

Horse & Pony Project Handbook



Fond du Lac County 4-H Horse Project Guidelines

1. The board will meet once a month, prior to the general membership meeting, if necessary.
2. Concerns and decisions will be addressed by the entire board.
3. Committees will report first to the board, and then back to the general members
4. Opinions of all must be respected.
5. The board will establish an open forum time for individual's issues to be aired. This will be acted upon by the board at the next board meeting.
6. Concerns may be presented in writing to any board member at any time. Action will be taken at the board's next scheduled meeting.
7. These guidelines will be monitored by the 4-H Adult Leaders Association and the 4-H Office.

Adopted by 4-H Horse Board of Directors 5/13/97.

^{UW}Extension

Project\horse\guidelines03

*4-H is a community of young people across America
who are learning leadership, citizenship and life skills.*



Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.

An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.

2018 Horse and Pony Project CALENDAR OF EVENTS

Starting Time – 7 PM at Rolling Meadows Dairy Barn (RMDB), unless otherwise designated. Board members will try to be available for questions/answers at 6:30.

For educational, informational, and safety reasons, the FDL County 4-H Horse and Pony Project has implemented requirements that each exhibitor (4-H and FFA) **must** meet in order to exhibit a horse at the Fond du Lac County Fair. These requirements consist of: attending 4 meetings, and one of the July Fair Mandatory meetings (**for a total of 5 meetings**), participating in 2 fundraisers, attending 1 clinic for 2 hours, and having all required paperwork turned in by their respective due dates. All forms including a copy of a current Coggins test must be in “hard” copy form and turned into the Sergeant of Arms – **scans/emails of these forms will not be accepted.**

Those meetings with a star (*) count towards the required four (4) meetings. Members must attend one of the two Mandatory meetings scheduled in July (NO exceptions!!). They must also be in good standing with FDL County Horse and Pony Project and their club/chapter to exhibit at the County Fair or to receive any compensation (awards, fees for education, trips, etc) with horse project funds.

Members must complete two (2) separate fund-raisers to be in good standing with the project. Members may work at a Horse Project sponsored fundraiser which must be listed on the calendar below or approved by the board, and work two (2) hours at that fundraiser. Members may also sell \$100 in product from the Seroogy or pizza fundraisers, or collect \$100 in donations to be considered as (1) fundraiser.

Members must attend two (2) hours at a clinic to be in good standing with the project. Clinics are held at the Fairgrounds rain or shine unless specified. A member may also attend a state sponsored clinic **only if** they are unable to attend 1 of the 2 clinics being hosted by the Fond du Lac County Horse & Pony Project. The state sponsored clinics can be found on the state website: www.uwex.edu/ces/4h, go to “projects”, then click on “horse”, then scroll down until you see “Handbook,” and click on that. Further in this packet is the **Clinic Attendance Form** that must be filled out by the clinic supervisor and turned in at the next club meeting to the Sergeant of Arms (Andy Coates). It is suggested that you photocopy this for your own records.

Questions about weather cancellations can be directed to Pam Bartoli (920) 979-9181 or Julie Zimmerman (920) 948-5465. An email will be sent out from the fdlhorseproject@gmail.com address and it will be posted on Facebook.

CIRCLED – Dates count for perfect attendance **ONLY**.

\$ Designates fund-raisers

Midwest Horse fair proof-of-attendance must be in by the June meeting. Your ticket or wristband is proof of attendance. You must have your name on ticket/wristband when turned in for proof of attendance. Only one will count as meeting.

Board of Directors meetings are held at 7:00 PM on the 1st Monday of the month at RMDB unless specifically noted below:

RMDB = Rolling Meadows Dairy Barn, Fond du Lac

*****PARENTS ARE STRONGLY ENCOURAGED TO ATTEND ALL MEETINGS AND EVENTS*****

January	8 *16	Board of Directors, Culvers across from Menards , 7:00 PM Project Meeting, 7pm, RMDB, Orientation for Project members, Ice breaker activity (new***- sign up to give presentations, demos, etc. – earn horse bucks) and sign up for Style show (earn horse bucks)
February	5 *20	Board of Directors, RMDB 7:00 PM Project Meeting, 7pm, RMDB, finalize plans for Tack Swap, Liability, Rules & Constitution forms to be signed & turned in. Style show
	\$23	Tack Swap set-up at FDL Co Fairgrounds 6-8:00 PM
	\$24	Tack Swap at FDL Co Fairgrounds 9 AM – 1 PM Doors open at 7 AM, food stand

