



## Bills for Approval

4713	Sprouse Reitz	9.85	Scrap book refill pages
4714	Adeline Hesse	50.00	Car allowance
4715	Valerie Bentley	25.00	Car allowance
4716	Full Circle, Inc.	427.10	Gate repair, equipment maintenance, fuel
4717	Minuteman Press	121.82	Letterhead, FFA exhibit/judging cards
4718	JoAnn Henley	246.00	Writer/photographer pre-fair publicity
4719	Irelands True Value	18.77	Holding pens
4720	Pool-Gardner Lumber	180.82	Paint & supplies
4721	Hillsboro Farm Equipment	12.40	Oil filter
4722	Copeland Lumber Yards	110.71	Paint, light installation, misc. equipment repairs
4723	Hillsboro Auto Parts	41.55	Welding supplies, paint, tools
4724	Baker Rock Crushing	219.70	Rock
4725	Hillsboro Office Supply	64.18	Marking pens, receipt books, office supplies
4726	Cascade Business Machine	55.00	Typewriter rental
4727	Color & Design	930.00	M.E. Bldg. booth set-up
4728	Check 'n Balance	300.00	Bookkeeper--July & fair week
4729	T-Bird Home Center	465.70	CCB water heater, paint, supplies
4730	Don's Plumbing & Heating	11.85	misc. plumbing repairs
4731	U-Haul Center	57.75	rent airless sprayer
4732	G.T.E.	205.19	4-H & Rodeo phones
4733	Oregonian Publishing Co.	579.00	Fair advertising
4734	Hillsboro Argus	129.00	Fair advertising
4735	Sunset Electric, Inc.	382.28	Electrical repairs
4736	Times Publications	15.00	Subscription renewal
4737	Times Publications	699.90	Fair advertising
4738	Petty Cash	22.78	Misc. office expenses
4739	United Grocers	251.76	Derby concession
4740	Hillsboro Elks	10.00	Refund overpayment readerboard
4741	Russell Dyche	42.10	Office light fixture
4742	VOID		
4743	Donna Duyck	7.00	Mileage
4744	Sensational Sandwich	24.80	Fair Board meeting
4745	Albertsons	32.38	Fair Board meeting/Visitors Assoc.
4746	Joel Lewellen	50.00	Derby crew expenses
4747	Resers	64.50	Sausage, derby concession
4748	Award Specialties	152.00	Additional trophies - derby
4749	United Grocers	36.70	Derby concession
4750	Gate Change	1,400.00	Derby
4751	Oregon Bakery	51.97	Hot dog buns, derby concession
4752	Cascade-Phillips	200.00	Portable restrooms, derby
4753	Nancy Raber	25.67	Fair expenses
4754	Postmaster	77.00	Postage
4755	Nan Sutfin	12.00	Cake, volunteer potluck
4756	Albertsons	135.10	Volunteer potluck
4757	VOID		
4758	N.W. Natural Gas	22.94	Utilities
4759	Pay 'n Save Corp.	67.62	Rodeo & misc. supplies
4760	J. Thayer Co.	6.83	Office supplies
4761	Assoc. Janitor & Paper	403.10	Restroom supplies, garbage can liners
4762	G.T.E.	167.37	Office telephone
4763	KEX Radio	1,036.00	Fair advertising
4764	KGW Radio	1,350.00	Fair advertising

## Bills for Approval

4765	Western Business Builders	5.00	Over run on Supt. notebooks
4766	Hillsboro Garbage Disposal	1,369.00	Utilities
4767	Finance & Adm.	4,895.40	July salaries
4768	P.G.E.	1,522.65	Utilities
4769	Farmers Feed & Supply	80.95	Field fencing
4770	Radio Shack	134.90	Telephone answering device
4771	O.H.A.	48.00	Horse show fees

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO AUTHORIZE FAIR BOARD TO PAY FOR OFA CONVENTION MEAL COSTS FOR FAIR BOARD MEMBERS AND SPOUSES, EVENING MEAL EXPENSES FOR SECRETARY VALERIE BENTLEY, AND \$200 TO HELP COVER HESSE'S OFA PRESIDENT'S RESPONSIBILITIES. MOTION CARRIED.

OFFICE MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO APPROVE OFFICE TO BE CLOSED NOVEMBER 25 AND DECEMBER 27-29, 1983. MOTION CARRIED. (Paid county holidays are December 26 & 30.)

Speer suggested closing the office the week of Thanksgiving. Hesse felt office should be open in order to keep work current.

OFA CONVENTION Fair Board will cover cost of centerpiece for OFA convention, and Hesse will design and put it together.

SUOMI On September 6 Suomi Enterprises cashed the final payment check for construction of the Cloverleaf Community Building. By cashing the check Suomi forfeited the opportunity to protest liquidated damages assessed by the Fair Board.

BUDGET The Board noted "Argus" news clipping on County Budget Committee appointments.

DEPT. HEADS Food Preservation Superintendent Alana Mapes and Horse Superintendent Punky Benson have resigned their positions. Hesse is actively seeking replacements and suggestions from the Board would be helpful.

