

Washington County Fair Meeting

MINUTES OF THE REGULAR BOARD MEETING HELD NOVEMBER 7, 1973

CALL TO ORDER  
AND ATTENDANCE

Fair Board Chairman, Earl Adams called the meeting to order at 8:05 p.m. in the fair office with the following present:

BOARD

Joe VanDyke -  
Earl Adams -  
Jim Springer -  
Dick Jossy  
Adeline Hesse  
Dr. Ken McGough  
Ed Ball  
Joe Evers

AUDIT REPORT  
RECOMMENDATION I

Discussion was held on the 1972-73 Audit report specifically Recommendation one. It was decided to wait until Jan. 1, 1974 when the Merit Rate funds are received to make a definite decision.

MOTION. MOVED BY DR. KEN MCGOUGH, SECONDED BY JOE EVERS THAT THE RECOMMENDATION BE TABLED FOR FURTHER STUDY. MOTION CARRIED.

QUARTERLY REPORTS  
AND STATEMENTS

The quarterly financial statement and balance sheet was reviewed by the Board. Dr. Ken McGough felt the rental price charged the Ropers for the Arena was low. Mr. Adams suggested that we study the commercial booth rental price.

MOTION. MOVED BY JIM SPRINGER, SECONDED BY JOE EVERS THAT THE FINANCIAL STATEMENTS BE ACCEPTED AS PRESENTED. MOTION CARRIED.

Capital Account Time Certificate was discussed. The Board decided to move the money into a savings account so that the fund could be borrowed against.

GROUNDS REPORT

Mr. Ed Ball reported the Main Exhibit building has been tarred and most of the leaks stopped.

O.F.A. CONVENTION

Jossy reported the dates of the Oregon Fairs Association convention to be December 5, 6, & 7, 1973. All Fair Board members were encouraged to attend. Workshops will be conducted on decorations, rodeos, and advertising and promotion.

MOTION. MOVED BY JOE EVERS, SECONDED BY DR. KEN MCGOUGH THAT FAIR DEPARTMENT HEADS AND EXTENSION PERSONNEL BE INVITED FOR THE WEDNESDAY NIGHT BUFFET (DEC. 5). MOTION CARRIED.

MINUTES FOR  
APPROVAL

MOTION. MOVED BY JIM SPRINGER, SECONDED BY JOE VANDYKE TO ACCEPT THE MINUTES AS PRINTED. MOTION CARRIED.

BILLS AND PAYROLL    The following bills and payroll were presented for Board  
APPROVAL                    approval:

Payroll for October \$596.75

2813 - Flanagan's Auto Parts - 3.78  
2814 - Albers Feed & Farm Supply - 9.45  
2815 - Don's Plumbing & Heating - 1.00  
2816 - Dick Jossy - 43.30  
2817 - Northwest Natural Gas - 3.45  
2818 - Permapost Products Co. - 78.90  
2819 - Hillsboro Auto Parts - 97.94  
2820 - Washington County Extension Service - 3,500.00  
2821 - General Telephone Company - .50  
2822 - Hillsboro Post Office - 8.00  
2823 - Merrill's - 21.00  
2824 - State of Oregon Dept. of Revenue - 307.50  
2825 - Old Age & Survivors Insurance - 1,175.69  
2826 - Internal Revenue Service Center - 90.07  
2827 - State Accident Insurance Fund - 222.78  
2828 - State Accident Insurance Fund - 2.32  
2829 - Albertsons - 6.95  
2830 - Petty Cash - 23.93  
2831 - Western Farmer's - 28.00  
2832 - Permapost Products Co. - 78.90  
2833 - Everette Elliston - 7.05  
2834 - General Telephone Co. - 57.75  
2835 - Portland General Electric - 134.75  
2836 - Everette Elliston - 20.00  
2837 - Northwest Natural Gas - 5.95  
2838 - Ray L. Kozak - 114.79  
2839 - Day & Night Answering - 30.00  
2840 - Argus - 67.50  
2841 - Pool-Gardner Lumber Co. - 109.42  
2842 - State Accident Insurance Fund - 15.00  
2843 - First National Bank - 19.42  
2844 - Oregon Office Supply Co. - 2.70  
2845 - Best Mix Concrete Co. - 51.00  
2846 - Bob Becker Excavating - 35.00  
2847 - John Elliston - 47.05

MOTION. MOVED BY JOE EVERS, SECONDED BY JIM SPRINGER TO  
PAY THE ABOVE BILLS AND PAYROLL. MOTION CARRIED.

