

NOTICE OF MEETING

Washington County Fair Board

Washington County Fair Complex
Cloverleaf Building
873 NE 34th Ave, Hillsboro OR 97124
Monday September 9, 2019
4:30 p.m.

The Washington County Fair Board will hold a meeting on Monday September 9, 2019 at 4:30 p.m. in the Cloverleaf Building at the Washington Fair Complex. 873 NE 34th Ave, Hillsboro, OR 97124.

Meetings are recorded.

Agenda & Meeting Procedures are attached

Washington County Fair Board Meeting Agenda

Washington County Fair Complex, Cloverleaf Building

September 9, 2019

4:30 p.m. to 6:00 p.m.

873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Gary Seidel, President
Andy Duyck, Vice President
Erin Carroll, Board Member

Bill Ganger, Board Member
David Noyes, Board Member

Bob Rollinger, Board Member
Jerry Willey, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Approval of Minutes

1. July 2019 Fair Board Meeting Minutes

D. Reports

1. Approval of June 2019 Financial Report for FY 18/19, and July 2019 Financial Report for FY 19/20
2. 4-H Update
3. Educational Fund Update, if any
4. FAC update, if any

E. Old Business

1. County Fair 2019 recap & discussion
2. Other, if any

F. New Business

1. County Fair 2020 planning - discussion
2. Interim Horse Arena & Barn usage - discussion
3. Other, if any

G. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

H. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

I. Adjourn

Future Meetings:

October 21, 2019 – Strategic Planning 12:00 p.m. to 4:00 p.m.

November 6, 2019

January 8, 2020

March 4, 2020

May 6, 2020

July 1, 2020

Washington County Fair Board Meeting Minutes

Washington County Fair Complex, Cloverleaf Building

Wednesday July 10, 2019

4:30pm to 6:00pm

873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Gary Seidel, President

Bill Ganger, Board Member, Present

Bob Rollinger, Board Member

Andy Duyck, Vice President

David Noyes, Board Member, Present

Jerry Willey, Board Member

Erin Carroll, Board Member

A. Call to Order

Vice President Andy Duyck called the meeting to order at 4:32 pm and noted that President Seidel and Board Member Carroll are absent.

B. Oral communications

Vice President Andy Duyck opened Oral Communication I. Seeing none, Duyck closed Oral Communications I.

C. Approval of Minutes

Board Member Rollinger moved to approve the June 2019 minutes. 2nd by Board Member Ganger. Motion carried 5-0.

D. Reports

- a. **Financial Report:** Board Member Willey moved to approve the May 2019 Financial Report for Fiscal Year 18/19. 2nd by Board Member Rollinger. Motion carried 5-0.
- b. **4-H report:** Fair Complex Manager Perkins-Hagele reported that she is working with 4-H regarding bio-security procedures in response to the outbreak at the San Diego County Fair in California. Perkins-Hagele noted that 4-H will be in next week to start setting up.
- c. **Education Fund:** Perkins-Hagele reported that the Education Fund is struggling with getting their bills paid in a timely manner which is now impacting the Fair as service providers no longer want to work with an organization who is associated with a group who is not paying their invoices. Board Member Rollinger stated that he will be working with the Education Fund treasurer to get things up and working.
- d. **FAC Update** Walt Peck, Consultant for Washington County, provided an update on the Master Plan. Peck noted that the Master Plan, Facility re-naming and the Event Center naming went to the Board of Commissioners on June 25th and was well received. It will be going back on July 16th for the Board to vote.

E. Old Business

- a. **County Fair 2019 update:** Perkins-Hagele reported that Fair advertising is beginning to show up on Radio, TV, Billboards and Social Media. Ticket sales for concerts and Carnival wristbands are starting to pick-up. Staff is busy with setting up the grounds including livestock panels, tables, parking lots, and updating the electrical in the amphitheater. Due to the recent E-Coli outbreak in California, the entire staff participated in an online bio-security refresher course put on by the IAFE. Perkins-Hagele also reported that County Public Health had new requirements regarding the Dairy Women, which is requiring maintenance staff to install exterior hand-washing sinks on the Dairy Women building and new signage about hand-washing. Public Health is also implementing some new requirements for the Dairy Women regarding their staff. Perkins-Hagele introduced Lieutenant John Bennet from the Washington County Sheriff's Department to provide an update on the security plan for the Fair.