FAIR FORMAT Board discussed 1984 fair format. The only change from 1983 would be the 4-wheel drive truck pulling contest on Tuesday 7:30 p.m. to replace the Wenatchee Youth Circus. Love suggested contacting the Banks Tractor Pull Committee; perhaps they would like to have some preliminary competition during the fair. The truck pull would be fairly inexpensive entertainment, and there would be no problem with arena preparation. Other grandstand entertainment: Wednesday destruction derby 6:30 p.m., Thursday & Friday rodeo 7:30 p.m., and Saturday rodeo 1:30 & 7:30 p.m.

Barney Olberg of Taylor Lumber Co. is setting aside large logs to be used in the arena during the derby.

C OF C There was one injury during the Chamber of Commerce destruction derby on September 24. Jerry Boyer will no longer be announcing for the destruction derbies.

FRIENDSHIP SQUARE The Board reviewed the following format for Friendship Square evening entertainment and daily admission specials.

Tuesday	Muddy Bottom Boys	Family Day \$6, reduced rides
Wednesday		Senior Day 1/2 price admission (\$1)
Thursday	Limbo & Lugnuts	Western Day \$1 off western hat,
		Washington Federal Day
Friday		Cities Day--welcome to Banks, Beaver-
		ton, etc.
Saturday	Woody Hite Band	Chamber of Commerce/Merchants Day,
		ride coupons

The Board agreed the format looks good, but wondered about scheduling entertainment for Friendship Square during major grandstand events. It is hard for performers when there is not much audience. Hesse would like fair visitors to have an alternative to grandstand entertainment.

**CARNIVAL** Because Umatilla County Fair has changed their dates to the same as our 1984 dates, Davis Amusement will not be able to play Washington County Fair. If Washington County Fair were to move one week earlier, Sombrero Stock is in Deschutes County. Hesse has written Funtastic Shows for a proposal for the 1984 fair. Hopefully, Funtastic will be able to come for August 7-11.

**DAILY SPECIALS** Senior Day admission \$1; all other days \$2 with \$5 season pass. Thursday Washington Federal Savings Bank is willing to totally sponsor Johnny Limbo & the Lugnuts and requests the Fair Board honor \$1 reduced admission to bank card holders. Fair Board agreed to \$1 reduced admission for Thursday only. Friday a day to honor Washington County cities. Saturday Chamber of Commerce day or Merchants day. Carnival may print ride coupons for merchant distribution.

**1984 ADMISSION** The Board reviewed the suggested 1984 fair admission and compared it to 1983 prices as listed below.

	<u>1984</u>	<u>1983</u>
<u>Daily admission</u>		
Adults	\$ 3.50	\$ 3.50
Seniors (62 & over)	\$ 2.00	Wed free/other \$3.50
Youth (6-17)	\$ 2.00	\$ 1.50
Under 6	free	free
<u>Season Passes</u>		
Adults	\$10.00	\$10.00
Seniors (62 & over)	\$ 5.00	\$10.00
Youth (6-17)	\$ 5.00	\$ 5.00
<u>4-H &amp; FFA Season Pass</u>		
Youth member	\$ 1.00	\$ 1.00
Active leader	\$ 2.00	\$ 2.00
Parent	\$ 5.00	\$ 5.00
<u>Commercial Pass Booklet</u>		
Booklet of 10 passes	\$15.00	\$10.00

MOTION: MOVED BY JOHN LOVE, SECONDED BY MARGARET SPRECHER TO ADOPT 1984 FAIR ADMISSION PRICES AS LISTED ABOVE. MOTION CARRIED.

**COMMERCIAL EXHIBITORS** MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN LOVE TO APPROVE 1984 COMMERCIAL EXHIBITOR SPACE FEES AS LISTED BELOW. MOTION CARRIED.

	<u>1984</u>	<u>1983</u>
Outdoor - ground only	\$10/foot	\$9/foot
Outdoor modules	\$15/foot	\$12.50/foot
Inside (drapes & sign)	\$15/foot	\$14/foot
Food concession	\$24/foot	\$22/foot
Non-profit food concession	\$16/foot	\$15/foot
Non-profit restaurant	\$325	\$300
Commercial restaurant		
13% of net plus	\$275	\$275

VISITORS  
C. The Washington County wineries have now requested to receive a portion of the hotel/motel tax revenue for promotion. The Washington County Visitors Association has made a formal presentation, as requested, to the Board of County Commissioners. Hesse and other Visitors Association Steering Committee members will be meeting with wine growers 7:30 p.m. at Ponzi's on Thursday, October 6. October 10 is Commissioners work session and October 11 is Commissioners meeting. Hopefully, the Visitors Association and wine industry can work together.

UPCOMING  
MEETINGS Upcoming meetings are October 12 Fair Board Planning Session, Cloverleaf Community Building 4:30 p.m.; October 13 Master Plan Steering Committee, Cloverleaf Community Building 3 p.m.; October 21 & 22 OFA Fall Management Meeting, Pendleton; December 4 & 5 annual OFA convention, Marriott Hotel, Portland.

