



40th DAA State of California Board of Directors Meeting

January Board Meeting
Tue, Jan 21, 2021 12:30 PM - 1:00 PM (PST)

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Meeting Starts at 12:30PM

Directors

Elaine Yamaguchi (Chair)

Laurie Schuler-Flynn

Gary Holman

Troy Bird (Vice Chair)

Denise Sagara

Nancy Muller

Katie Villegas

Anthony Roberts

Bart Vannucci, CEO

Mission Statement

To Create a Fair experience reflecting Yolo County including its industries, agriculture, and diversity of its people, traditions and trends shaping its future-supported by year-round events.

Public Participation:

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (40th) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at

www.yolocountyfair.net

Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

Note:

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Agenda

1. Call to Order – Chairperson Yamaguchi
2. Roll Call / Directors Absent – CEO Vannucci –
3. Introduction of Guests and Staff – Carolyn
4. Presentations or Acknowledgements – Chairperson Yamaguchi
5. Approval of Minutes – minutes for November 12th Meeting (sign) Meeting Minutes –
6. **Consent Calendar:** All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section
 - i. Interim Events and Standard Agreements for November – December
 - ii. Bills paid in November – December
 - iii. Delegation of Contract Authority:
 - This is to authorize the Secretary/ CEO the authorization to execute F-31 Rental Agreements up to \$100,000.00; Standard 2 Agreements up to \$400,000.00, Standard F-33 agreements for judging up to 10,000.00 without further authorization from the Board of Directors. All such executed agreements, however, must be submitted to the Board of Directors for review at the subsequent meeting. The duration of this delegation is authorized for one year – 2021.
 - Add Carolyn Guillen as a 2nd signer for the F-31 Rental Agreements if CEO Vannucci is unavailable.
 - Travel Authority: This is to authorize the Secretary – CEO to travel to attend Area Meetings, California Fairs and Fair Related functions with no further authorization from the Board of Directors. Travel will be in accordance with the Agricultural Code as related to District Fairs. Effective – January 1, 2021.
 - Resolution Workers Compensation: This is to authorize that the members of the Board of Directors and Volunteers of the 40th District Agricultural Association be covered by Workers Compensation Insurance while performing volunteer work for an indefinite period.

Motion to Approve the Consent Calendar –

7. **Manager's (CEO) Report (Informational & Actionable)**
 - Where we are with the County Tier and what we can do
 - Grounds Report
 - Insurance Update
8. **Closed Session if needed** – Closed Session may be held for receiving advice of counsel, considering pending litigation or for negotiating lease terms and transactions of real property, and personnel matters of the CEO, as authorized under Government Section 11126.
9. **Committee Reports** – The board may take approval action on Committee Reports & New Committee Assignments
Please pick two members per committee that do not have representatives listed below.
 - I. Entertainment:
 - II. Finance: Gary Holman & Elaine Yamaguchi
 - III. CDFA Requirements:
 - IV. Livestock:
10. Correspondence
11. Public Comment
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12. **Closing Comments**
 - Directors
 - CEO
 - Staff

13. Items for Future Agenda

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14. Adjournment until next regularly scheduled Board Meeting which will be February 11th at 12:00PM

_____ Date: _____

Bart Vannucci CEO/Board Secretary

_____ Date: _____

Anthony Roberts Board Chair