- March
- \$ - Begin Seroogy Candy Bar Sale
 - 5 Board of Directors, RMDB 7:00 PM
 - ? Model Horse project meeting 7:30 – 9 PM, RMDB
 - €20 Project meeting, 7pm, RMDB, Learning centers – headed up by the Youth Board (variety of educational topics)
- Open riding begins at the Fairgrounds EVERY Wednesday & Thursday **MUST CLEAN UP any manure or garbage and take home*
- April
- \$ - Pizza Fundraiser
 - 2 Board of Directors, 7pm, RMDB
 - ? Model Horse Project meeting, 7:30 – 9 PM, RMDB
 - *20-22 Midwest Horse Fair – Madison, **BRING PROOF OF ATTENDANCE BY JUNE MEETING!!!**
 - €17 Project meeting, 6:30 pm, Tour “Horse Farm” TBD
- May
- I.D. FORMS, COGGINS, AND STALL RESERVATIONS DUE AT MEETING!! Failure to hand in on time, disqualifies you from showing your horse at Fair or to receive any compensation (awards, fees for education, trips, etc) with horse project funds. No late entries accepted. Give to Sergeant at Arms, Andy Swain.**
- 5 Horse Bowl, Hippology State Competition
 - 7 Board of Directors, RMDB 7:00 PM
 - ? Model Horse Project meeting, 7:30 – 9 PM, RMDB
 - €15 Project Meeting, 7pm, RMDB, How to fill out your record book horse forms, fair tags, and Q&A about Fair. Barn and Fair rules and policies through “skits” – presented by the Youth
 - 19 **CLINIC #1 – FDL County Fairgrounds 10am:** Fuzzy Wuzzy judge as clinician?
 - \$20 Fuzzy Wuzzy Open Horse Show, FDL County Fairgrounds, 9 am
- ***FOR THOSE WHO NEED HELP OR HAVE QUESTIONS CONCERNING FAIR ENTRIES, COME EARLY AND BRING YOUR FAIRBOOKS– 6:30PM *****
- June
- 4 Board of Directors, 7pm, RMDB
 - ? Model Horse Project meeting, 7:30 – 9 PM, RMDB
 - €19 Project Meeting, 7pm, Pine Ridge Paints, N5555 Pine Rd., Eden, 53019-“**Human first aid**”/”**Safety Around Horses**” **ICE CREAM SOCIAL**
Hand in nomination forms for Sarah Gannon, Amiee Jurgensmier-Thompson, and Mary Lang Sportsmanship awards. No late nominations accepted.
 - 13-14 Lock-in at Fairgrounds, 9:00 AM. Bring your horses, feed, etc. **CLINIC#2 –** TBD
 - ? FAIR ENTRIES DUE ONLINE!!!!
- July
- 7&8 State Hunt & Dressage Show
 - 9 Board of Directors, RMDB, 7:00 PM (**6:30 PM – 1st Mandatory Meeting for Fair**)
 - 15 Barn maintenance begins at 3pm, Fairgrounds – those that help with barn maintenance will be allowed to decorate their stalls and have pizza. **5pm – 2nd MANDATORY MEETING!!!! SET UP TENT!**
 - 18-22 Fond du Lac County Fair (Tuesday 17th - check in NO EARLIER THAN NOON)
 - 17 Model Horse judging 1:00 PM, Recreation Center
 - 18 Check in BY noon – no exceptions, pony measuring at 1:00 PM. Scavenger hunt begins at 1:15PM. Drill Team practice at 3pm.
 - 19 State Qualifying Showmanship, Trail Classes, and Driving – 8 AM
 - 20 State Qualifying Riding show day including Dressage and Western Riding – 8 AM. Meeting and Picture for state qualifiers will be held an hour following the show
 - 21 Family Fun Day Show, 9:00 AM
 - 21 State papers due to Secretary (Julie Grossman) with money and signatures before 5 PM NO LATE ENTRIES ACCEPTED
 - 21 Pot Luck Picnic – 5:00 PM – Auction and awards to follow. NO RIDING DURING PICNIC
 - 22 Family Fun/Speed Show -12:30 – 3:00 PM
 - 22 Check out only after 6:00 PM (or forfeit your premium) – No Exceptions

NEW YEAR BEGINS*****WILL COUNT FOR 2018 REQUIREMENTS*****

August

- 6 Board of Directors, 7pm, RMDB
- *21 Project Meeting, **6:30pm**, RMDB, Nomination of officers/ Pizza party bring canned goods, parents strongly encouraged to come. Discuss Fair – likes/dislikes, improvements to be made for next year, etc.
- \$19 4-H Sponsored OPEN SPEED SHOW, FDL County Fairgrounds – 9 AM

September

- 10 Board of Directors, 7 pm, **Culvers across from Menards**
- 8&9 State Gymkhana
- 13-16 State Horse Expo in Milwaukee
- *18 Project Meeting, 7pm, RMDB, Election of Officers

October

- 1 Board of Directors, 7 pm RMDB
- 13 Trail Ride – Kettle Moraine/Chili dump 10 AM - ride departure, trail pass needed
- *16 Project Meeting, 7pm, RMDB, munchies & mixer, Humane Society Donation

November

- 5 Board of Directors, 7pm, RMDB
- \$10 Craft Show/Tack Swap with Model Horse Show, FDL Fairgrounds – Expo Center 9:00 AM – 2 PM (doors open at 7:00 AM)
- ?? State 4-H Horse Leadership Conference, Oshkosh

December

- 3 Board of Directors, **6:30pm**, RMDB, Holiday Potluck
- TBA Fond du Lac Christmas Parade – 4:00 PM, location to be announced