F. New Business

- a. None

G. Other matter of Information

- a. **County Administrative Office:** None
- b. **Other:** Perkins-Hagele reminded the board about the upcoming Strategic Planning session scheduled for September 4th.

H. Oral communications

- a. None

I. Adjourn: 5:52 pm.

Washington County Fair
873 NE 34th Avenue
Hillsboro, Oregon 97124
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www.bigfairfun.com

MEMORANDUM

Date: September 5, 2019

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Fair Complex Manager

Re: Financial Reports

The financial reports for June for Fiscal Year 2018_2019 & July for Fiscal Year 2019_2020 are attached.



Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account													Remaining			
	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	YTD-Actual	Budget	Budget	Use
Intergovernmental Rev																
41025 Transient Lodge Tax	\$ -	\$ (60,965.10)	\$ (62,940.00)	\$ (50,580.60)	\$ (50,726.40)	\$ (38,865.60)	\$ (34,067.50)	\$ (37,131.30)	\$ (36,546.70)	\$ (50,266.10)	\$ (50,488.10)	\$ (112,409.80)	(584,987.20)	(585,408.00)	(420.80)	100%
43156 Dept Ag Lot. Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,166.67)	\$ -	\$ -	\$ -	\$ -	(53,166.67)	(53,000.00)	166.67	100%
TOTAL	\$ -	\$ (60,965.10)	\$ (62,940.00)	\$ (50,580.60)	\$ (50,726.40)	\$ (38,865.60)	\$ (34,067.50)	\$ (90,297.97)	\$ (36,546.70)	\$ (50,266.10)	\$ (50,488.10)	\$ (112,409.80)	(638,153.87)	(638,408.00)	(254.13)	100%
Charges for Seivces																
44511 Camping Fees	\$ -	\$ (8,700.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(8,700.00)	(8,000.00)	700.00	109%
44514 Comm Booth Rent	\$ (93,035.00)	\$ 1,575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(91,460.00)	(62,500.00)	28,960.00	146%
44515 Parking Fees	\$ (150,753.92)	\$ (1,062.40)	\$ (345.60)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(152,161.92)	(145,000.00)	7,161.92	105%
44516 Concert Admission	\$ (9,821.36)	\$ (231,901.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(241,722.36)	(375,000.00)	(133,277.64)	64%
44517 Sponsorship Fees	\$ (14,250.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(14,250.00)	(15,000.00)	(750.00)	95%
44518 Carnival Fees	\$ -	\$ (210,213.48)	\$ (11,466.11)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(221,679.59)	(260,000.00)	(38,320.41)	85%
44522 Livestock Entry Fees	\$ (2,296.00)	\$ 60.00	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(2,131.00)	(1,400.00)	731.00	152%
TOTAL	\$ (270,156.28)	\$ (450,241.88)	\$ (11,706.71)	\$ -	\$ -	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(732,104.87)	(866,900.00)	(134,795.13)	84%
Miscellaneous Revenues																
48195 Reimburse of Exp	\$ (5,625.00)	\$ (928.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(6,553.00)	(1,000.00)	5,553.00	655%
