

MINUTES

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held September 4, 1985, beginning at 4:35 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
John Meek
Homer Speer
Margaret Sprecher

Staff

Adeline Hesse
Ron McAuley
Jamie Hammack

Guests

Rocky Williams
Addie Fisher
Frank Wallendar
Joyce Ashmanskas

PUBLIC WELCOME

The public was welcomed to the fair board meeting. Addie Fisher, Fairgrounds Booster, related comments from several senators concerning House Bill 2410, the value of the fairgrounds property, and the property on which it's situated. Fisher also reported that at the September 3 Board of Commissioners meeting, county counsel was instructed to write correspondence to the Fair Board and the Washington County Visitors Association concerning a readjustment to withhold funds. John Meek advised that Washington County would be contributing \$20,000 towards a regional study on convention, trade and spectator facilities and that county counsel will be soliciting a \$5,000 contribution from the Fair Board and Visitors Association. The contribution will have to be approved by the Fair Board.

CONSENT AGENDA

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON, TO APPROVE THE JULY 1985 FINANCIAL RECAP, AUGUST 6, 1985 FAIR BOARD MINUTES, AUGUST 1985 OFF-SEASON CALENDAR, AND BILLS FOR APPROVAL (Bills listed on pages 2-5). MOTION CARRIED.

FAIR COMPLIMENTS

The Fair Board received thank you's from fair visitors and a commercial exhibitor.

JAIL - NATIONAL REGISTER

Hesse has written a letter to Cultural Resource Specialists for nomination to place the jail building on the National Register of Historic places. Proposals will be submitted by September 13th at which time they will be reviewed and a recommendation made at the next Fair Board meeting.

Washington County Fair Board
 Bills for Approval, September 4, 1985

6070	Walmart	19.72	Fair Board Decoration Party refreshments
6071	Northwest Paint-A-Line	300.00	Stripe 34th Avenue parking lot
6072	Bi-Mart	79.50	Film for 4-H Style Revue
6073	Kathie Reichensperger	56.48	4-H Judge
6074	Pam Curnutt	69.08	4-H Judge
6075	Helen Purkersen	50.00	4-H Judge
6076	Heide Lieneweber	56.48	4-H Judge
6077	Dorothy Hixson	56.48	4-H Judge
6078	Betty Dietz	78.08	4-H Judge
6079	VOID		
6080	Linda Bergstrom	56.48	4-H Judge
6081	Shirley Bennett	68.00	4-H Judge
6082	Scott Clevenger	78.08	4-H Judge
6083	Chris VanWinkle Lanoquette	56.48	4-H Judge
6084	VOID		
6085	Bi-Mart	2.80	Cleaning supplies
6086	Gate Change	9,000.00	Gate change for fair
6087	VOID		
6088	Muriel Driver	15.00	Arts & Crafts Judge, Open Class
6089	Art McKellip	15.00	Arts & Crafts Judge, Open Class
6090	Charlotte Sharp	15.00	Arts & Crafts Judge, Open Class
6091	Kathy Cochrane	15.00	Arts & Crafts Judge, Open Class
6092	Battery X-Change	30.00	Battery for truck
6093	Pepsi-Cola Bottling Co.	30.30	Pepsi for Fair Board and staff
6094	Platt Electric	43.82	Light bulbs, electrical supplies
6095	Wayne Roberts	61.52	FFA, Open Class Judge
6096	Harriet Clingman	62.24	Open Class Judge
6097	Virginia Yoder	52.70	Open Class Food Preservation Judge
6098	Duane Perron	200.00	Carousel horse display
6099	Florence Thurman	15.00	Arts & Crafts Judge, Open Class
6100	Donna Breathower	15.00	Arts & Crafts Judge, Open Class
6101	VOID		
6102	Cathy Laird	50.80	Textiles Judge, Open Class
6103	Karen Dorney	41.80	Textiles Judge, Open Class
6104	Adolph Wagner	100.00	4-H Judge
6105	Dana Biddington	340.00	4-H Horse Fair Judge
6106	Ester Cate	305.70	4-H Horse Fair Judge
6107	Jodi Eagen	437.34	4-H Horse Fair Judge
6108	Classic Exposition	1,155.00	Main Exhibit Building Decorations and Commerical Exhibit signs
6109	Cindy Kassab	15.00	Arts & Crafts Judge, Open Class
6110	Platt Electric	7.00	Breaker
6111	Paul Weber, Jr.	56.20	Dairy Cattle Judge, Open Class
6112	Lester Mickelberry	50.00	Poultry Judge, Open Class
6113	Al Short	78.08	4-H Judge
6114	Dawn Yager	100.40	4-H & FFA Judge
6115	VOID		
6116	Lorraine Still	92.12	4-H Judge
6117	Seth Spencer	61.16	4-H & FFA Judge
6118	Sharon Philpott	57.20	4-H & FFA Judge
6119	Glenda Brosh	61.52	4-H & FFA Judge
6120	Bill Bellamey	101.48	4-H & FFA Judge
6121	Concert Services	4,000.00	Stella Parton, Rodeo band performances
6122	Joan Erwert	112.50	Commercial Exhibitor Coordinator