*****THERE WILL BE NO PROJECT MEETINGS IN NOVEMBER OR DECEMBER*****

Visit us on FACEBOOK - Fond du Lac County 4-H Horse and Pony Project

E-mail address: fdlhorseproject@gmail.com

Website: www.fdlc4horseponyproject.com

Fond du Lac Co. 4-H Horse & Pony Project Call list '16

Name	Position	Address	Phone #	Cell #	E-mail
Pam Bartoli	President	N5555 Pine Rd Eden, 53019	(920) 924-5817	(920) 979-9181	pineridgepaints@hotmail.com
Julie Zimmerman	Vice President	W11446 Center Rd Ripon, 54971	-	(920) 948-5465	Julie.zimmerman@hotmail.com
Julie Grossman	Secretary	W7105 Forest Ave Fond du Lac, WI 54937	-	(920) 979-7752	julielan31@yahoo.com
Noel Paulsberg	Treasurer	828 Main St Lomira, WI 53048	-	262-224-5045	nmpaulsberg@gmail.com
Andy Coates	Sgt at Arms	W77775 Forest Ave. Fond du Lac, 54937-9477	-	(920)979-9854	Coatesa@sadoff.com
Denise Ray (ends 2019)	Board	N9967 Cty Rd H Lomira, 53048	-	920-212-0326	rpmrav@yahoo.com
Miranda Harlen (ends 2019)	Board	W7130 Cty Rd 000 Fond du Lac, 54937	-	(920) 979-8681	Mrharlan28@gmail.com
Alissa Pinno	Reporter	W10511 Cty Rd T Brandon, 53919	-	(920) 517-6709	alissapinno@gmail.com
Amanda Lundt (ends 2018)	Board	215 W Washington St Brandon, 53919	-	920-332-1033	dannylundt@charter.net
Lisa Jensen (ends 2018)	Board, Horseless Horse Leader	871 S. Main Lot #149 Fond du Lac, 54935	-	(262) 357-4813	jmjensen11@gmail.com
Mary Karrmann	Horse Bowl, Hippology	N5313 River Rd FDL 54937	(920) 924-7326	-	mmkarrmann@yahoo.com
Betty Mertes	Model Horse Instructor	N7927 Townline Rd FDL 54937	(920) 922-9117	-	horsecrazylady@sbcglobal.net
Amanda G	Youth President	N4518 Oak Grove Rd Brandon, 53919	920-346- 8344		guenama@rbsd.k12.wi.us
MacKenzie M	Youth Vice President				
Josie J	Youth Secretary				
Megan M	Youth Treasurer				
Alexa P	Youth Sergeant at Arms				
Cassie B	Reporter				
Connor S	Board				
Eve W	Board				

REQUIRED FORMS AND TURN IN DATES!!

- February 16** **Constitution form** – on page 9 (Sergeant at Arms)
 Rules form – on page 14 (Sergeant at Arms)
 Liability form –on page 15 (Sergeant at Arms)
 Emergency contact form -on page 20 (Sergeant at Arms)
- May 17** **Stall Reservations** – on page 24 (Sergeant at Arms)
 I.D. Forms – page 25 & 26 (Sergeant at Arms)
 COGGINS – **NEED COPY FOR FILES!!!!!!**(Sergeant at Arms)
- July 23** **State papers** if participating at state horse expo (Secretary)

FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT CONSTITUTION

1. Name: Fond du Lac County 4-H Horse and Pony Project
2. Mission of 4-H:
Enriching youth, families, and communities through citizenship, leadership and life skill experiences.
3. Purpose of the Project:
To provide life time skills and learning experiences for the 4-H Horse and Pony Project members, their families and their leaders.
4. Nonprofit Status:
This is a nonprofit organization. Any funds received by the project for carrying out its purpose shall not accrue to the benefit of individuals, but to the benefit of the 4-H Youth
5. Membership:
Horse and Pony project members belonging to a Fond du Lac County 4-H club in good standings.
No person shall on the grounds of race, creed, color, religion, disability, age, marital or parental status, pregnancy, sex, sexual orientation, national origin or ancestry be excluded from participation in 4-H Horse Project activities.
Release of Liability form must be completed by each member and returned to the Sergeant of Arms by the February meeting of project year to be eligible to participate at any Horse Project related activity. Release of Liability form must be signed by both parents or legal guardians.
6. Meetings:
Membership meetings will be held in association with calendar of events distributed to the project members in January of Project year.
The Adult and Youth Board meetings will be held the first Monday of the month from October thru September of the project year. These meetings are open to all. A request to be on the agenda for Board meetings must be submitted to the President prior to the meeting.
Four meetings (not including the July meeting), the Mandatory July meeting, two hours of a clinic, two fundraisers, and all required paperwork are mandatory in order to exhibit a horse at the County Fair, or receive any compensation (awards, fees for education, trips, etc) with horse project funds. You must sign in and stay for a minimum of two hours at the clinics and fundraisers to have it count towards your requirements.
Committees:
 - A. Volunteer committee persons are to perform specific duties as needed. The committee must report back to the Board of Directors for approval. Then the Board makes final approval.
 - B. All committees will have at least one 4-H approved adult leader.
7. Governing Body:
The composition of the governing board/body will be the Adult and Youth Board of Directors consisting of: President, Vice President, Secretary, Treasurer, Reporter, Sergeant at Arms, four Adult Board and two Youth Board Members.
The Officers and Board Members will be elected by a majority vote of members present at a membership meeting held in September. Adult Board shall hold office for a two year term, beginning October 1st and Youth Board is a one year term. A youth can not run for the office they are currently vacating for the next project year. All active members are eligible to run for office and vote. Voting is by a majority rule and done by secret ballot. All elected adult board members must have the best interest and welfare of the Youth in mind, and complete the Volunteers in Preparation Program.

