

**MINUTES OF A FAIR BOARD MEETING
OCTOBER 7, 1992**

FAIR BOARD

John Thomas
Rocky Williams
Ken Leahy
Kathy Christy

STAFF

Cal Wade
Ron McAuley
Sue Oxendine

GUESTS

Fred Scheller
Eric Apalategui

The meeting was called to order by Chairman John Thomas at 4:45 p.m.

CONSENT AGENDA

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY KEN LEAHY, TO PASS THE CONSENT AGENDA. MOTION PASSED.

RODEO BOARD

The board voted to sponsor a buckle at the Columbia River Circuit Finals.

FAIR BOOSTERS

Attendance at events and meetings is improving. Fourteen different people manned the gates at Apple Festival. Tonight will be the election of officers. The slate is as follows: Jeanne Leeson, President; Chuck Colgrove, Vice President; Dave Russell and Al Goodman on the board.

The boosters have traded a membership with WCVA.

MARKETING

Wade gave the report for Poe. September was a very busy month with a motorcycle show, motorcycle swap meet, auto swap meet, Apple Harvest Festival, and the Portland Gem and Mineral Show as highlights.

The Apple Festival showed a loss of \$1,300 but considering it was the first year and going head-to-head with Billy Graham Poe is encouraged about its future. Thank you was given to the boosters for manning the gates.

The Portland Gem & Mineral Show experienced the largest attendance in their show's history.

Williams would like to see the total paid usage for the RV parking on the monthly reports.

MAINTENANCE

September projects included rebuilding the wash racks and painting the 4-H barn and inside the Cloverleaf building. McAuley was hoping to have a bid from Sunset Electric on the electrical work feeding the horse barn, warm-up arena, and swine barn. This will be the first phase of electrical completed as prioritized in work session.

ELECTRICAL WORK

Wade and McAuley recommended starting with the horse barn line feed first to get a better feel for the estimates as submitted by Sunset Electric. The other priorities as outlined in the work session will be taken one project at a time. Bids will be accepted for each phase. Leahy suggested adding an all or nothing package.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY KATHY CHRISTY, TO GIVE CAL THE DIRECTIVE TO PROCEED ON THE ELECTRICAL WORK, NOT TO EXCEED \$35,000 FOR THE PROJECT. MOTION PASSED

RABBIT CAGES

These are necessary due to growth and replacement of old worn-out cages. 56 rabbit and 30 cavy cages can be purchased for \$2,100.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY KATHY CHRISTY, TO PURCHASE RABBIT CAGES NOT TO EXCEED \$2,100. MOTION PASSED

OTHER PRIORITY ITEMS

The board had a general discussion of other agenda proposed capital expenditures.

34th St. lights - McAuley has done research with PGE providing poles, lights, wire vs. the FairPlex's own poles and lights. PGE costs are initially cheaper but they charge a monthly cost for maintenance of the light fixtures. Using our own poles, the costs will be less after the first pole is connected plus allows for expansion at a later date.

Cloverleaf parking strip - McAuley figures \$960 will cover a 12' rolling gate and paving to the back of the building.

Round Tables - Poe has received bids. The low bid is \$2,300.

ADA Requirements - Three areas are key: Livestock restrooms, Meeting Room access and restroom, and drinking fountain near the Gazebo.

The Livestock Restrooms require new stalls on the men's side, altering the women's to comply with handicapped access, adding mirrors, signage, and grab bars, and a shower stall in each bathroom. McAuley estimated \$2,770 will cover this work. He suggested doing the floor in the epoxy similar to the Cloverleaf kitchen. This would provide for a more permanent and lower maintenance floor. Cost to do the floors on both sides is \$2,340.

The drinking fountain will cost \$1,070.

Meeting Room work will include pouring a new ramp, installing railings around the ramp, and remodeling the restroom. \$1,250 should cover this work.

RV Expansion - Sunset Electric gave an estimate of \$2,800 to expand the RV park. Williams stated that he feels the dollars are better spent on a rentable building. Wade would like to expand the park but feels it can wait until Spring. By waiting until Spring more dollars may be found in the budget. The board agreed.

FLORAL/STORAGE - McAuley and Oxendine have been having difficulty coming up with a design because of the unavailability of floral superintendents for input. Ruth Berger called today with a list of what they were looking for in a new building. To do what they would like would cost closer to \$25,000 than the \$15,000 proposed budgeted amount. Wade suggests considering this project for spring, winter or perhaps into the next budget year.

More time is needed to find out the exact requirements of the floral department. McAuley also needs to research the requirements for sprinkler systems in new construction.

Leahy suggested looking at pipe frame greenhouse structures. McAuley will bring back more information at the November meeting.

MODULAR DISPLAY UNIT FOR TRADE SHOWS - Christy advised purchasing the unit to be used in the marketing campaign of the FairPlex. \$500 was the suggested allowance.

MOTION: MOVED BY KATHY CHRISTY, SECONDED BY ROCKY WILLIAMS, TO NOT EXCEED \$1,945 FOR THE READERBOARD, \$1,400 FOR THE 34TH ST. PARKING LIGHTS, \$960 FOR THE CLOVERLEAF PAVING, \$2,300 FOR ROUND TABLES, \$5,110 FOR THE LIVESTOCK RESTROOMS, \$1,070 FOR THE DRINKING FOUNTAIN, \$1,250 FOR THE MEETING ROOM UPGRADES, AND \$500 FOR THE DISPLAY UNIT. MOTION PASSED.

TASK FORCE BUILDING COMMITTEE

Wade met with Jeanne Leeson. She is willing to head the committee to organize and find members for the Task Force Committee. She does not want to chair the Task Force Committee. Chuck Richards of Oregon Sports Trust is willing to be on the Task Force Committee to come up with a means of funding for the Main Pavilion.

Christy noted a correction to the September work session minutes. George Otten's name was spelled wrong.

RODEO BUDGET

The rodeo will be on an odd weekend in 1993 with Longview and other rodeos on different dates. The cowboys are less likely to come to Hillsboro unless added money is added to the purse. The rodeo board would like an additional \$7,000 for the added draw. This could be made up in sponsorships.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY KATHY CHRISTY, TO ADD \$7,000 TO ADDED MONEY FOR THE 1993 RODEO. MOTION PASSED.

The discussion switched to the future of the rodeo board. Leahy

stated that one fair board member needs to attend rodeo board meetings and a member of the rodeo board should attend the fair board meetings. He feels there is a conflict with Williams being on both boards and would like to see someone else, such as Dick Eagle, assume the leadership of the rodeo board. He urged Williams to stay on the rodeo board because of his knowledge of the rodeo.

It was also suggested that fewer people be on the rodeo board, the office staff take over some of the responsibilities, and the maintenance crew oversee the care of the arena.

The original by-laws called for a 5 member rodeo committee appointed by the fair board. 1974-75 the board was made a nine member committee to have better representation from all parts of the county.

Christy suggested having a staff person oversee the rodeo board checkbook. Wade has seen the checkbook and is convinced that the rodeo board needs a petty cash account. The checkbook should be reconciled by the office.

Williams stated that if the fair board wants to appoint the chairman of the rodeo board there is no need to hold elections which are slated for next month.

Christy asked if the rodeo board should be disbanded for a month and ask for applications from those interested to serve on the board. Wade feels the new chairman should be consulted as to how to discuss the situation with the current board members.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,
Sue Oxendine
Secretary