6123	Harold Whitney	71.48	4-H Judge
6124	Janet May	56.48	4-H Judge
6125	Ken Grieb	125.24	4-H & FFA Judge
6126	Carol Budke	112.96	4-H Judge
6127	John Landers	78.08	4-H & FFA Judge
6128	Gene Knieling	68.00	4-H & FFA Judge
6129	John Gorman	73.40	4-H & FFA Judge
6130	Connie Alber	92.12	4-H Judge
6131	Teresa Bosch-Wilson	70.88	4-H & FFA Judge
6132	Lawrence Beckner	136.00	4-H Judge
6133	Tom Patton	237.98	4-H Judge
6134	Mary Stewart	112.96	4-H Judge
6135	Judy Burney	200.00	4-H Secretary
6136	Morris Elvarud	175.00	4-H Night watchman during Horse Fair
6137	City Rubber Stamps	34.50	6 rubber stamps for ticket sellers
6138	Ken Grieb	65.00	FFA Judge
6139	David Hering	180.00	4-H Livestock & camping watchman
6140	Stephen Richter	50.00	Dairy Goat Judge, Open Class
6141	Kathy Waldon	35.00	Forest Grove Fiddlers performance
6142	Steve Boden	250.00	Boden & Zanetto performance
6143	Becky Deihnel	22.00	Reimbursement for plastic under rabbit cages, 4-H
6144	Cascade Business Machines	25.00	Typewriter rental
6145	VOID		
6146	United Grocers	152.35	Cowboy breakfast supplies
6147	Platt Electric	369.44	Light bulbs
6148	Steve Richter	11.52	Dairy Goat Judge (mileage)
6149	Lawana Wynne	5.34	Destruction Derby supplies - reimbursement
6150	Washington County Fair	197.00	Floral Premiums - 1st show
6151	Nora Shaw	5.00	Heartbreakers performance
6152	Colly Moore	5.00	Heartbreakers performance
6153	Stephanie Adolphson	5.00	Heartbreakers performance
6154	Darcy Johnson	5.00	Heartbreakers performance
6155	Joann Rizzo	5.00	Heartbreakers performance
6156	Patricia Giacchero	5.00	Heartbreakers performance
6157	Vicki Smith	5.00	Heartbreakers performance
6158	Kathy Mangel	5.00	Heartbreakers performance
6159	Dan Hall	200.00	Destruction Derby prize money
6160	Becky Wood	300.00	Destruction Derby prize money
6161	Eric Lockie	100.00	Destruction Derby prize money
6162	Gary Backstrom	25.91	Destruction Derby supplies - reimbursement
6163	Hillsboro Quick Print	27.00	Rodeo program inserts
6164	Clearwater Construction	123,235.65	34th Avenue Parking lot
6165	Patricia O. Miller	30.00	Floral Judge, Open Class
6166	Mrs. A.J. Rossi	30.00	Floral Judge, Open Class
6167	Mrs. Pat Swonger	30.00	Floral Judge, Open Class
6168	Betty Jean Wilson	30.00	Floral Judge, Open Class
6169	Darrell Ricksger	40.00	FFA Judge
6170	Johnny Limbo & the Lugnuts	800.00	Thursday night performance
6171	Cash	20.00	Meals for stage crews, Limbo concert
6172	Cash	80.00	Parking refund for cowboys
6173	Cash	40.00	Cash in Haystack game
6174	Brenda Miller	58.00	Sheep Judge, Open Class
6175	Sharon Augustine	35.00	Desert Caravan performance
6176	Dave Heine	115.00	Orbit the Clown performance
6177	VOID		
6178	Michael Mitchell	1,800.00	The Kingsmen performance
6179	Brooks Ashmankas	35.00	Entertainment performance