48205 Concessions	\$ (177,732.02)	\$ (60,108.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(237,840.02)	(300,000.00)	(62,159.98)	79%
48225 Other Misc Rev	\$ (1,438.50)	\$ 4.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(1,434.00)	(3,200.00)	(1,766.00)	45%
Total	\$ (184,795.52)	\$ (61,031.50)	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(245,827.02)	(304,200.00)	(58,372.98)	81%
Total Revenues	\$ (454,951.80)	\$ (572,238.48)	\$ (74,646.71)	\$ (50,580.60)	\$ (50,726.40)	\$ (38,865.60)	\$ (34,067.50)	\$ (90,297.97)	\$ (36,546.70)	\$ (50,266.10)	\$ (50,488.10)	\$ (112,409.80)	(1,616,085.76)	(1,809,508.00)	(193,422.24)	89%
Personal Services																
51105 Wages & Salaries	\$ 7,236.97	\$ 22,006.25	\$ 14,342.34	\$ 14,385.67	\$ 14,636.20	\$ 14,989.61	\$ 15,494.20	\$ 15,494.21	\$ 24,164.69	\$ 16,159.17	\$ 15,494.21	\$ 23,656.55	198,060.07	203,565.00	5,504.93	97%
51110 Temporary Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	11,350.00	11,350.00	0%
51115 Overtime/Other Pay	\$ -	\$ 1,620.69	\$ -	\$ -	\$ 75.69	\$ -	\$ -	\$ 343.20	\$ -	\$ -	\$ 423.36	\$ 969.90	3,432.84	6,000.00	2,567.16	57%
51125 FICA	\$ 546.56	\$ 1,795.99	\$ 1,083.30	\$ 1,086.72	\$ 1,111.56	\$ 1,132.77	\$ 1,169.43	\$ 1,194.44	\$ 1,834.52	\$ 1,219.65	\$ 1,201.12	\$ 1,859.24	15,235.30	16,493.00	1,257.70	92%
51130 Workers Comp	\$ 45.90	\$ 137.84	\$ 88.07	\$ 88.01	\$ 84.09	\$ 88.06	\$ 91.83	\$ 91.83	\$ 149.20	\$ 103.30	\$ 91.79	\$ 137.67	1,197.59	1,417.00	219.41	85%
51135 Employer Paid Workday	\$ 3.18	\$ 10.42	\$ 4.74	\$ 5.48	\$ 4.81	\$ 5.02	\$ 3.69	\$ 5.13	\$ 7.92	\$ 5.36	\$ 5.54	\$ 8.03	69.32	102.00	32.68	68%
51140 Pers Contribution	\$ 1,540.44	\$ 5,063.79	\$ 3,085.97	\$ 3,092.50	\$ 3,166.70	\$ 3,119.98	\$ 3,119.98	\$ 3,199.91	\$ 4,679.95	\$ 3,119.98	\$ 3,183.38	\$ 5,419.57	41,792.15	42,820.00	1,027.85	98%
51150 Health Insurance	\$ 4,233.44	\$ 4,192.73	\$ 3,843.79	\$ 3,843.72	\$ 3,843.52	\$ 3,843.79	\$ 4,192.55	\$ 4,193.24	\$ 4,193.22	\$ 4,193.25	\$ 4,193.30	\$ 4,193.11	48,959.66	50,319.00	1,359.34	97%
51155 Life, Long Term Disabilit	\$ 54.26	\$ 54.12	\$ 49.68	\$ 49.73	\$ 49.81	\$ 49.69	\$ 54.29	\$ 54.36	\$ 54.29	\$ 54.26	\$ 54.26	\$ 54.36	633.11	721.00	87.89	88%
51160 Unemployment Insurance	\$ 3.54	\$ 10.43	\$ 6.76	\$ 6.74	\$ 6.52	\$ 6.80	\$ 7.10	\$ 7.00	\$ 11.46	\$ 7.90	\$ 7.07	\$ 10.57	91.89	109.00	17.11	84%
51165 Tri-Met Tax	\$ 48.20	\$ 158.88	\$ 95.32	\$ 95.60	\$ 97.82	\$ 100.10	\$ 104.87	\$ 106.99	\$ 165.14	\$ 109.92	\$ 107.90	\$ 166.85	1,357.59	1,630.00	272.41	83%
51180 Other Employee Allow	\$ 26.25	\$ 78.75	\$ 52.50	\$ 52.50	\$ 52.50	\$ 52.50	\$ 52.50	\$ 52.50	\$ 78.75	\$ 52.50	\$ 52.50	\$ 78.75	682.50	683.00	0.50	100%
51199 Misc Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	0.00	0.00	0%
TOTAL	\$ 13,738.74	\$ 35,129.89	\$ 22,652.47	\$ 22,706.67	\$ 23,129.22	\$ 23,388.32	\$ 24,290.44	\$ 24,742.81	\$ 35,339.14	\$ 25,025.29	\$ 24,814.43	\$ 36,554.60	311,512.02	335,209.00	23,696.98	93%