When vacancies occur on the board of Directors during the course of the year, the position will be filled by the Board of Directors Appointment.

8. Duties of Elected Officials:

President's duties;

- A. Oversee all meetings for the Project and the leaders in the project to include committee's.
- B. Horse Barn Fair Superintendent (approved by Fair Board).
- C. The President will vote in the event of a tie.
- D. Chair the scholarship committee.

Vice President's Duties;

- A. Assist the President as necessary in all duties.
- B. Serve in the absence of the President at any general or board of director's meetings.
- C. Secure stall reservations and assignments for the Fond du Lac County Fair.
- D. Post duty roster in the barn for the Fair.

Secretary's Duties;

- A. Record minutes at membership and board of director's meetings.
- B. Submits all correspondence for the project.
- C. Accepts State Fair entries, and submits forms and fees to the State 4-H Horse Association.
- D. Send out all email correspondence to members as needed and post pertinent information on Facebook

Treasurer's Duties;

- A. Collect and disburse funds as needed.
- B. Maintain records regarding accounts.
- C. Oversee committee to develop the annual budget.

Sergeant at Arms Duties;

- A. Monitors the sign in sheet at membership meetings and keep attendance records.
- B. Collects Forms, when due by their perspective due dates.
- C. Enforces ROBERTS RULE OF ORDER.

Reporter's duties;

- A. Acquire information on functions, events, awards, and recognitions to promote the project to local newspapers and magazines.
- B. In charge of monthly door prize. Collecting names and having items to hand out.

Adult Board Members duties;

- A. Contribute to the policy and decision making at all board and general meetings.
- B. Anything assigned by President

Youth Board Members duties;

- A. Contribute to the policy and decision making at all board and general meetings.

9. Nominations and Elections:

- A. Nominations, written or verbal will be accepted through the September meeting. **Written votes must be signed, and in two sealed envelopes to be accepted.**
- B. Youth member nominees may be any age.
- C. All officers will be elected by a majority vote of members or others in good standings, present at the September meeting.
- D. If officers are not fulfilling their duties, they may be removed by a secret ballot vote of members following, ROBERTS RULES OF ORDER.

10. Project Assets:

- A. A monthly financial statement shall be presented at each regularly scheduled board meeting. An audit will be conducted at least annually or at the change of Treasurer by an approved auditor not serving on the governing board. The audit and financial record shall be submitted to the County Extension Office, and tax forms have to be filed every year.

11. Amendments:

A. This constitution may be amended at the end of the calendar year at a meeting at which 2/3 vote cast by those in attendance, providing notice has been given at the previous meeting.

12. Dissolution:

A. Upon the dissolution of the association, any and all assets remaining shall be conveyed to a 4-H Youth Development program or 4-H Youth Development Foundation as selected by the affirmative vote of the majority of members entitled to vote.

I _____ do acknowledge that I received a copy of the
(Member)

Fond du Lac County Constitution/By Laws. I have read the By-Laws and understand them fully.

(Signature)

(Date)

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FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT HANDBOOK

RULES OF EXHIBIT

1. Belong to a Fond du Lac County 4-H club.
2. Belong to the Fond du Lac County Horse and Pony Project and meet project requirements as listed in the Rules of Exhibit, Barn Rules, and Safety and Riding Rules.
3. All Wisconsin State 4-H guidelines will be followed as they pertain to any and all Fond du Lac County 4-H Horse Project functions.
4. Attend four of the monthly meetings (not including the July Mandatory meeting), two fundraisers set up by the project committee, one clinic by July 1st, and one of the two mandatory meetings held in July prior to the fair. Any member grade 13 who is unable to fulfill the attendance requirements must have a letter requesting a waiver submitted to the President by the January meeting.
5. **Release of Liability** form must be signed by parents or guardian and returned to the **Sgt at Arms** by **February meeting** to be eligible to participate in any 4-H Horse Project Activity.
6. A member may identify any number of horses or ponies but a completed **Horse Identification, Copy of Coggins results, and Health form** must be turned in to the **Sergeant at Arms** by the **May project meeting** for each one. ONLY “HARD” COPIES OF THESE FORMS WILL BE ACCEPTED – NO SCANS/EMAILS!! It is recommended if possible to register more than one horse in case an emergency would arise with one horse it would leave you with a “back up”. Any Horse not registered by the May project meeting by the member will not be allowed to show at the Fond du Lac County Fair. If forms are not handed in at or before this meeting, the member will not be able to show a horse at the County Fair. **All forms mailed to the Sgt. Of Arms MUST be postmarked MAY 15.**
7. A member is only allowed to bring two horses or ponies to the fair and will have to show both horses in Fair Entry classes.
8. Only members of the immediate family, and a 4-H youth paired with a Horseless Horse youth, are permitted to show the same project animal. Each family member may show any combination of eight classes, provided the horse is only shown once in a specific class number. Each project member is allowed to show in, at most, eight classes.
9. Horseless Horse may only enter in Horseless Horse classes.
10. Stallions are prohibited.
11. Ponies must be 56 inches and under. Ponies must be measured by 1:00 pm Wednesday of the fair.
12. A veterinarian’s signed statement regarding a reason for your horse to not be able to attend the fair and request for a substitution must be submitted to the Board for discussion and approval. Any substitute horse or pony not meeting the requirements in rule #6 will not qualify for exhibiting at the County Fair.