6180	Hillsboro Quick Print	90.00	Rodeo program inserts - 3 performances
6181	Jim Brown	50.00	Refund - booth rental (water leak)
6182	Sombrero Stock, Inc.	9,500.00	Stock contract
6183	Cash	80.00	Horse show performance class premiums
6184	Rick Gilbert	50.00	Beef Judge, Open Class
6185	Vicki Hertel	100.00	Rabbit Judge, Open Class
6186	David Lake	200.00	Horse Judge, Open Class
6187	Jack Swanson	75.00	Horse Steward, Open Class
6188	Deanne Ramage	50.00	North Wynde performance
6189	Johnny Limbo & the Lugnuts	1,800.00	Saturday night performance
6190	Louis Carline	105.00	Harmonica Vagabonds performance
6191	Christine Cullen	500.00	Special Events Coordinate, August
6192	Sally Albee	50.00	Arts & Crafts Asst. Superintendent
6193	Joyce Ashmanskas	150.00	Arts & Crafts Superintendent
6194	Jackie Carter	100.00	Horse Show Manager
6195	Pearl Christensen	150.00	Land Products Superintendent
6196	Betty Conzelmann	70.00	Baked Goods Superintendent
6197	Hillsboro High School	680.00	Clean-up crew fair week
6198	Shirley Evers	325.00	Touch 'n See Animal Contractor
6199	Julie Hering	150.00	Milk Parlor Superintendent
6200	Dick Lewis	50.00	Poultry Superintendent
6201	Alice Schmidlin	70.00	Food Preservation Superintendent
6202	Nancy Speer	200.00	Cashier
6203	Carole Strahan	275.00	Head Cashier
6204	Pat Watts	150.00	Textiles Superintendent
6205	Metro-West Ambulance	275.00	Emergency stand by fair week
6206	Metro-West Ambulance	100.00	Stand-by for Derby and rodeo performances
6207	Betty Conzelmann	30.00	Baked Goods Superintendent
6208	Alice Schmidlin	30.00	Food Preservation Superintendent
6209	Bev Seibel	150.00	Floral Superintendent
6210	Kirsti Smith	7.50	Chocolate Cake runner-up, Juniors
6211	Sharon Olberg	200.00	Cashier
6212	Beverly Brown	73.70	Textiles assistant
6213	Superior Lighting	30.00	Stage lighting for Limbo concert
6214	Judee Weston	20.00	Arts & Crafts special award
6215	Mary Libby	15.00	Beaverton Arts Commission Award
6216	Sunshine Pizza Exchange	49.30	Pizza for Fair Board and staff
6217	Rick Gilbert	14.40	Beef Judge (mileage)
6218	Pepsi Cola	28.20	Pepsi for Fair Board and staff
6219	Cash	1,268.00	Premium Awards
6220	City of Hillsboro	4,000.00	Police Department, parking lot attendants and security
6221	Bob Kuest	50.00	P.A. System repair during fair week
6222	Sharon Hunley	10.00	Special Award - Oliphant Orchards
6223	Saint Matthews Altar	21.00	Refund, overpayment on booth rental
6224	Jamie Kidwell	9.50	Poultry premiums
6225	Columbia Audio Specialties	200.00	Rental of P.A. system
6226	Dale Zumwalt	100.00	Hauling logs from Stimson to fairgrounds
6227	4-H Leaders Association	3,277.50	4-H premium money
6228	Bill Hesse	201.75	Hay for rodeo stock
6229	Addy Hesse	5.62	Reimbursement, donuts for staff
6230	Richard Crockett	20.00	Building Arts & Crafts boards
6231	Rodda Paint	4.00	Airless paint sprayer part
6232	Alice Schmidlin	12.63	Reimbursement department supplies
6233	Oregon FFA Association	43.00	Exhibit cards
6234	Frank Johnson	23.94	Reimbursement department supplies
6235	The Lariat	80.00	Advertisement, horse show