<i>Account</i>	<i>July 2018</i>	<i>Aug 2018</i>	<i>Sept 2018</i>	<i>Oct 2018</i>	<i>Nov 2018</i>	<i>Dec 2018</i>	<i>Jan 2019</i>	<i>Feb 2019</i>	<i>Mar 2019</i>	<i>Apr 2019</i>	<i>May 2019</i>	<i>June 2019</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
Materials and Supplies																
51205 Supplies - Office	\$ -	\$ 211.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27.08	\$ -	\$ -	\$ 451.74	690.52	2,000.00	1,309.48	35%
51210 Supplies- General	\$ 13,739.85	\$ 10,151.73	\$ 2,543.93	\$ 238.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.99	\$ -	\$ 3,554.04	30,238.91	45,000.00	14,761.09	67%
51285 Services -Professional	\$ 45,915.31	\$ 81,310.21	\$ -	\$ -	\$ 38,022.40	\$ 359.80	\$ -	\$ 778.67	\$ 415.00	\$ -	\$ -	\$ -	166,801.39	195,000.00	28,198.61	86%
51295 Advertising & Public Not	\$ 134,963.20	\$ 8,488.01	\$ 409.79	\$ -	\$ 94.10	\$ 800.00	\$ 750.00	\$ 1,750.00	\$ 35.00	\$ 584.48	\$ 215.52	\$ 9,754.73	157,844.83	150,000.00	(7,844.83)	105%
51305 Communications - Service	\$ 19.79	\$ 1,115.00	\$ -	\$ -	\$ -	\$ 2,250.00	\$ 182.49	\$ -	\$ -	\$ -	\$ 2,250.00	\$ -	5,817.28	3,000.00	(2,817.28)	194%
51310 Utilities	\$ 8,707.05	\$ 18,834.03	\$ 25,173.90	\$ 282.00	\$ (25,455.90)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	27,541.08	37,000.00	9,458.92	74%
51320 Repair & Maint	\$ 42.61	\$ 420.61	\$ 1,007.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29.79	1,500.86	2,500.00	999.14	60%
51340 Lease & Rentals - Space	\$ 425.00	\$ 425.00	\$ 425.00	\$ 1,540.84	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	6,215.84	6,600.00	384.16	94%
51345 Lease & Rentals - Equipm	\$ 29,085.39	\$ 67,506.16	\$ -	\$ 5,368.30	\$ 762.50	\$ 1,650.00	\$ -	\$ -	\$ -	\$ 343.40	\$ -	\$ 1,015.25	105,731.00	150,000.00	44,269.00	70%
51350 Dues & Membership	\$ 200.00	\$ -	\$ 500.00	\$ -	\$ -	\$ 75.00	\$ 175.00	\$ -	\$ 95.00	\$ 265.50	\$ 135.00	\$ -	1,445.50	850.00	(595.50)	170%
51355 Training & Education	\$ -	\$ -	\$ -	\$ 1,368.00	\$ -	\$ -	\$ -	\$ 560	\$ -	\$ 29.50	\$ 212.50	\$ -	2,170.00	3,600.00	1,430.00	60%
51360 Travel Expense	\$ -	\$ -	\$ -	\$ 1,000.08	\$ -	\$ 1,802.19	\$ 584.84	\$ 897.04	\$ -	\$ -	\$ 144.00	\$ 288.76	4,716.91	7,500.00	2,783.09	63%
51365 Private Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.92	\$ -	\$ 17.11	\$ -	\$ -	\$ -	\$ -	30.03	350.00	319.97	9%
51390 Permits, Licenses & Fees	\$ -	\$ -	\$ 358.40	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ 356.00	754.40	500.00	(254.40)	151%
51465 - Postage & Freight	\$ -	\$ -	\$ -	\$ 17.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22.89	\$ -	40.86	100.00	59.14	41%
51475 Printing- Internal	\$ -	\$ 1,622.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,622.59	1,500.00	(122.59)	108%