APPOINT-  
MENTS The Fair Board discussed Fair Board member appointment to be made in January 1984. Colegrove will be retiring from the Board December 1983. The Board also reviewed the Board of County Commissioners Membership & Appointment Policy Guidelines for Washington County Advisory Groups.

NEXT  
MEETING Next regular meeting of the Washington County Fair Board will be Wednesday, November 2, 1983, at 4:30 p.m. in the Fairgrounds office.

MISC. The Board noted a follow-up letter from Darlene Harris, Century 21 Hearthside Realty, stating her "entente to sell" McKay Creek Farms to the Washington County Fair.

The office now has an answering machine which will enable the staff to inform off-hour callers of upcoming events.

Colegrove reported at the September 21 Booster meeting. Colegrove was appointed to the nominating committee.

Respectfully submitted,

Valerie Bentley

A G E N D A  
Washington County Fair Board  
Regular Meeting  
4:30 p.m. Wednesday, October 5, 1983

1. Call to Order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.
- \*3. Bills for approval (enclosed).
- \*4. Financial recap for August 1983 for approval (enclosed).
- \*5. Board minutes from August 25 and September 7, 1983, for approval (enclosed).
- \*6. July and August 1983 off-season calendar (enclosed).
  - \* Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.
7. Correspondence:
  - A. Resignation letter from Derby Chairman Joel Lewellen (enclosed).
  - B. 4-H Home Economics & Creative Arts Advisory Board letter and Director's reply (enclosed).
  - C. Washington County Minute Order 83-490 in regard to Commissioners endorsing recommendation #2 for fairgrounds development (enclosed).
  - D. Thank you from Rennia Meek (available at meeting).
8. Director's Report:
  - A. September 10 derby recap (enclosed) and report of September 29 meeting with selected derby committee members.
  - B. Nomination for OFA "Distinguished Service Award (form enclosed).
  - C. OFA convention packet (enclosed). Please bring completed registration form to the meeting. If anyone wishes hotel registration forms, let me know.
  - D. Need volunteer to make or purchase and bring a centerpiece to the OFA convention.
  - E. Suomi Enterprises, Inc. has not taken any action regarding the \$1,100 liquidated damages imposed by the Fair Board. Check cleared our bank September 6.
  - F. County Budget Committee appointments (Argus article enclosed).
  - G. Alana Mapes has resigned as Food Preservation Superintendent, and Punky Benson has resigned as Horse Superintendent.
  - H. Adopt format for grandstand entertainment.

Tuesday	4-Wheel Truck Pull	7:30 p.m.
Wednesday	Destruction Derby	6:30 p.m.
Thursday	Rodeo	7:30 p.m.
Friday	Rodeo	7:30 p.m.
Saturday	Rodeo	1:30 & 7:30 p.m.

I. Tentative format for Friendship Square evening entertainment and daily specials.

Tuesday	Muddy Bottom Boys	Family Day \$6, reduced rides
Wednesday		Senior Day 1/2 price admission (\$1)
Thursday	Limbo & Lugnuts	Western Day \$1 off western hat, Washington Federal Day?
Friday		Cities Day--welcome to Banks, Beaverton, etc.
Saturday	Woody Hite Band	Chamber of Commerce/Merchants Day, ride coupons

J. Report on September 27 meeting with Washington Federal Savings Bank President Howard Hubbard.

K. Letter to Funtastic Shows (enclosed).

L. Suggested 1984 admission prices.

<u>Daily admission</u>	1984	1983
Adults	\$ 3.50	\$ 3.50
Seniors (62 & over)	\$ 2.00	Wed free/other \$3.50
Youth (6-17)	\$ 2.00	\$ 1.50
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<u>Season Passes</u>		
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Parent	\$ 5.00	\$ 5.00
<u>Commercial Pass Booklet</u>		
Booklet of 10 passes	\$15.00	\$10.00

M. Suggested 1984 commercial exhibitor space fees.

	1984	1983
Outdoor - ground only	\$10/foot	\$9/foot
Outdoor modules	\$15/foot	\$12.50/foot
Inside (drapes & sign)	\$15/foot	\$14/foot
Food concession	\$24/foot	\$22/foot
Non-profit food concession	\$16/foot	\$15/foot
Non-profit restaurant	\$325	\$300
Commercial restaurant		
13% of net plus	\$275	\$275

N. Report on progress of Washington County Visitors Association.

O. Upcoming meetings.

Wednesday, October 12	Fair Board Planning Session
	Cloverleaf Community Building
Thursday, October 13	Master Plan Steering Committee
	Cloverleaf Community Building



0. Upcoming meetings continued.

Friday & Saturday,      OFA Fall Management Meeting, Bend  
October 21 & 22      Agenda enclosed

Sunday & Monday,      Annual OFA convention  
December 4 & 5      Marriott Hotel, Portland

9. Suggestions and discussion by the Fair Board on Fair Board member appointment January 1984. Commissioner guidelines enclosed.
10. Next regular Fair Board meeting will be Wednesday, November 2, 1983, at 4:30 p.m. in the Fairgrounds office.

\* If you are unable to attend or will be late, call 648-1416.