13. Any exhibitor who has completed grade 6 and receives a blue ribbon in their Fair Entry classes is eligible to attend the WI State Horse Expo held in September. Exceptions are Novice classes, Backyard classes, Hunter jumper classes, Dressage classes, Trail in Hand classes, and Horseless horse trail and cart classes. These classes are **not** State qualifying classes.
14. A member who has completed 3rd grade may compete at the WI State 4-H Horse Expo without receiving a blue ribbon in the following: photography, drawing, model horse, judging, poster, clothing, speech and demonstration. See WI State 4-H Horse Expo Rules for additional guidelines.
15. A member must also be in good standing with the Fond du Lac County 4-H horse and Pony project to compete at any WI State 4-H Horse Show(s) which means all rules of conduct contained in (Rules of Exhibit, Barn Rules, and Safety Riding Rules) will be adhered to at all 4-H functions. Inappropriate actions or behavior by parent or member will receive a one-time verbal warning from the president or the superintendent. In the event of a second offense, you will be brought in front of the Board for further action. This may consist of being asked to leave the fair, and or any other 4-H Horse Project Function. These actions may also disqualify the member from competing at any WI State 4-H Horse Show(s).
16. All classes will be judged according to the Wisconsin 4-H Horse Association Equestrian Guidelines.
17. The board reserves the right to cancel or combine classes with insufficient entries (three or less).
18. No grooms or trainers are to be in the ring or on the rail during the show (except headers in the driving classes). **No coaching from the rail.**
19. An exhibitor or parent may approach the judge, in the presence of a board member or ring steward, only AFTER the exhibitor's classes under that judge have been completed.

BARN RULES

1. The Fond du Lac County Horse Project Committee assigns all stalls according to clubs. A form asking how many horses you are bringing to the Fair is included in this packet, and must be returned by the May project meeting to the Sergeant at Arms. At this time, you may request to be in a certain club. Do not request tack stalls as they will be assigned according to number of horses in the barn.
2. Horses and ponies are prohibited from standing or being tacked in the barn aisle at any time.
3. Hay bags, and hay nets with 2 inch sized holes or smaller, are allowed. Bags/nets need to be hung at least wither height.
4. Water buckets should be tied or secured in the stalls.
5. Stall Identification forms, emergency contact cards and entry cards must be on the stall door at all times.
6. No dogs or pets are allowed in the barn at any time.

7. No smoking is allowed in the barn at any time.
8. You cannot publically exhibit your horse through an open stall door without a halter and lead rope on the horse controlled by the handler at all times.
9. All horses and ponies must be fed, watered and stalls cleaned by 10:00am. Simple picking is allowed all day. **Horses and ponies must have water at all times all week.**
10. Barns will be open at 6:00am and closed at 11:00pm unless otherwise posted.
11. Barn duty is a requirement for all members. Each club will be assigned a designated time that barn duty must be done. It is also your responsibility to pick up your own mess.
12. Blankets on the horses and ponies are prohibited between the hours of 10:00am and 9:00pm, except after 6pm on Wednesday and Thursday evenings.
13. Barn Superintendents will check horses and ponies once a night.
14. Riding and driving in the barn is prohibited. Horses must be lead at a walk when in the barn. Horses and ponies and driving carts must be mounted and dismounted in warm up ring only.
15. Bathing of horses and ponies should be done on the west side of the barn.
16. Manure is to be deposited on the west side of the barn, in the manure pit.
17. Shavings, bedding pellets or straw only may be used for bedding.
18. Trailers are to be parked in designated area only. **No trailers parked by campers.**

SAFETY RIDING RULES

1. Novice exhibitor classes are recommended for 1st and 2nd year project members, but are not mandatory. Novice horse classes are intended for “green” horses and those with limited showing experience.
2. Arena will be open for working horses and ponies between 6:00am to 8:00pm
3. **Horses cannot be ridden, driven, or schooled by anyone other than the exhibitor. No free lunging – horses must be on a lunge line.**
4. Special permission for lunging another exhibitor’s horse for hardship cases ONLY may be obtained by reporting circumstances to the board. Special permit MUST BE WORN while handling the animal and the member must be present.
5. No reckless riding. No riding, lunging, or driving on any grassy areas. Lunging times will be designated. Riding and driving are permitted in warm up ring or arena only.
6. Horses that kick must have a red ribbon in their tail at all times.