51495 Telephone Monthly	\$ 400.39	\$ 201.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	601.43	400.00	(201.43)	150%
51550 Other Materials & Servic	\$ 1,204.50	\$ 27.58	\$ 248.08	\$ 53.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360.00	\$ -	\$ 74.29	1,968.43	1,000.00	(968.43)	197%
TOTAL	\$ 234,703.09	\$ 190,313.66	30,666.95	9,869.54	13,848.10	7,374.91	2,117.33	4,467.82	997.08	2,018.87	3,404.91	15,949.60	515,731.86	606,900.00	91,168.14	85%
Other Expenditures													\$ -			
52005 Bank Service Fees	\$ -	\$ 616.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	616.38	904.00	287.62	68%
52130 Other Special Exp	\$ 38,047.95	\$ 13,430.00	\$ 102.50	\$ 125.60	\$ 80.00	\$ 80.00	\$ -	\$ 75.00	\$ 700.00	\$ 140.00	\$ -	\$ 1,154.93	\$ 53,935.98	65,000.00	11,064.02	83%
52139 Concert Expenses	\$ 385,067.55	\$ 29,365.68	\$ 2,513.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001.10	\$ 417,947.38	410,000.00	(7,947.38)	
52146 Entertainment Exp	\$ 176,293.50	\$ 30,930.76	\$ -	\$ -	\$ -	\$ -	\$ 3,709.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,934.25	200,000.00	(10,934.25)	105%
52147 Open Class Exp	\$ 24,344.00	\$ 11,269.03	\$ 60.00	\$ -	\$ 341.67	\$ -	\$ (74.99)	\$ -	\$ 225.00	\$ 179.00	\$ -	\$ 529.40	\$ 36,873.11	25,000.00	(11,873.11)	147%
52148 4-H Expenses	\$ 17,189.51	\$ 18,470.32	\$ -	\$ -	\$ 341.66	\$ -	\$ 2,369.89	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ 39,121.38	25,000.00	(14,121.38)	156%
52149 FFA Expenses	\$ 5,810.88	\$ 5,911.54	\$ -	\$ -	\$ 341.67	\$ -	\$ -	\$ -	\$ 975.00	\$ -	\$ -	\$ -	\$ 13,039.09	15,000.00	1,960.91	87%
52156 Parking Expenses	\$ 8,368.00	\$ 54,037.94	\$ 4,464.54	\$ 7,790.26	\$ -	\$ -	\$ 606.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,267.15	50,000.00	(25,267.15)	0%
TOTAL	\$ 655,121.39	\$ 164,031.65	\$ 7,140.09	\$ 7,915.86	\$ 1,105.00	\$ 80.00	\$ 6,611.30	\$ 75.00	\$ 2,650.00	\$ 319.00	\$ -	\$ 2,685.43	\$ 847,734.72	790,904.00	(56,830.72)	107%
53010 Interdpt Chg - Indirect C	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 76,494.96	76,495.00	0.04	100%
Total	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	\$ 6,374.58	76,494.96	76,495.00	0.04	100%
Total Expenditures	\$ 909,937.80	\$ 395,849.78	66,834.09	46,866.65	44,456.90	37,217.81	39,393.65	35,660.21	45,360.80	33,737.74	34,593.92	61,564.21	1,751,473.56	1,809,508.00	58,034.44	97%
TOTAL REVENUES	\$ (454,951.80)	\$ (572,238.48)	(74,646.71)	(50,580.60)	(50,726.40)	(38,865.60)	(34,067.50)	(90,297.97)	(36,546.70)	(50,266.10)	(50,488.10)	(112,409.80)	(1,616,085.76)	(1,809,508.00)	(193,422.24)	
TOTAL EXPENDITURES	\$ 909,937.80	\$ 395,849.78	66,834.09	46,866.65	44,456.90	37,217.81	39,393.65	35,660.21	45,360.80	33,737.74	34,593.92	61,564.21	1,751,473.56	1,809,508.00	58,034.44	
													135,387.80	0.00	(135,387.80)	



Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	YTD-Actual	Budget	Remaining Budget	Use
Intergovernmental Rev																
41025 Transient Lodge Tax													0.00	(599,370.00)	(599,370.00)	0%
43156 Dept Ag Lot. Funds													0.00	(53,166.00)	(53,166.00)	0%
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	(652,536.00)	(652,536.00)	0%
Charges for Sevlces																
44511 Camping Fees	\$ -												0.00	(8,700.00)	(8,700.00)	0%
44514 Comm Booth Rent	\$ (85,150.00)												(85,150.00)	(92,500.00)	(7,350.00)	92%
44515 Parking Fees	\$ (139,280.54)												(139,280.54)	(153,000.00)	(13,719.46)	91%
44516 Concert Admission	\$ (9,081.40)												(9,081.40)	(440,000.00)	(430,918.60)	2%
44517 Sponsorship Fees	\$ (17,500.00)												(17,500.00)	(15,000.00)	2,500.00	117%
44518 Carnival Fees	\$ (176,946.19)												(176,946.19)	(260,000.00)	(83,053.81)	68%
44522 Livestock Entry Fees	\$ (2,767.00)												(2,767.00)	(2,100.00)	667.00	132%
TOTAL	\$ (430,725.13)	\$ -	\$ -	\$ -	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(430,725.13)	(971,300.00)	(540,574.87)	44%
Miscellaneous Revenues																
48195 Reimburse of Exp	\$ (3,750.00)												(3,750.00)	(7,500.00)	(3,750.00)	50%
48205 Concessions	\$ (201,624.44)												(201,624.44)	(250,000.00)	(48,375.56)	81%
48225 Other Misc Rev	\$ (260.75)												(260.75)	(1,500.00)	(1,239.25)	17%
Total	\$ (205,635.19)	\$ -	\$ -	\$ -	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(205,635.19)	(259,000.00)	(53,364.81)	79%
Total Revenues	\$ (636,360.32)	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(636,360.32)	(1,882,836.00)	(1,246,475.68)	34%
Personal Services																
51105 Wages & Salaries	\$ 8,156.88												8,156.88	246,059.00	237,902.12	3%
51110 Temporary Salaries	\$ 202.56												202.56	2,000.00	1,797.44	10%
51115 Overtime/Other Pay	\$ 631.23												631.23	18,860.00	18,228.77	3%
51125 FICA	\$ 61.53												61.53	1,798.00	1,736.47	3%
51130 Workers Comp	\$ 2.69												2.69	105.00	102.31	3%
51135 Employer Paid Workday	\$ 2,064.00												2,064.00	58,287.00	56,223.00	4%
51140 Pers Contribution	\$ 4,499.86												4,499.86	66,418.00	61,918.14	7%
51150 Health Insurance	\$ 70.34												70.34	833.00	762.66	8%
51155 Life, Long Term Disabilit	\$ 3.78												3.78	111.00	107.22	3%
51160 Unemployment Insurance	\$ 56.69												56.69	1,891.00	1,834.31	3%
51165 Tri-Met Tax	\$ 26.25												26.25	456.00	429.75	6%
51180 Other Employee Allow	\$ -												0.00	3,173.00	3,173.00	0%
51199 Misc Personal Services	\$ -												0.00	0.00	0.00	0%
TOTAL	\$ 15,775.81	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,775.81	399,991.00	384,215.19	4%

