



Role: Business Data Analyst Intern
Department: Executive Office
Pay Status: Paid
Pay Rate: \$12.50 hr

Mentor: Michael Searle
Time Span: Flexible (20-30 hrs week)
Duration: Aug 5 - Dec 13, 2019
Location: Phoenix, AZ 85007

Business Analyst Intern (Fall Internship)

About the Arizona Exposition and State Fair

The Arizona Exposition and State Fair is a State Agency with over 100 years of operation. In fact the State Fair has been around longer than Arizona was officially a state. Each year over 2 million visitors come to the Fairgrounds to attend the Fair or one of the many other events that occur at the facility. An internship at the Fair will be interesting and fun. The selected intern will be able to move one or more projects from inception through completion.

Internship Description

The Arizona State Fair is seeking a motivated, enthusiastic and inquisitive Business Analyst Intern who is ready to apply knowledge of business practices and processes in a fast-paced, real-world environment. The candidate should have an interest in market research, database management, sales/lead strategy, and business analytics. The intern will assist in writing reports, conducting research, analyzing data, and making recommendations to improve effectiveness and efficiency. This will be a valuable experience for any student pursuing a career in business administration.

Business Intern Duties and Responsibilities

- Analyze current business model
- Help plan and design business processes and make recommendations for improvement
- Perform research and analysis in support of operations
- Assist in resolving business issues using systems and data
- Estimate costs and benefits of multiple lines of business and revenue streams and provide recommendations
- Help launch new initiatives
- May perform additional projects upon request

Requirements

- Business Administration, Economics/Statistics or related majors
- Senior level or above highly desired
- Minimum 3.0 GPA
- Experience with Microsoft Office and G-Suite products
- Excellent critical thinking and problem-solving skills
- Good written and verbal communication skills
- Detail-oriented with strong organizational skills

Benefits

- Practical experience with varied business activities
- College credit (if applicable)
- Shadowing, mentoring, and training opportunities with experienced and accomplished business professionals
- Opportunity to attend business meetings
- Flexible schedule for students
- Compensation available

Interested applicants should submit a cover letter, resume, and availability to:

<https://azstatejobs.azdoa.gov/lmprod/xmlhttp/shorturl.do?key=2YZO>

Must be 18 years of age or older and have a valid driver license.
Equal Employment Opportunity (EEO) and Reasonable Accommodation Employer (RAE)