6236	Hillsboro Lock & Key	15.25	Duplicate keys, and lock
6237	This Week Magazine	139.65	Fair advertisement
6238	Clearview Ribbon Company	212.90	Ribbons for Horse Show
6239	Finance & Administration	1,785.00	Copier
6240	Cascade-Phillips	560.00	Portable toilets and cleaning
6241	KGW	1,500.00	Radio spots - fair advertising
6242	Spectrum	6.00	Tape duplication
6243	Hillsboro Argus	110.70	Fair advertisement
6244	Times Publication	405.00	Fair advertisement
6245	Associated Janitor & Paper	460.71	Liners, paper supplies for fair week
6246	PGE	1,041.83	Utilities
6247	Don's Plumbing	26.80	Plumbing supplies
6248	Hillsboro Garbage Disposal	137.90	Utilities
6249	Hillsboro Garbage Disposal	400.00	Utilities
6250	GTE	184.22	Office telephone
6251	Northwest Natural Gas	31.33	Utilities
6252	Baker Rock Crushing	152.60	Crushed rock
6253	T-Bird Home Center	83.69	Hardware, garden hose, sprinkler and supplies
6254	Sav-On	49.31	Office supplies
6255	Sherwin-Williams	430.05	Paint
6256	Your Town & Country Co-op	760.92	Gasoline, garden supplies, plumbing parts and waterline repair
6257	Copeland Lumber Yards	272.73	Plywood for floral tables, hardware, signs, concrete mix and tools
6258	Pool-Gardner Lumber	276.84	Finish fir, temp. peg board, screws and hinges
6259	Specialty Bedding	68.00	15 bales for 4-H livestock
6260	Farmers Feed & Supply	19.25	Feed for 4-H & FFA livestock
6261	KEX	666.00	Radio Advertisement - fair
6262	D.F. McClenny Refrigeration	159.47	Milk parlor repair
6263	Finance & Administration	352.64	Grader rental and operation
6264	Dancing Dragon	8.30	Hesse meeting with L. Sprecher regarding RFP
6265	JoAnn Henley	136.00	Photography and film processing
6266	Peterson Land Surveying	2,201.00	Professional services for July

CLOVERLEAF BUILDING UPGRADE

Board members discussed upgrading the Cloverleaf Community Building by putting a parking lot in and by installing dividing doors to the kitchen and storage area. Hesse provided preliminary criteria for applying for lottery funds. She suggested the Cloverleaf Community Building parking lot project may qualify for the grant. Homer Speer suggested applying and listing sub-projects such as the dividing doors. Cloverleaf Building restrooms have been approved for funding by Community Development Block Grant. Hesse noted that Pendleton Round-Up and depressed counties will be first in line for funding for lottery money.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO POSTPONE ITEMS C AND I (CLOVERLEAF BUILDING PARKING LOT AND INSTALLATION OF DIVIDING DOORS) TO THE OCTOBER MEETING, OR NO LATER THAN NOVEMBER MEETING. MOTION CARRIED.

JAYCEES

Jeff Schuh, Chairman of the Hillsboro Jaycees Happy Days, offered to split the cost of spoiled chicken stored in the walk-in cooler. This offer was rejected by Hesse wherein Schuh agreed to pay the rental fee in full.

SECURITY/BOAT STORAGE

Hesse met with a deputy from the County and Captain Bob Shook, of the Hillsboro Police Department, regarding security systems. Their recommendation was a Varda System. Hesse believes it was motion activated, portable, easy to set-up, and could be moved from building to building. The signal would be transmitted on the Hillsboro Police Department frequency. The cost of the system is \$2,129.75, with a life expectancy of approximately 10 years.

Cost of systems versus revenue generated by storage was also discussed. It was staff recommendation that 4-H Barn and Beef/Dairy Barn storage be eliminated due to inadequate security and past incidents of vandalism. Joyce Ashmanskas noted the City of Beaverton used a heat sensitive system which proved very effective.

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO INSTRUCT THE EXECUTIVE DIRECTOR TO PROCEED IN OBTAINING BIDS FOR SECURITY SYSTEMS, INVESTIGATING COST EFFECTIVENESS, AND TO IMPLEMENT A SYSTEM. MOTION CARRIED.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO INCREASE BOAT STORAGE FEES TO \$1.25 PER FOOT PER MONTH, WITH A \$70 SEASON MINIMUM. MOTION CARRIED.

