakley, a local professional square dance caller and musician, who performed successfully at last year's Washington County Fair Barn Dance 2011 event.

The old time acoustic string band at this Barn Dance 2012 event would be similar to the "Water Tower Bucket Boys" band, a local regionally recognized old time acoustic music band, which would have a large local fan base which would attend the Barn Dance at the Fair as well. The band and caller would perform together on a rented stage, with rented sound equipment and lights all provided by a Portland-metro area based professional sound and light rental company (e.g. Cascade Sound, Stew Dodge, etc).

Barn Dance 2012 Proposal

Dated 2/21/12



[Square dancing in the National Guard Armory during past County Fairs was a fun time for all who attended and watched. Circa 1950's]

Part 2) In following with the great tradition of the annual "FFA Pig Scramble" (where FFA youth desperately try to catch a small pigs on the loose), the dancers will take a rest after the first hour of dancing to witness the wild art of catching a pig! The "FFA Pig Scramble" will take place in the North and South Show Arenas with set up starting at 6:30 PM, as it did at the 2011 Fair, with everyone except the pigs and the FFA youth, hooting and a howling, and watching from behind the safe sides of the Arena perimeter partitions. [Note: There were over 300 people crowded 2-3 deep surrounding the perimeter of the show arenas during this event.]

After the "FFA Pig Scramble" concludes at approximately 7:15 – 7:30 PM, the Barn Dance will resume with square dancers continuing to dance to the old time acoustic string band and Ms. Oakley's calling directions for another hour, concluding at approximately 8:30 PM.

There will be a 30 minute band break from 8:30 – 9:00 PM, which will allow for the setup and sound check of the second band, as well as allow dancers to get something to eat or drink at the Fair between dance bands.

Barn Dance 2012 Proposal

Dated 2/21/12

Part 3) The third part of the BARN DANCE will consist of a second band playing a more modern style of western/country music (country music from the '70's -'90's). This dance music will play from 9:00 to 11:00 PM and will be an open dance format for anyone wishing to dance to the music in a free style format. The plan is to have a second music/dance venue which will appeal specifically to the younger teenage audience that attends the Annual County Fair, including the 4H and FFA youth. [Note: I will be polling local 4H and FFA youth to find what local bands they like which will fit the model of a country western venue which they would attend and hopefully dance at.]

The hope is to create a friendly open social atmosphere that will attract the local youth of Washington County to participate and have fun in dancing and expressing themselves at the Barn Dance 2012 event.

The BARN DANCE 2012 would conclude at the end of the Annual County Fair at 11:00 PM, Friday evening.

In addition, similar to last year's Barn Dance 2011 event, the setup and tear down of the BARN DANCE 2012 event would involve volunteers to help with the decorations and the logistics of the event. The two bands and the caller would require a private and secured dressing area. An electric power source of at least three (3 ea.) 20 Amp circuits would be needed for the sound and lights, with a spider box at two locations near the stage within the North Show Arena.

Also, parking passes would be needed for all band members, caller and stage/sound system subcontractors. Access to the North Show Arena would be needed for setup of stage and sound system prior to the event (Friday morning/afternoon, July 27th) and would be coordinated around scheduled judging/showing of dairy livestock at same area during that afternoon.

I respectfully submit this BARN DANCE 2012 proposal to the Washington County Fair Board for their consideration and timely approval in both concept and financial support for this community event to take place as stated herein at the Annual Washington County Fair 2012.

If you should have any questions regarding this proposal please feel free to contact me.
Sincerely,

Tom Black
Barn Dance 2012 Event Liaison/Coordinator
Ph. 503/681-7618
e-mail: tblack.1958@gmail.com

Barn Dance 2012 Proposal
Attachment #1
Dated 2/21/12

BARN DANCE 2012 PROPOSAL COSTS:

The following is an approximate cost of the BARN DANCE 2012 event proposal:

| ITEM NO. | DESCRIPTION | QTY. | * COST (\$) |
|----------|---|------|-------------------|
| | Part 1 - Square Dance | | |
| 1 | Square Dance Caller (Ms. Caroline Oakley) | 1 LS | \$600.00 |
| 2 | Old Time Acoustic String Band (TBD) | 1 LS | \$1,200.00 |
| | Part 2 – Country Western Dance Band | | |
| 3 | Country Western Dance Band (TBD) | 1 LS | \$1,500.00 |
| | Barn Dance Setup/Rental Equipment: | | |
| 4 | Sound Equipment w/Sound Technician | 1 LS | \$700.00 |
| 5 | Rented Lights | 1 LS | \$150.00 |
| 6 | Rented Stage | 1 LS | \$200.00 |
| 7 | Decorations (Allowance) | 1 LS | \$500.00 |
| 8 | TOTAL AMOUNT = | | \$4,850.00 |

[* NOTE: Please note that the above cost proposal is based on a mix of hard quotes and approximate costs as per the attached.]

Other BARN DANCE Event considerations:

- 1.) If this proposal is approved by the Fair Board, all contracts are to be executed by the Fair Board and/or their designee within 30 days of the Fair Boards approval, in order to guarantee pricing and availability of bands, caller and other vendors.
- 2.) Tom Black will serve as a non-paid volunteer liaison between all contracted Barn Dance 2012 event parties and will lead and coordinate the Barn Dance 2012 event with Fair Complex Management and other Barn Dance 2012 event volunteers.
- 3.) Fair Complex Management shall provide assistance with the Barn Dance 2012 event as needed and will provide all access necessary, prior to, during and after the Barn Dance 2012 event.
- 4.) All electrical service necessary for the Barn Dance Event will be provided at no cost.
- 5.) Parking passes and dressing rooms shall be provided to all performers and vendors participating in the Barn Dance 2012 event.
- 6.) Security for the Barn Dance 2012 event shall be provided as needed at no added cost.

Barn Dance 2012 Proposal

Dated 2/21/12

Attachments: - BARN DANCE 2012 Proposal Costs – Attachment #1
- BARN DANCE 2012 Flyer (sample/mockup)

cc: Washington County Board of Commissioners
Washington County Fair Board
Mr. Rod Rice, Deputy County Administrator/Fair Complex Liaison
Ms. Leah Perkins-Hagele, Fair Complex Manager
Barn Dance 2012 Event File

FRIDAY, JULY 27th, 2012

O L D - T I M E

BARN



DANCE

2 Live Bands and Dance Caller!

DANCE STARTS @ 5:30 pm

NORTH SHOW ARENA

WASHINGTON COUNTY FAIR COMPLEX

Come One, Come All! Free and Open to all Ages!