Account	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	YTD-Actual	Budget	Remaining Budget	% Use
Materials and Supplies																
51205 Supplies - Office	\$ 728.00												728.00	500.00	(228.00)	146%
51210 Supplies- General	\$ 12,612.96												12,612.96	28,000.00	15,387.04	45%
51285 Services -Professional	\$ 89,074.53												89,074.53	170,000.00	80,925.47	52%
51295 Advertising & Public Not	\$ 73,071.00												73,071.00	150,000.00	76,929.00	49%
51305 Communications - Service	\$ -												0.00	3,500.00	3,500.00	0%
51310 Utilities	\$ 1,212.03												1,212.03	28,000.00	26,787.97	4%
51320 Repair & Maint	\$ 888.09												888.09	1,500.00	611.91	59%
51340 Lease & Rentals - Space	\$ 425.00												425.00	6,600.00	6,175.00	6%
51345 Lease & Rentals - Equipm	\$ 41,047.07												41,047.07	105,000.00	63,952.93	39%
51350 Dues & Membership	\$ -												0.00	950.00	950.00	0%
51355 Training & Education	\$ 409.00												409.00	2,000.00	1,591.00	20%
51360 Travel Expense	\$ -												0.00	5,000.00	5,000.00	0%
51365 Private Mileage	\$ -												0.00	50.00	50.00	0%
51390 Permits, Licenses & Fees	\$ -												0.00	400.00	400.00	0%
51465 - Postage & Freight	\$ -												0.00	50.00	50.00	0%
51475 Printing- Internal	\$ -												0.00	1,650.00	1,650.00	0%
51495 Telephone Monthly	\$ 425.61												425.61	600.00	174.39	71%
51550 Other Materials & Servic	\$ -												0.00	1,500.00	1,500.00	0%
TOTAL	\$ 219,893.29	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	219,893.29	505,300.00	285,406.71	44%
Other Expenditures											\$ -					
52005 Bank Service Fees	\$ 518.93												\$ 518.93	754.00	235.07	69%
52130 Other Special Exp	\$ 35,236.67												\$ 35,236.67	52,000.00	16,763.33	68%
52139 Concert Expenses	\$ 456,640.92												\$ 456,640.92	550,500.00	93,859.08	
52146 Entertainment Exp	\$ 139,967.16												\$ 139,967.16	190,000.00	50,032.84	74%
52147 Open Class Exp	\$ 25,008.60												\$ 25,008.60	35,000.00	9,991.40	71%
52148 4-H Expenses	\$ 15,721.23												\$ 15,721.23	38,000.00	22,278.77	41%
52149 FFA Expenses	\$ 5,294.79												\$ 5,294.79	12,000.00	6,705.21	44%
52156 Parking Expenses	\$ 57,741.12												\$ 57,741.12	50,000.00	(7,741.12)	0%
TOTAL	\$ 736,129.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 736,129.42	928,254.00	192,124.58	79%
53010 Interdpt Chg - Indirect C	\$ 4,013.41												\$ 4,013.41	49,291.00	45,277.59	8%
Total	\$ 4,013.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4,013.41	49,291.00	45,277.59	8%
Total Expenditures	\$ 975,811.93	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	975,811.93	1,882,836.00	907,024.07	52%
TOTAL REVENUES	\$ (636,360.32)	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(636,360.32)	(1,882,836.00)	(1,246,475.68)	
TOTAL EXPENDITURES	\$ 975,811.93	\$ -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	975,811.93	1,882,836.00	907,024.07	
													339,451.61	0.00	(339,451.61)	