7. Riding etiquette will be enforced all times, avoid clusters of three or more, stay at least one horse length between other riders at all times in the arena, do not stop on the rail.
8. Exhibitors may only be mounted in designated areas. Horse must be appropriately tacked (saddle and bridle) and rider must be appropriately attired (boots, pants, helmet) when riding. **NO RIDING DOUBLE OR BAREBACK.**
9. Members must wear boots or riding shoes with a heel at all times while working with their horse. No tennis shoes or sandals will be allowed. When riding please make sure that you are appropriately covered. Any person handling/leading a horse must wear proper footwear – NO open toed footwear allowed.
10. SEI approved helmet with safety harness securely fastened is required when riding or driving. No exceptions.
11. After Friday's show, family members, owners of horse, and family members of owners will be allowed to ride horse for the rest of the fair, after signing Release of Liability form and returning it to the President.

ACKNOWLEDGEMENT OF RULES OF EXHIBIT, BARN RULES, AND SAFETY RIDING RULES

I _____ do acknowledge that I received a copy of the Fond du Lac
(Member)
County Horse Project Rules. I have read the rules and understand them. I also understand what
the consequences could be if the rules are not followed.

(Signature)

(Date)

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CONTRACTUAL RELEASE OF LIABILITY

RELEASE of Fond du Lac County 4-H Horse and Pony Project, its member organizations and any co-sponsors from liability regarding:

ALL FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT EVENTS DURING CURRENT 4-H CALENDAR YEAR

In consideration of my participation in the above event, I hereby release, waive and discharge any and all claims for damages of any nature whatsoever including, but not limited to, personal injury, property damage or death which I may have or which may subsequently accrue to me as a result of my participation in the above event, transportation to the event, preparation for the event, and any other activities associated with the event.

I acknowledge that horseback riding and horse-related events are inherently dangerous recreational activities. These risks include, but are not limited to, the following:

1. The propensity of an equine to behave in a way that may result in injury to death to a person on or near it.
2. The unpredictability of an equine's reaction to a sound, movement or unfamiliar object, person or animal.
3. A collision with an object or another animal.
4. The potential for a person participating in an equine activity to act in a negligent manner to fail to control the equine or to act within his or her ability.
5. Natural hazards, including surface and subsurface conditions.
6. I will wear a SEI approved helmet when mounted or driving.

I understand that but nevertheless am going to participate in the above event knowing full well that death or serious injury can and does result during horseback riding and horse-related events.

This Release is intended to contractually waive, in advance, any claim against the Fond du Lac County 4-H Horse and Pony Project, its member organizations and any co-sponsors, the promoting clubs' officials, municipal and other public entries from any and all liability arising out of or connected in any way with my participation in the above event, including liability that results from negligence attributable to the previously named parties.

I further state that I have read this **Release** carefully, that I understand its provisions, and voluntarily and willingly execute this **Release**.

Date: _____
(Signature of Participant)

If participant is under eighteen (18) years of age, signatures of parents or guardians are required.

Date: _____
(Signature of Parents or Guardians)

Date: _____
(Signature of Parents or Guardians)

Emergency Contact Information

In case we need to contact you

Participant's Name _____ Date of birth _____ Male ___ Female ___

Address _____ City _____ State ___ Zip _____

Email address: _____

Mother/Guardian _____

Please check the times you are available at each number.

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Father/Guardian _____

Please check the times you are available at each number.

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

If Parent/Guardian is not available in case of emergency, notify:

Name _____ Relationship _____

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

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I _____, am a member of the Fond Du Lac County 4-H Horse and Pony Project and am attending this clinic to meet my requirements that are needed to receive project sponsored awards and to be able to exhibit my horse at the Fond du Lac County Fair. I am required to attend 2 (two) hours of a clinic. Please fill out the bottom portion of this form so that I may turn it into my county President for approval. Thank you for your time and cooperation.

Name of County Sponsoring Clinic

Type of Clinic

Date of Clinic

Clinician Name

Name of Contact Person

Number of Contact Person

Time In and Signature

Time out and Signature

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SARAH GANNON MEMORIAL TRAVELING TROPHY

Sarah Gannon was a member of the Fond du Lac County Horse and Pony Project until 1988 when she and her family moved to Hudson, Wisconsin. Sarah was truly a great member of our 4-H group. She was very pleasant girl, always friendly and helpful to others.

An unfortunate accident with her horse at UW River Falls Lab Farm in October of 1988 took her life at the age of 12 years. She will always be remembered by many of our group.

Each year the Horse Guidance Committee awards the Sarah Gannon Memorial Trophy to an individual in the 8 through 12-year age group. This person must display the interest, enthusiasm, and all around good character for the horse project, that Sarah Gannon is remembered for.

In order to nominate an individual, you must send in the Sportsmanship Nomination Form to the President or the Secretary of the Horse Project by June 20th. Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate. The recipient of the award will be given the award at the Saturday night picnic at the Fair.

Recipients of the Sarah Gannon Memorial Award since 1989 have been: Travis Trepanier, Jessica Henke, Trisha Trepanier, Nicki Wagner, Megan Grunke, Julie Lang, Tessa Trepanier, Bobbie Baker, Ashley Muellenbach, Cayla McKibbage, Holli Rumbuc, Kelsey Ruplinger, Alyssa Schanen, Katie Blanchard, Joey Yagler, Stephanie Hicken, Marya Haegler, Merrick Zimdahl, Kayla Marcoe, Dante Moon, Ashland Moericke, Allison Opheim, Sarah Schaefer, Cassie Burke (2012), Josie Jensen (2013), Megan Matty (2014), Connor Swain (2015), Lauren Swain (2016), and Leah Williams (2017).

