

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held Wednesday, October 1, 1986, beginning at 4:45 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Homer Speer
Jeanne Leeson

Staff

Cal Wade
Ron McAuley
Jamie Hammack

Guests

Addie & Jack Fisher

PUBLIC WELCOME

Baron welcomed the Fishers to the meeting and invited them to speak on any subject matter on the agenda.

CONSENT AGENDA

Wade provided board members with a financial update concerning expenditures and revenue to date. The board discussed changing from a cash basis to an accrual system and the effects it will have on the bookkeeping.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO APPROVE THE BILLS SUBMITTED, AUGUST 1986 FINANCIAL RECAP, SEPTEMBER 3, 1986 FAIR BOARD MINUTES, SEPTEMBER 1986 OFF-SEASON CALENDAR AND OCTOBER 1986 ACTIVITIES CALENDAR. MOTION CARRIED UNANIMOUSLY.

BOOSTERS

Wade reported the Boosters are interested in taking on a big project this year. At this time, Wade will recommend purchase of metal for new portable pens. This project may be \$2,000 - \$3,000.

RODEO BOARD

Speer expressed the board's appreciation for a good job by Rocky Williams, past Rodeo Board Chairman. Wade noted that Rocky is still helping out by meeting with potential sponsors. The board felt they should make a substantial gift to express their appreciation. Wade and Baron were appointed to a committee of two to determine the item to be presented.

MAINTENANCE REPORT

McAuley reported the grass was reseeded, barns are being prepared for R.V. storage, and floors in the Main Exhibit Building restrooms are painted.

The flag pole location is being prepared. McAuley took a two week vacation and Wade informed the Board Gene Dunn handled McAuley's position during that time and did a fine job.

McAuley spoke with Bob Ott from the Green Thumb program and they would appreciate some recognition from the host agencies when the employees have been an important aspect of completing a job. McAuley and Leeson will discuss a possible article concerning the Green Thumb program at the Fairgrounds.

CARETAKER

Wade read a copy of his letter to the Dyches concerning their notice as caretakers. The board discussed alternatives for purchases and agreed Wade should pursue all avenues to resolve the situation.

COMPUTER

Hammack reported that the computer is now in use for rentals and a few other items. Wade noted he was pleased with the progress and that we were to a point we needed to purchase a printer. Wade met with Ron Mack and he is completing research pertaining to purchase of a printer.

ELECTRICAL ENGINEERING

Wade met with three gentlemen from PGE regarding the electrical master plan. They appeared very interested in the project and indicated there was a possibility of a donation for a portion of the services. They will be getting information to Wade in the near future.

LIABILITY INSURANCE

Wade recapped a meeting held with John Warren, Christi Cutler, Bob Davis, John Meek, and Jeanne Leeson concerning the liability and liquor insurance for the fairgrounds. The main concern appears to be when the Fair Board sells beer/wine at a concession. At this point no action has been taken and John Warren is researching the matter.

VALLEY NATIONAL

A checking account has been opened at the Valley National Bank.

ADVERTISING

An advertisement was placed in the Hallmark Inn Directory which promotes off-season use. Wade hoped the advertisement would also be good public relations.

PLANNING SESSION RECAP

Board members were provided with a copy of the planning session recap held in August.

APPRAISAL

Wade met with an appraiser and discussed the "surplus" property. The appraiser verbally quoted a fee of approximately \$2,800 and will confirm

the rate in writing.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, FOR WADE TO PROCEED WITH SECURING AN APPRAISAL FOR THE PROPERTY DISCUSSED. MOTION CARRIED UNANIMOUSLY.

JAIL

Joan Smith of the Historical Society met with Wade regarding the maintenance of the jail. The Fair Board accepted responsibility for maintaining the jail upon placing it on the National Registry. Dick Mathews from the Museum suggested hiring an expert to appraise the condition. The board consensus was for Wade to meet with Judy Goldman and discuss the maintenance needs for the jail.

EXECUTIVE DIRECTOR

Baron reported that he obtained forms from the County for a performance evaluation and found that perhaps the Fair Board should be thinking of setting some regulations to adopt a procedure for the director's evaluation.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO AUTHORIZE LLOYD BARON TO HOLD A PERFORMANCE EVALUATION WITH THE EXECUTIVE DIRECTOR AND THAT THE CRITERIA UTILIZED BE THOSE OUTLINED IN THE EXECUTIVE PROFILE. MOTION CARRIED UNANIMOUSLY.

The board discussed setting goals and objectives for an evaluation.

PREMIUMS

The board discussed the low premiums in the Dairy Cattle Department and some of the other livestock departments. Wade and Baron will research the premiums paid in other comparable counties.

SUPERINTENDENT MEETINGS

Hammack has met with all the superintendents from each department to critique the individual departments and the fair. There appears to be a great need for a formal program to recognize volunteers. This will be researched and implemented.

ANNOUNCEMENTS

The Volunteer Appreciation Potluck will be Monday, November 3, 1986*, 6:30 p.m. *(Following meeting, date was changed to Tuesday, November 4).

The next regular board meeting will be Wednesday, November 5, 1986, 4:30 p.m.

Wade will be making reservations for two rooms during the OFA convention in December. Sign up sheets will be mailed to board members upon receipt from the OFA office.

Meeting adjourned 6:30 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, September 3, 1986

* Sheriff's Building *

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosed, pages 3 - 10).
- *4. A. June 1986 Financial Recap (enclosed, page 11).
B. July 1986 Financial Recap (enclosed, page 12).
- *5. July 2, 1986 Fair Board Minutes (enclosed, pages 13 - 17).
- *6. A. July 1986 Off-Season Calendar (enclosed, page 18).
B. August 1986 Off-Season Calendar (enclosed, page 19).
C. September 1986 Activities Calendar (enclosed, page 20).
- *7. Correspondence:
 - A. Commercial Exhibitor comments (enclosed, pages 21 - 24).
 - B. Washington Federal Savings Bank letter and response (enclosed, pages 25 & 26)
 - C. 4-H Horse Fair (enclosed, page 27).
 - D. Thank you letters to newspapers (enclosed, pages 28 & 29).
 - E. Thank you pertaining to "Special Kids Rodeo" (enclosed, page 30).
 - F. Thank you's from groups receiving special rates (enclosed, pages 31 - 33).
 - G. State Historical Preservation Office (enclosed, page 34).

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations' Reports:
 - A. Fairgrounds Boosters
 - B. Rodeo Board
9. Maintenance Report
10. Old Business:
 - A. Main Exhibit Building Study
 - B. Merit Rate Information (enclosed, pages 35 - 41).
 - C. Exhibitors Recap (enclosed, page 42).
 - D. Destruction Derby (enclosed, pages 43 - 53).

Old Business (cont'd)

- E. Restroom and Grandstand ramps
- F. Report on checking account
- G. Painting of buildings

11. New Business:

- A. Resignation letter from Margaret Sprecher (enclosed, page 54).
- B. Hallmark Inn
- C. Leveling pit area
- D. Fair camping
- E. R.V. sites and parking
- F. Commercial Exhibitors
- G. R.V. Storage
- H. Set 1986 Fair Dates
- I. Land Products

12. Non-Agenda Items:

- A.
- B.

13. Announcements:

- A. Next regular Fair Board meeting will be Wednesday, October 1, 1986, 4:30 p.m., at the fairgrounds.
- B.
- C.