2019 County Fair Recap

Weather: First two days were very hot. 98 the first day, 99 second day, 87 third day and 85 the final day.

Attendance: Attendance is up 3% over 2018.

2019 – 89,276

2018 – 86,366

2017 – 112,075 (highest record)

2016 – 103,205

2015 – 69,416 (high heat year – over 105 degrees for 3 days)

2014 – 110,287

2019 breakdown by day:

Thursday – 14,488. Down 8%

Friday – 20,054. Down 7%

Saturday – 34,412. Up 16%

Sunday – 20,322. Up 4%

Parking: Saturday nights traffic was very heavy, ran out of parking. Had to stop selling for a couple hours to get the cars off the roads.

2019 – \$139,280

2018 - \$152,036

2017 – \$139,130

2016 – \$98,210

2015 - \$76,397

2014 - \$91,970

Carnival: Revenue is up 18% over 2018. Highest carnival revenue ever with Saturday being a record-breaking sales night. Sold nearly a 1000 more pre-sale wristbands.

2019 - \$260,946

2018 - \$221,245

2017 – \$238,466

2016 – \$228,005

2015 – \$187,924

2014 – \$201,514

Concerts:

Thursday – Pat Benatar – 1244 tickets sold
 Friday – Radio Show Chris Janson – 1297 tickets sold
 Saturday – Old Dominion – 4266 tickets sold

Concessions: This program includes food, alcohol, water, soda and ice sales. Total concession revenue is up 14%.

Food Sales:

2019 - \$155,710
 2018 - \$129,972
 2017 – \$146,728
 2016 – \$139,199
 2015 – \$99,129
 2014 - \$114,355

Alcohol Sales:

2019 - \$68,517
 2018 - \$60,108
 2017 – 62,932
 2016 – 46,011
 2015 – 21,909
 2014 – 33,266

Water/Soda/Ice Sales:

2019 – \$45,914
 2018 - \$47,760
 2017 - \$46,667
 2016 - \$45,152
 2015 - \$41,832
 2014 - \$55,737

Commercial Vendor Booths: Less booths this year due to Main Exhibit Hall removal.

2019 – 100 booths available. 100 booths sold
 2018 - 113 booths available. 112 sold.
 2017 – 223 booths available. 217 sold.
 2016 - 164 booths available. 157 sold.
 2015 - 173 booths available. 166 sold.

Youth Breakfast (includes Horse Fair):**2019 – No Horse Fair**

Free Youth Served – 783
 Paid Adults Served – 134
Total - 1082

2018

Free Youth Served – 921
 Paid Adults Served – 161
Total - 1082

2017

Free Youth Served – 1005
 Paid Adults Served – 209
 Total - 1214

2016

Free Youth Served – 705
 Paid Adults Served – 170
 Total - 875

2015

Free Youth Served - 713
 Paid Adults Served – 162
 Total - 875

Livestock Campground:

Horse Fair

2019 - None

2018 – 42 spaces

2017 – 45 spaces

2016 – 45 spaces

County Fair

2019 – 60 spaces

2018 – 60 spaces

2017 – 59 spaces

2016 – 62 spaces

4-H Static:

2019 – 379 youth with 655 entries

2018 - 319 youth with 532 entries

2017 – 463 youth with 835 entries

2016 – 473 youth with 987 entries

2015 – 495 youth with 1748 entries

4-H Animal (includes Horse Fair):

2019 – 240 youth with 823 animals – No Horse

2018 - 324 youth with 506 animals

2017 – 344 youth with 424 animals

2016 – 407 youth with 427 animals

2015 – 375 youth with 579 animals

FFA Static:

2019 – 29 youth with 59 entries

2018 - 40 youth with 114 entries

2017 – 70 youth with 85 entries

2016 – 86 youth with 112 entries

2015 - 85 youth with 281 entries

FFA Livestock:

2019 – 62 youth with 163 animals

2018 – 62 youth with 146 animals

2017 – 77 youth with 181 animals

2016 – 86 youth with 244 animals

2015 - 85 youth with 281 animals

Open Class Static: None this year – *this program is on hiatus until Event Center is built due to the Main Exhibit Hall removal and moving of youth programs to the Cloverleaf building.*

Open Class Livestock

2019 - 51 exhibitors with 488 animals

2018 – 68 exhibitors with 516 animals

2017 – 48 exhibitors with 404 animals

2016 – 46 exhibitors with 427 animals

2015 – 70 exhibitors with 578 animals