Amiee Jurgensmier-Thompson Sportsmanship Award (Formerly the Tiffany Binning Award)

Aimee was an active member of the Fond du Lac County Horse and Pony project since she was a little girl. She continued to be involved in the project into her adult years, holding many positions on the board.

She enjoyed showing her own horses and most importantly, helping other members to learn and grow in the project. Aimee could be found many times coaching and giving advice – even right up to her passing in the fall of 2013. She was an inspiration and role model to many 4-H members – young and old.

Fond du Lac County horse guidance committee has established a special sportsmanship award in her memory. The award is to go to a very deserving Horse and pony project member who is 13 years or older.

In order to nominate an individual, you must send in the Sportsmanship Nomination Form to the President or the Secretary of the Horse Project by June 20th. Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate. The recipient of the award will be given the award at the Saturday night picnic at the Fair.

The recipients of the Tiffany Binning Sportsmanship award are: Rikki Ruplinger, 2005; Jill Narges, 2006; Jessica Ebert, 2007; Rebecca Larson, 2008; Mandi Pesch, 2009; Carly Salter 2010; Amanda Hackl 2011; Becca Moon 2012; Allison Opheim (2013), and Emily Franke (2014).

The recipients of the Amiee Jurgensmier-Thompson Sportsmanship Award are: Kaelyn Ernst (2015) Amanda Guenther (2016), Cassie Burke (2017).

MARY LANG MEMORIAL TRAVELING TROPHY

Mary Lang was a leader in the 4-H for over 20 years. She was also the president of the Fond du Lac County Horse and Pony Project for 8 years. Mary spent many hours helping in the project. If she wasn't helping a member she was helping the nervous parents make sure they had all their paper work in and their kids were ready to show. She was a very special person, with a huge heart always willing to give and work hard to get things done in and out of the project.

Mary passed away in February of 2009, she was 58. She had battled colon cancer for five years. She was a fighter, and an inspiration to many other cancer survivors. Mary had touched the hearts of many youth and adults in our project and is dearly missed.

The project will award this trophy to an adult who shows the hard work, enthusiasm, and leadership that Mary will always be remembered for.

In order to nominate an individual, you must write a nomination letter and send it to the President or the Secretary of the Horse Project by June 20th. The family of Mary Lang will choose the recipient. The award will be given out Saturday night of the fair.

The recipients of the Mary Lang Award are: Tracy Salter (2011), Kathy Pesch (2012), Aimee Jurgensmier-Thompson (2013), Marsha Jurgensmier (2014), Tonia Moon (2015), Pam Bartoli (2016), and Lisa Jensen (2017).

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Sportsmanship Nomination Form

Sportsmanship awards are meant as a way to honor members of the Fond du Lac Horse and Pony Project who exemplify the qualities evident in Sarah Gannon and Amiee Jurgensmeir-Thompson. It is often difficult for project leaders to recognize the outstanding qualities possessed by members. Therefore it is vital that other upstanding project members nominate youths they deem deserving.

This form must be completed and handed in to the President by June 20th. Otherwise, the nomination will not be accepted and the nominee will not be considered. All nominees will be sent the application information necessary to be considered for the sportsmanship awards.

Please fill out the following information about the project member you wish to nominate.

Name _____

Home Address _____

Phone Number _____

E-mail _____

Age _____

Signature of nominating person (optional) _____

Thank you for taking the time to nominate a member of the Fond du Lac Horse and Pony Project, your participation is appreciated.

If nominating two (2) individuals, please make a photocopy and submit a form for each individual.

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DONATIONS

Because of the good response we had in previous years, we are going to do the same this year. In addition to fund raising every family is encouraged to bring in at least one \$25.00 donation by July 1st. A list of donors from previous years is available from the TREASURER for reference or you may decide on someone or someplace that has never contacted before.

A \$25.00 gift certificate will be awarded to the family who brings in the most money donated. You will find one donation form on the next page. More forms are available at the project meetings.

Please put your name on the bottom of the forms so credit can be given to your family.

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FOND DU LAC COUNTY 4-H HORSE PROJECT SPONSOR FORM

It's that time of year again, and our 4-H Horse Project is looking for individuals and businesses to help sponsor us at the upcoming fairs and events during the year.

Your donations are used for many different purposes, such as awards, trophies, ribbons at the Fair, and speakers or trainers at various times during the year. They also allow us to make improvements and to maintain the horse barn at the County Fairgrounds.

We strongly encourage our members to patronize all businesses that assist our project. Individuals and businesses that donate \$300.00 or more over several years will be recognized on a plaque in the horse barn. Classes are \$25.00 each to sponsor. If you wish not to sponsor a class, a donation of any amount will be greatly appreciated.

_____ Number of classes you wish to sponsor.

_____ I do not wish to sponsor, but my donation is: \$_____

(Name)

(Address)

(4-H Member's Name)

Please make checks payable to Fond du Lac County 4-H Horse Project. Send this form & check to: THE TREASURER.