1974 FAIR DATES    The agreed Fair Dates for 1974 will be July 31 thru  
August 4. The Fair will open on Wednesday and run through  
Sunday afternoon.

EXPO FUND                    Discussion was held on how to get maximum interest on  
the Expo savings account. Board favored putting the  
funds into a time certificate.

MOTION. MOVED BY DR. KEN MCGOUGH, SECONDED BY JOE VANDYKE  
THAT THE EXPO FUNDS BE PUT INTO A TIME CERTIFICATE.  
MOTION CARRIED.

REPORT TO THE  
COMMISSIONERS

Report to the County Commissioners written by Mr. Jossy was discussed by the Board. Several changes were made and a letter will be sent to the County Commissioners containing the report requesting a meeting date.

ADJOURNMENT

The meeting was adjourned at 10:43 p.m. by Earl Adams.

Respectfully submitted,

*Adeline C. Hesse*

Adeline C. Hesse, Sec. - Office Manager  
Washington County Fair

Washington County Fair Board  
Agenda

November 7, 1973

1. Continue to discuss Recommendation One of the Audit Report  
(County receiving and disbursing funds for the fair)
2. Quarterly financial report
3. Grounds report
4. O.F.A. Convention (Who to invite)
5. Minutes for approval
6. Bills and payroll for approval

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10-73?

REPORT TO COUNTY COMMISSIONERS FROM FAIR BOARD

Last Spring the County Fair Board requested financial support from the County Commissioners for development of sewer, drainage and capital improvements of the fairgrounds. \$31,294 was approved for 1973-74 budget. The sewer system was expected to cost \$16,000 and drainage about \$15,294. Work began on July 1 and proceeded at a rapid pace and the sewer system was engineered bid, installed and approved by July 31 in time for use at the 1973 Fair. Cost of the system was \$15,772.62 of which \$1,433.42 was paid to the County Department of Public Works for engineering services.

As you will recall the County Fairground property is now indebted to the City of Hillsboro for \$22,782.30, sewer connection fee. The City has agreed to carry this debt interest free if a satisfactory agreement can be worked out for use of a parcel of land for park and recreation by the City. The City engineers and planners are working out the design of the area they requested and also are designing drainage for the fairgrounds parking lot at this time. This plan is expected to be finished December 1, 1973; and at this time it appears it will solve the outlet problem for a drainage system.

Since the original conversation with the County Commissioners several new developments and questions have surfaced. 1. The Port of Portland has completed Phase One and Phase Two of it's plan of development for the Portland Hillsboro Airport. With this information now available it certainly appears relocation of Cornell Road into the fairground property is a distinct possibility. 2. Off season use of the fairgrounds continues to develop at an increasing rate. 3. Rapidly increasing attendance at both the Fair and Happy Days celebration is demanding additional restroom facilities and with the sewer now in this could be accomplished.

(continued)

In considering these facts the Fair Board feels a new long range plan should be developed and would be an asset to the whole County. The Fair Board also feel it should have some professional advice for this plan. One planner has been consulted and has estimated the cost at \$11,000.

With these facts in mind the Fair Board requests a joint meeting with the County Commissioners to resolve the following questions.

1. What is the position of the Board of Commissioners on the Port of Portland situation?
2. Who is going to do the negotiating with the Port. Fair Board or County Commissioners?
3. In the event a sale of property would be made who will receive the funds?
4. Do the County Planners feel the relocation of Cornell Road as proposed is in the best interest of the County?
5. Who will negotiate the land use program with the City of Hillsboro?