DESTRUCTION DERBY SAFETY

Frank Wallendar, of Metro-West Ambulance, spoke regarding his concern about safety at the destruction derbies. He showed pictures of damage to his ambulance at the county fair derby and stressed that it was lucky no one had been injured. Wallendar felt the speeds were too fast and that the arena logs were too small. He also felt there were too many people in the pit area during the derbies and rodeos. He suggested rather than eliminating the derby, organize an event with divisions for destruction only.

Board members agreed the event has become extremely dangerous and that safety factors will be the major issue in determining whether the derbies will continue as presently organized.

FLAG POLE

Hesse obtained two bids for cost and installation of a flag pole for the main entrance. E.M. Shea & Associates bid \$1,890.62 and W.H. Cress Co. bid \$1,759.00.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO INSTRUCT THE EXECUTIVE DIRECTOR TO ACCEPT THE LOW BID FOR COST AND INSTALLATION OF A FLAG POLE FOR THE MAIN ENTRANCE. MOTION CARRIED.

THANK-YOU

Hesse conveyed thanks to all Fair Board members and spouses, staff and volunteers for the time and energy spent during the County Fair.

BUDGET SUPPLEMENT

Hesse filed a budget supplement on August 13, 1985. The county budget committee will review in September. Income adjustments were made in the Hotel/Motel Tax and Fair Admissions accounts. Expense adjustments were made in Utilities, Repairs & Maintenance, and Land Improvement.

WESTERN FAIRS MANAGER'S CONFERENCE

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ATTEND THE WESTERN FAIRS MANAGER'S CONFERENCE IN RENO, NEVADA, NOVEMBER 5-8. MOTION CARRIED.

OPERATIONS REPORT

August projects completed were: repaired water leak in front of livestock barns, unclog drain line from livestock wash rack to septic tank, prepared sheriff's building for paint, cleaned up from fair and reorganized equipment. September projects include painting the sheriff's building, painting bleachers and building more storage shelves.

Upgrading electrical and plumbing on the fairgrounds was briefly discussed. Ron McAuley, Operations Superintendent, will be compiling a list of capital projects for future review.

COUNTY FAIR INPUT

Rocky Williams, Rodeo Board Chairman, brought up several ideas and concerns for the fair and fairgrounds which included headline entertainment in Friendship Square, destruction derby insurance and damage to arena, main entrance appearance, and fair board hiring policy. Williams also expressed an interest in a promotional or director capacity job with the fairgrounds.

Margaret Sprecher, Chairman, advised derby insurance coverage should be discussed with Hesse. Hesse advised she has recently been notified of a change in county insurance companies, therefore has not been updated on coverage and deductibles.

The Fair Board indicated they had not adopted a Personnel Policy, therefore, do not have a specific policy regarding hiring family members. County counsel recently reviewed a draft of Fairground Personnel Policies which will be revised accordingly before submitted to the Fair Board for approval.

RODEO

The rodeo was great. Clackamas County helped out by loaning their roping box. The Special Kids Rodeo was also complimented. There were about 1,000 in attendance and the audience seemed to enjoy it. Cowboys and the announcer for the event donated their time.

NEXT BOARD MEETING

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO SET THE OCTOBER FAIR BOARD MEETING FOR OCTOBER 16, 1985, 4:30 P.M., AT THE CLOVER-LEAF COMMUNITY BUILDING. MOTION CARRIED.

REGULAR SESSION RECESSED AND BOARD MEMBERS WENT INTO AN EXECUTIVE SESSION.

EXECUTIVE SESSION ATTENDANCE

Margaret Sprecher
Homer Speer
Lloyd Baron

The board deliberated on the issue of the executive director's salary and car allowance. Information provided in agenda was received and discussed.

THE REGULAR SESSION RECONVENED AND THE FOLLOWING MOTIONS WERE MADE.

MOTION: MOVED BY LLOYD BARON, SECONDED BY HOMER SPEER TO INCREASE THE EXECUTIVE DIRECTOR'S SALARY TO \$2,322 PER MONTH, INCREASE AUTO ALLOWANCE TO \$275 PER MONTH BASED ON COMBINATION OF JOB REQUIREMENTS AND EXPECTATIONS TO BE ON CALL, AND VACATION, SICK LEAVE, AND FRINGE BENEFITS EQUAL TO THOSE OF WASHINGTON COUNTY. MOTION CARRIED.

Meeting adjourned 6:50 p.m.

Respectfully submitted,

Jamie Hammack
Secretary