Laura Franke
W8074 Cty Y
Oakfield, WI. 53065

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STALL RESERVATIONS

You will need one of these forms for each horse you are bringing. Tack stalls will be assigned depending on the number of horses coming to the fair.

4-H Club _____

Name of Horse _____ Horse/ Pony/ Mini (circle animal type)

Height of animal: _____

Horse Owner:

Name	Phone Number	Email address

Exhibitors showing this Animal:

Check box that applies

Name	Phone #	Email address	Own/ lease	Horseless Horse
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

High School Senior? _____yes _____no

Contact for horse emergencies - Name _____ Phone # _____

Please note any special considerations/ needs and reasoning:

For Office Use Only:

Exhibitor participated in class during Thur/Fri Show _____

blank

HORSE AND PONY IDENTIFICATION FORM FOR PROJECT YEAR 20_____

NAME OF HORSE: _____

RETURN THIS COMPLETED FORM TO THE SERGEANT AT ARMS (SEE OFFICER LIST FOR NAME AND ADDRESS) BY MAY PROJECT MEETING.

IN THE BEST INTEREST OF YOUR HORSE THESE ARE THE VACCINATIONS REQUIRED TO SHOW YOUR HORSE AT THE COUNTY FAIR.

SIGNATURE of CLUB MEMBER _____

ADDRESS _____ CITY/ZIP _____

CLUB _____ PHONE NUMBER _____ AGE _____

COUNTING THIS YEAR, GIVE NUMBER OF YEARS YOU HAVE BEEN ENROLLED IN THE HORSE PROJECT _____

SIGNATURE AND APPROVAL OF PARENT _____

SIGNATURE AND APPROVAL OF OWNER _____

PHONE NUMBER OF OWNER _____

PREMISE ID NUMBER _____

DO YOU EXPECT A FOAL FOR THIS YEAR'S PROJECT? ____ YES ____ NO

ENCEPHALOMYELITIS VAC. _____ COMPANY _____ SERIAL# _____
(DATE)

TETANUS VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

INFLUENZA VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

RHINO VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

(PERSON ADMINISTERING VACCINATION)

(SIGNATURE OF PERSON)

blank

IDENTIFICATION OF HORSE PROJECT ANIMALS

NAME OF ANIMAL _____

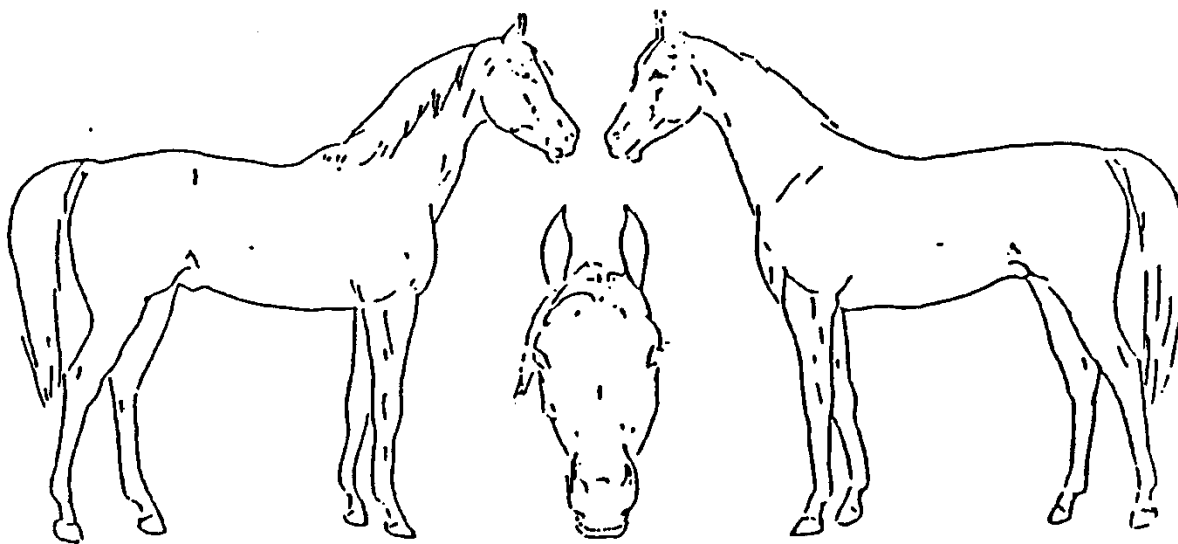
CHECK ONE: _____ MARE _____ GELDING

If mature, give height in inches at withers _____.

If still growing, check expected height at maturity: _____ Over 56" _____ Under 56".

Is animal registered? _____ Yes _____ No If yes, give Association _____

**OUTLINE ALL MARKINGS IN DIAGRAM, ATTACH PHOTOS OF YOUR HORSE
PHOTOS - MUST BE OF BOTH SIDES AND FACE OF THE HORSE OR PONY, OR INCLUDE
COPIES OF REGISTRATION PAPERWORK!!**



Predominant Body Color _____

Secondary Colors (spots, markings) _____

Hoof Color: Left Front _____ Right Front _____
Left Rear _____ Right Rear _____

Date of birth, if known _____ Or approximate age in years _____

Owner of this animal is _____

If owned by yourself or parent, give year acquired _____