

NOTICE OF MEETING

Washington County Fair Board

Washington County Fair Complex
Cloverleaf Building
873 NE 34th Ave, Hillsboro OR 97124
Wednesday, September 6, 2017
4:30 p.m. to 6:00 p.m.

The Washington County Fair Board will hold a meeting on Wednesday September 6, 2017 at 4:30 p.m. in the Cloverleaf Building at the Washington Fair Complex. 873 NE 34th Ave, Hillsboro, OR 97124.

Meetings are recorded.

Agenda & Meeting Procedures are attached

Washington County Fair Board Meeting Agenda

Washington County Fair Complex
Cloverleaf Building
Wednesday, October 4, 2017
4:30 p.m. to 6:00 p.m.
873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Erin Carroll, President
Bill Ganger, Vice President
Gary Seidel, Board Member

Andy Duyck, Board Member
David Villalpando, Board Member

David Noyes, Board Member
Bob Rollinger, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Approval of Minutes

1. September 2017 Fair Board Meeting Minutes

D. Reports

1. Financial Report
2. 4-H Update

E. Old Business

1. Educational Fund Update

F. New Business

1. County Fair 2018
2. Other, if any

G. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

H. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

I. Adjourn

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David Noyes, Board Member
Bob Rollinger, Board Member

A. Call to Order

The meeting was called to order at 4:03 by President, Erin Carroll.

B. Oral Communications I

1. Heather Juenemann presented letters from her and her daughters about their concerns the livestock barns being closed. See attached.
2. Nic Vial, member of the Farm Bureau, echoed her comments.
3. Troy VanRoekel, Livestock Association President, also spoke to how well camping went.

C. Approval of Minutes

1. Board Member Rollinger moved to approve the July 2017 Minutes as presented. Second by Board Member Duyck.

D. Reports

1. Financial Report – Fair Manager Perkins-Hagele presented the final financial report for fiscal year 2016_2017. Board Member Duyck moved to accept the 2016_2017 financial report as presented. Second by Board Member Rollinger. Perkins-Hagele presented the financial report for July 2017. Board Member Seidel moved to accept the July 2017 financial report as presented. Second by Board Member Villalpando.
2. 4-H Update - Fair Manager Perkins-Hagele presented a report provided by 4-H with the number of entries and exhibitors. Included in the report was list of their expenses.

E. Old Business

1. Fair Manager Perkin-Hagele presented the 2017 County Fair Recap.
 1. Attendance was up on Thursday, Friday and Saturday, down on Sunday. Total attendance for 4 days was 112, 075.
 2. Parking brought in \$139,130.00. It went very smoothly when everyone was in place, but still had staffing issues. Had HPD helping and it was much better then past. Will continue to improve this program.
 3. Carnival up by 5% from last year. Carnival operator is requesting more area for more rides. Hoping that going to 10 days will alleviate the long lines.
 4. Concerts - Thursday, 1704 tickets sold, budgeted for 1500. Friday, Jake Owen, sold out at 5000 tickets. Saturday, Super Diamond, Free show had around 1000 people. Radio station would like to add more reserved seats, and do two nights of concerts.

5. Arena events- Down 4% for Rodeo. Down 25% for Motorsports.
6. Food & Beverage increase of 20%, Alcohol up 37%, Water, soda, Ice sales up 3%.
7. Commercial Vendor Booths, 223 available, 217 sold.
8. Youth breakfast, increase, Coffee Bar was appreciated.
9. Camping went well. Exhibitors able to pick their own spots online.
10. All animal and static exhibits and entries are down this year.

F. Educational Fund Update

1. Handwashing trailer showed up just in time for the Fair. Looking to donate yet another one for next year. Health Department contacted Leah about helping with a grant.

G. F. New Business

1. Other, if any. Gary Seidel introduced and invited Troy VanRokel, Livestock Association President and Nic Vial from the Farm Bureau and Susan Ganger, Beef Superintendent, to the table. All of these people are attending to represent the beef department. Board Member Seidel talked about 3 things that the beef exhibitors would like to see improved: Communication, Bio-Security, and Competitions. Seidel passed out a draft of bio-security procedures. The beef exhibitors would like people to go through the barns to make sure that animals are seen and touched and fire code is obeyed. Other issues that were brought up were foot washing buckets scared the cows. Tie out triangles by the show rings need to be wider and a larger gate for entering by the tie out area. They commented that they liked that no public was behind the barns, and around the wash racks. Susan Ganger asked about open class Herdsmanship and that because of the new ruling of 2 breeders 2 animals per class, 37 less beef were at the fair. Fair Manager Perkins-Hagele requested that a small committee work on these items for the beef exhibitors, and requested that the committee be comprised of Board Member Seidel, Operations Supervisor Albert Flanagan, Livestock Supervisor Kent Estes, and Troy VanRoekel and Nic Vial. The committee will bring back options to the board to address the issues.

President Erin Carroll had to leave and turned the meeting over the Vice President Bill Ganger. 4:41 pm

H. G. Other Matters of Information

1. County Administrative Office Update, Board Member Duyck shared that the Building planning is coming along. National Guard lease on the building is up and they have asked that it be extended for another 3 years.
2. Other, if any None

I. H. Oral Communications II - None

J. Adjourn at 5:04

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MEMORANDUM

Date: September 29, 2017

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Fair Complex Manager

Re: Financial Reports

The 2017_2018 YTD Financials through August will be available at the meeting.